

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
September 6, 2012

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, September 6, 2012 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Karen Morehead was absent.

The meeting agenda was approved. President Rapheal announced that Tim Schingen from LATV will speak to the Board under "Visitors".

4. VISITORS:

Listening Session: Members Kathy Bystrom and Dan Kieger reported that most of the discussion at the Listening Session was with Columbus 6th grade parents concerned about class sizes.

Tim Schingen from LATV-10 and Ranger-20 updated the School Board on their filming and broadcast schedule this year. At this time they plan to broadcast 146 sporting events and 92 school programs and events.

5. STUDENT ACHIEVEMENT:

Forest Lake Elementary – Principal Jeff Ion and ADSIS teacher Elizabeth Baxter reported on the ADSIS math program that tutored students last year. The program was very helpful in improving students' test scores.

Curriculum review – Industrial Technology teachers Matt Beukema and Phil Sundblad reported on the program and curriculum of the district's Industrial Technology department.

MCA's – Dr. Lloyd Komatsu reported the district's results of the MCA's (Minnesota Comprehensive Assessment) tests and explained the complexities of the assessments and data.

Positive Happenings: School Board Members reported on the many district events and activities they attended in the past month including many open houses and the all-staff kickoff on August 28th.

6. REPORTS:

Staff Welfare – Erin Turner reported that at the August 16th meeting, the Staff Welfare reviewed the Superintendent evaluation as reported at the August 16th School Board meeting.

Due to Member Morehead's absence, the EMID or City of Forest Lake reports were not given. However, Mike Freer from the Forest Lake City Council was in attendance and reported that the city is currently very involved in budget meetings.

Superintendent's Report – Superintendent Madsen reported that the enrollment numbers are better than expected but will fluctuate, as usual, for a few weeks, we are offering four sections of Chinese language and the new EMS course has started. She announced a number of upcoming events:

Sept. 14 – Pat Cheyne Memorial golf tournament
 Sept. 24-28 Homecoming Week
 Sept. 27 – TEFFLA fundraiser at Waldoch Farm
 Oct. 5 – YSB Black Tie dinner at Vannelli's
 Oct. 30 – "The Big Sing" at FLHS
 Nov. 9 – FLHS Veteran's program

7. CONSENT AGENDA ITEMS:

Member Kieger moved to approve the following consent agenda items. The motion was seconded by Member Bystrom, all members present voted aye and the motion carried.

7.2 Approved the Bills as of September 6, 2012.

7.3 Approved Classified Personnel:

A. Resignation:

1. Kathryn Boehmer – eff. 8/21/12.
2. Wendy Born – eff. 8/24/12.
3. Karrieann Kamppi – eff. 8/16/12.
4. Angela Postudensek – eff. 8/23/12.
5. Monica Wert – eff. 8/17/12.

B. Termination: Thomas Steen – eff. 8/30/12.

C. Employment:

1. Darwin Bethke – eff. 9/4/12.
2. Linda Caddy – eff. 7/1/12.
3. Stephanie Chapman – eff. 9/4/12.
4. David Lathrop – eff. 9/4/12.
5. Leah Lawrence – eff. 9/4/12.
6. Kimberly Remington – eff. 9/4/12.
7. Joelle Swan – eff. 9/4/12.
8. Kathleen Thornell – eff. 9/4/12.
9. Molly Valentin – eff. 8/27/12.
10. Scott Wiczorek – eff. 8/20/12.

D. Transfer:

1. Delores Burnell - to Health Office Asst./ V to Linwood eff. 9/4/12.
2. Marcia Graetz – to Title 1 Para/Noon Duty Supv. II eff. 9/4/12.
3. Shanna Holt – to teacher Asst./Noon Duty Supv. II at Forest View eff. 9/4/12.
4. Katharine Longfellow – Special Ed Para II at Columbus El. Eff. 9/4/12.
5. Erin Madden – Title I Para/Noon Duty Supv. II at Wyoming eff. 8/30/12.

