



**CYNTHIA M. MUSZYNSKI**  
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**MEMORANDUM**

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**TO: ALPEN COUNTY FINANCE COMMITTEE**

**FROM: CYNTHIA MUSZYNSKI, ALPEN COUNTY PROSECUTOR**

**RE: CVR NAVIGATOR BUDGET LINE ITEM TRANSFER**

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The Crime Victims' Rights Navigator position within the Prosecutor's Office is a 100% grant funded position. This year, the former Navigator took a new position within the office as of April 1<sup>st</sup> and a replacement was found in June.

The new employee is not using any of the funding for health insurance, leaving an excess of \$8,000 for the remainder of the year. We would like to use that for the one-time expense to replace the cell phone that is currently used, replacing the laptop that was used and purchasing a few new monitors.

I am requesting that the Board approve reducing line item 101-276-718.000 (Hospitalization) by \$6,000 and to increase line item 101-276-727.003 (Office Supply / Computer) by that same amount.

Thank you for your continued support,

Cynthia M. Muszynski