

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 6/28/23



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**Recognition:**    ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report           ☐ Old Business           ☐ Superintendent's Report  
**Action:**        ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State           ☐ Travel In State           ☒ Approvals  
                    ☐ Termination                      ☐ Legal Matters           ☐ Other:  
                    This action request pertains to   ☐ Elementary (only)    ☒ High School/District Wide

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**Date:**        6/21/23

**To:**           Corrina Guardipee-Hall  
                    Superintendent of Schools

**From:**      John E Salois  
                    Title:        Director of Human Resources

**Subject: Extended Contract: Special Services Administrative Assistant Duties 2022-2023 & 2023-2024**

**Description:** Rebecca Rappold is requesting an extended contract for Special Services June 21-july 5, 2023, not to exceed 16 hours for the following:

| STAFF         | Hourly Rate | Not to Exceed<br>16 hours | Funding Source   |
|---------------|-------------|---------------------------|--|
| Colleen Nolan | \$23.82     | \$381.00                  | 101.76.280.2300.115 (60%)<br>201.76.280.2300.115 (40%) |

**Financial Impact: \$381.00** (plus Fringe)

**Attachment(s):** None

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_