E. Leave of Absence: Kathy Vos – LOA June 15-30, 2012.

F. Additional position – Mentor Program Coordinator, 10-20 hrs./wk for 2012-13 only, eff. 7/1/12.

7.4 Approved Licensed Personnel:

- A. Unpaid leave of absence:
 - 1. Terry Burk – Medical LOA for 2012-13.
 - 2. Heidi Link – Child care LOA first semester of 2012-13.
- B. Cancel Leave of Absence: Tammy Dunrud – cancel remainder of LOA for new position as Family Center Parent Educator effective immediately.
- C. Change Non-Curricular Assignment: Maurya Laqua – remove Junior High Assistant Band Director from contract and approve Junior High Band Director paid on a voucher basis.
- D. Non-Curricular Assignment:
 - 1. Ben Dahmes – Assistant Football Coach (FLHS).
 - 2. Jacob Elzy - .5 Assistant Football Coach (FLHS).
 - 3. Joel Hall – Assistant Football Coach (FLHS).
 - 4. Allan Horbach - .5 Assistant Football Coach (FLHS).
 - 5. Nick Keane – 9th grade Football coach (FLHS).
 - 6. Billy Kirch – Head Football Coach (FLHS).
 - 7. Kyle Stark – 9th grade Head Football Coach (FLHS).
- E. Resignation: Cindy Saarela – Resign effective 8/22/12.
- F. Title I Position (paid on voucher basis)
 - 1. Sarah L. Anderson - .42 FTE Title I position.
 - 2. Kelly Godwin – Title I position for 3.5 hr./day, 160 days.
 - 3. Samantha Merrell – .42 Title I position.
 - 4. Paulette Miller - .42 Title I position 10/22/12 to 4/18/13 and approve Agreement to Extend Probationary Period and Agreement to Resume Teaching Services.
 - 5. Stephanie Olson - .42 Title I position.
 - 6. Dorothy Senger - .42 Title I position.
 - 7. Monica Wert - .42 Title I position.
 - 8. Randi Zentner - .42 Title I position.
- G. New Position: 12-month Early Childhood Education Programs Coordinator.
- H. Employment (effective 2012-13 school year):
 - 1. Crystal Biljan – 1.0 regular teaching contract.
 - 2. Jancyn Bindman – 1.0 regular teaching contract.
 - 3. Carrie Blohowiak - 1.0 regular teaching contract.
 - 4. Erin Burnette – Long-term substitute contract eff. 8/21/12 to 12/24/12.
 - 5. Heather Callander – Early Childhood Education teacher eff. 8/27/12.
 - 6. Jonathan Cooksey - .5 regular teaching contract.
 - 7. Erica Daher - 1.0 regular teaching contract.
 - 8. Tammy Dunrud – Resign .8 regular teaching contract and approve as a Family Center Parent Educator paid on hourly basis.
 - 9. Sara Erickson - 1.0 regular teaching contract.

10. Anna Fisk – Long term sub contract 8/30/12 to 1/18/13.
11. Melissa Guzy – 1.0 regular teaching contract.
12. Jill Harris - 1.0 regular teaching contract.
13. Bridget Johnson - 1.0 regular teaching contract.
14. Rebecca Lackey - 1.0 regular teaching contract.
15. Gerald Metzler – 1.0 regular teaching contract.
16. Alleks Mitchell - 1.0 regular teaching contract.
17. Maggie Myre - 1.0 regular teaching contract.
18. Alyssa Nelson - .5 regular teaching contract.
19. Danielle Noha - .5 regular teaching contract.
20. Stephanie Olson - .5 regular teaching contract (plus Title I position, see above).
21. Kaitlyn Pilz - 1.0 regular teaching contract.
22. Daniel Remus - 1.0 regular teaching contract.
23. Brittni Rodewald (LaFontsee) - 1.0 regular teaching contract.
24. Adam Sumser - 1.0 regular teaching contract.

I. Approved an extra hour assignment for Carol Kuschke for the 2012-13 school year.

7.5 Approved Assessment & Evaluation Coordinator Agreement 2011-13

7.6 Approved Family Support Advocate Employment Agreement 2011-13.

7.8 Approved Special Education Coordinators Employment Agreement 2011-13

The following consent agenda items were pulled off the consent agenda for separate Board action:

- 7.1 Minutes – Member Kieger moved to amend the August 16, 2012 to say that his motion was to award Superintendent Madsen 95% pay for performance (instead of the 80% as written). The motion to amend was seconded by Member Bystrom. All members voted aye to approve the Minutes of August 2 and August 16, 2012 as amended.
- 7.7 Public Affairs Officer Employment Agreement 2011-13 – Member Bystrom moved to approve this agreement but ask the Superintendent to review and revise the job title. The motion was seconded by Member Kieger, all members voted aye and the agreement was approved.
8. Donations: Member Turner read the following donations and moved their acceptance. The motion was seconded by Member Bystrom, all members voted aye and the motion carried. Donations: \$5,985 from Scandia Elem. Enrichment Fndn. (SEEF) for 15 iPad 2's for Scandia Elementary; \$713.70 from the Scandia-Marine Lions for 3rd grade dictionaries for Scandia Elementary's Word-A-Day program; \$1,000 anonymously donated to fund Wyoming Elementary's First Lego League Club; \$90 from Teri Ann Fecteau for Wyoming Elem. Classrooms; \$159 from Richard & Susan Larson for the ALC Art budget via Birchwood's Chow Down for Charity event; \$1,000 from TEFFLA for a Century Junior High SmartBoard; and \$25 from Karleen & Ron Boettner for the Century Junior High field trip fund.
9. OLD BUSINESS: None.

10. NEW BUSINESS:

- 10.1 Restructure committee nights – Superintendent Madsen recommended changing the format of the committee night meetings (normally held the third Thursday each month) to include a Board Meeting that would allow topics and reports to be more in-depth than at the regular School Board business meeting that are held the first Thursday each month.

Member Turner moved to change the committees' meeting structure to include a School Board Meeting. The motion was seconded by Member Corcoran, all members voted aye and the motion carried.

President Rapheal directed the Superintendent to structure the evening's schedule as follows: 6-7 pm for the Staff Welfare and Buildings & Grounds committee meetings, 7-8 pm for the Communications, Finance and Policy committee meetings, and a School Board Meeting at 8 pm.

- 10.2 Annual Report – First reading of the Annual Report on Curriculum, Instruction and Student Achievement. This item will be placed on the September 20, 2012 agenda for further School Board review and action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Bystrom moved, seconded by Member Corcoran, to adjourn. All members present voted aye and the meeting adjourned at 8:33 p.m.

Rob Rapheal

President

Karen Morehead

Clerk