

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**March 22, 2016**

<b>Agenda Item:</b>	RFQ 16-28 Annual Audit Services for a Three Year Period with Three (1) year options		
<b>Administrator Responsible:</b>	Jan Arrington, Chief Financial Officer		
<b>Attachments:</b>	No Attachments		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Report

**Administrative Information:**

That the Wichita Falls Independent School District Board of Trustees accept information regarding ranking of firms for **RFQ #16-28, Audit Services for Annual Financial Review** as submitted by Jan Arrington, Chief Financial Officer, and by Michael S. Kuhrt, Superintendent of Schools.

**Explanation**

Request for qualifications for Audit Services were sent to 6 vendors and 5 responded. The proposal was advertised twice in the Times and Record News, posted on the district website as well as Public Purchase. Jan Arrington, Chief Financial Officer, Sheryl Dixon, Director of Finance, and the Purchasing Department evaluated this proposal. The firms submitting qualifications are listed in order with the highest preference first:

- Weaver (Dallas, TX)**
- McConnell, Jones, Lanier & Murphy, LLP (Addison, TX)**
- Edgin, Parkman, Fleming and Fleming, PC (Wichita Falls, TX)**
- Whitley Penn (Dallas, TX)**
- Patillo, Brown & Hill, LLP (Waco, TX)**

Negotiations will begin with the highest ranked firm after receiving approval at the Board of Trustees monthly meeting scheduled March 28<sup>th</sup>, 2016.

**Fiscal Note:**

The district anticipates recommending the highest ranked firm, Weaver's proposal to the Board of Trustees at the Monday, March 28<sup>th</sup>, 2016 meeting. If the district is unable to mutually agree on a fee, it will proceed to the next ranked firm.