

Minidoka County School District #331
Request for Proposals (RFP 1718-10) - Student Transportation Services

PROPOSAL EVALUATION RUBRIC

Proposal Reviewed: _____

Reviewer: _____

Total Score: _____

The role of the Evaluation Committee shall include a complete review of all documents submitted based on certain criteria. Please give the proposal a score on a scale of 1 to 5 based on the suggested scoring listed for each of the Evaluation Points. You can score a 3.5 if you wish. If you score an area less than 2.0 or higher than 4.0, in any category, please provide some reasoning for your score.

| <u>Evaluation Points</u> | Please use the following to guide your scores | Score 1 – 5 | Weight Total |
|--|---|----------------|------------------------|
| 1. Cost/Fee Rates. (up to 50 points): Reasoning if you scored less than 2.0 or higher than 4.0: | 1 – High Fees and rates 3 – Reasonable fees and rates with viable reasons for them being high 5 – Low fees and rates | _____ | x 10 = _____ |
| 2. Company stability, service reputation, and length of time in business. (up to 15 points): Reasoning if you scored less than 2.0 or higher than 4.0: | 1 – Not in business very long, poor reputation 3 – In business a while, okay reputation, stable 5 – Long time in business, good reputation, etc | _____ | x 3 = _____ |
| 3. Financial Strength of Proposer. (up to 15 points): Reasoning if you scored less than 2.0 or higher than 4.0: | 1 – Poor financial strength, weak credit 3 – Good financial strength 5 – Excellent financial strength | _____ | x 3 = _____ |
| 4. Quality of Service and performance record. (up to 20 points): Reasoning if you scored less than 2.0 or higher than 4.0: | 1 – Poor service/performance record 3 – Good service/performance record 5 – Excellent service/performance record | _____ | x 4 = _____ |

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|--|---|--------------|-----------------------|
| 5. Qualifications and experience of management and staff, driver selection programs and training including pupil management, and ability to retain qualified employees. (up to 20 points): Reasoning if less that 2.0 or higher than 4.0: | 1 – Poor qualifications, etc. 3 – Good qualifications, etc. 5 – Excellent qualifications, etc. | _____ | x 4 = _____ |
| 6. Ability to meet or exceed the performance goals and requirements of District as set forth in this Request for Proposal. (up to 20 points): Reasoning if less that 2.0 or higher than 4.0: | 1 – Unable to meet RFP expectations 3 – Able to meet RFP expectations 5 – Able to meet and exceed RFP expectations | _____ | x 4 = _____ |
| 7. Fleet plan: Replacement plan for equipment and quality of maintenance program. (up to 20 points): Reasoning if you scored less that 2.0 or higher than 4.0: | 1 – Poor replacement plan/maint. program 3 – Good replacement plan/maint. program 5 – Excellent replacement plan/maint. program | _____ | x 4 = _____ |
| 8. Safety program, history and procedures. (up to 20 points): Reasoning if less that 2.0 or higher than 4.0: | 1 – Poor safety program, etc. 3 – Good safety program, etc. 5 – Excellent safety program, etc. | _____ | x 4 = _____ |
| 9. Proven history and demonstrated company posture in dealing with parents, community relations, and school staff. (up to 20 points): Reasoning if less that 2.0 or higher than 4.0: | 1 – Poor history of relations 3 – Good history of relations 5 – Excellent history of relations | _____ | x 4 = _____ |

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