

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
July 18, 2017**

Three Rivers School District Board of Directors met for a regular session, Tuesday, July 18, 2017 at the Three Rivers District Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. A full recording of the meeting is available on the District web page.

PRESENT

Kate Dwyer, Board Chair
Paul Kelly, Board Vice Chair
Jennifer Johnstun, Board Member
Danny York, Board Member
Rich Halsted, Board Member
Dave Valenzuela, Superintendent

Debbie Simons, Director
Casey Alderson, Director
Stephanie Allen-Hart, Director
Jessica Durrant, Director
Shelly Quick, Recording Secretary

CALL TO ORDER

Board Chair York called the meeting to order at 6:00 p.m. and led the audience in the Pledge of Allegiance.

OATH OF OFFICE

Board Chair Danny York presented the Oath of Office for the two new board members, Jennifer Johnstun and Rich Halsted.

AGENDA APPROVAL

Ms. Dwyer made a motion to approve the agenda as presented. Mr. Kelly seconded the motion; the motion passed unanimously.

SAY SOMETHING POSITIVE

Mr. York thanked the two new board members for committing their time and energy to the school board. Superintendent Valenzuela also thanked the new board members for their willingness to serve. He then thanked the district year round employees who do great work over the summer. Ms. Johnstun shared that she is excited to serve in this role. She also attended the end of year fifth grade field trip as a chaperone to OMSI and the State Capitol – it was a wonderful learning experience. Ms. Dwyer thanked our partners, and departments that support our partners. There are middle schoolers currently at the Siskiyou Field Institute; our food service department is supporting them and our partner College Dreams took many students to the Artist Institute at SOU. College Dreams and Gear Up are also taking kids to a private college tour. Mr. Halsted shared that he has had an awesome experience with board orientation as well as the Budget Committee last year. He also gave a shout out to the volunteers this summer – specifically those at Applegate and Williams with some repainting and the mosaic done by Jeremy Criswell at Applegate School is tremendous. Mr. Kelly thanked the district's volunteer coaches that are out there in the summer getting the teams and players ready for the fall season. Director Alderson also thanked all the coaches putting in their time getting kids ready for the fall sports. Director Allen-Hart recognized the efforts that are going on at Jerome Prairie over the summer. We have College Dreams partnering with our Youth Transitions Program. With a successful grant we have 8-10 students working with College Dreams and our staff doing some interior painting and exterior landscaping. We are also installing security cameras and an alarm system. Ms. Durrant also gave a shout out to our year round employees. We have three amazing programs going on through the 21st Century – Fleming, Lincoln Savage and Illinois Valley High School summer school programs. They are taught by our staff that comes up with creative ideas. We also had a great partner this year with Science Works.

SUPERINTENDENT'S REPORT

- Superintendent Valenzuela welcomed new board members Rich Halsted and Jennifer Johnstun.
- Update on Projects:
 - Wastewater pre-treatment plant at Manzanita rest area – It is installed. The Oregon Travel Experience (OTE) representative, Jason Nash, was out there today making sure everything is hooked up and online. They will now start monitoring the effluent they are receiving in the North Valley lagoon to make sure it's working properly. Everything seems to be moving along on the timeline that was set for them.
 - Fruitdale portable – is being built and scheduled to be here on time.
 - Daycare at Hidden Valley HS – is complete and will be set to open with the coming of the new school year.
 - Hidden Valley HS softball facility – is well under way and being worked on. It is on track to be completed before school starts.
- Participation report – provided a report to board members to look at what students are doing outside of the regular classroom. Includes things such as sports, programing, speech and debate, 21st Century classes, etc. This is the fifth and final year of this 21st Century grant and we are hopeful there will be an RFP this spring for a new grant that we will pursue.
- Board Chair Recognition – Superintendent Valenzuela recognized Danny York for his service as Board Chair from July 2014 to June of 2017. He presented Mr. York with a plaque adorned with a mini gavel.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – July 2017
- Coaches – July 2017
- Out of State Travel Requests (1)
- Grant Requests (1)

Mr. Kelly made a motion to approve the Consent Agenda as presented. Ms. Johnstun seconded the motion. There was some discussion. Mr. York called for a vote and the motion passed unanimously.

COMMUNITY COMMENTS

- John Chambers spoke to the board about prevention training and offered his assistance to the district. He is currently the chair of LADPC.

ANNUAL BOARD ORGANIZATION

Election of Board Chair

Mr. Kelly nominated Kate Dwyer for Board Chair. Mr. Halsted seconded the motion. All voted in favor of Kate Dwyer as Board Chair.

Election of Board Vice-Chair

Ms. Johnstun nominated Paul Kelly. Mr. Halsted seconded. All voted in favor of Paul Kelly as Board Vice Chair.

Designation of meeting dates, time and places

There was some discussion about the meeting times and dates, and possibly changing the meeting night from Tuesday.

Mr. York made a motion designate the third Wednesday of the month at 6:00 p.m. for regular board meetings, with the exception of Tuesday, September 19. Mr. Kelly seconded and the motion passed unanimously.

Annual Board Organization Resolutions

Mr. Halsted made a motion to approve the Annual Organizational Resolutions for 2017-18:

- a. **Designate Executive Officer:** *Superintendent David Valenzuela is the Board's Executive Officer.* Oregon statute specifies that the Board shall designate the chief administrative officer of the district as district clerk. Our policy states that the Superintendent shall act as executive officer of the Board. These designations authorize the superintendent to employ personnel, to sign checks and make salary payments, and to act as custodian of funds.
- b. **Designate Budget Officer and Deputy Clerk:** *Superintendent David Valenzuela is the designated Budget Officer and Deputy Clerk.*
- c. **Designate Board's Official Agent:** *Superintendent David Valenzuela will be the official agent for all matters dealing with federal, state and local government agencies and other education agencies. Policy and practice designates this authority to the superintendent.*
- d. **Designate Depositories for School Funds:** Wells Fargo, Local Government Investment Pool, Washington Federal, Umpqua Bank, Josephine County Treasurer, and Jackson County Treasurer and all other local financial institutions, which meet Oregon collateral requirements, are the designated depositories. These are the existing depositories and have been carried over to the new fiscal year.
- e. **Authorize Facsimile Signature of Custodian of Funds:** Superintendent David Valenzuela facsimile signature be authorized.
- f. **Determine Amounts of Fidelity Bonds of Persons Who Shall Be Bonded:** Superintendent/Business Manager David Valenzuela will be bonded for \$100,000 under current District *Property and Casualty Coverage Criminal Policy*.
- g. **Designate Auditors:** *Kosmatka, Donnelly, and Piels CPA, LLP* is designated as our financial auditors for the 2017-2018 school year.
- h. **Designate Legal Counsel:** *Hungerford Law Firm, LLP* is designated as our legal counsel for the 2017-2018 school year.
- i. **Review status of Local Public Contract Review Board and Rules:** The Three Rivers Board of Directors will act as our review board for the 2017-2018 school year.

Ms. Johnstun seconded and the motion passed unanimously.

REPORTS – NO ACTION

- **ELL Curriculum**
 - Director Durrant stated that many languages are served in the district. Currently we do not really have a great curriculum. We have a unique opportunity to receive \$90,000 for three years from the state of Oregon as part of House Bill 3499. We have partnered with ESD and recommended Systematic ELD curriculum. It is offered for grades kindergarten through sixth grade. We will look at grades 7 through 12 with the future funds.

ACTION ITEMS

- **Planned Course Statements – Middle School**
 - Director Durrant reviewed the Ancient Civilizations and World History planned course statements for the sixth and seventh grades.
- **Planned Course Statements – High School**
 - Director Alderson reviewed the Math Foundations and Career Development planned course statements.
 - There was some discussion and concerns were expressed about the percentage failing math at the middle school level. Ms. Johnstun requested the same data information in a year on the success of the freshmen.

- Mr. Kelly made a motion to approve all four planned course statements as presented. Mr. Halsted seconded; the motion passed unanimously.

FUTURE AGENDA ITEMS

- Mr. York expressed concern about losing a lot of students at Hidden Valley High School. He requested a report to see where they are going. Superintendent Valenzuela responded that he would have information for them at the retreat.

FUTURE MEETING DATES

- Wednesday, August 9, 2017 – Weasku Inn – 8:00 a.m. – *Board Retreat/Work Session*

ADJOURNMENT

Board Chair Dwyer adjourned the meeting at 6:50 p.m.

Kate Dwyer
Board Chair

Dave Valenzuela
Superintendent-Clerk

..