

**Minutes of Special Called Meeting
August 27, 2019**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted a Work Session and Special Called meeting on Tuesday, August 27, 2019, at the Collin Higher Education Center, with Chairman Dr. Robert Collins presiding. Trustees in attendance were Ms. Stacy Anne Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad.

WORK SESSION

Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:25 p.m.

Section 551.071: Consultation with Attorney

Section 551.072: Deliberations about Real Property

Section 551.074: Personnel Matters

DISCUSSION ITEMS

1. Overview of Building and Construction Sites - Jason Parry, Interim Executive Director of Facilities and Construction; Nick Fiehler, AECOM Program Controls Manager; Adrian Grimes, AECOM Program Director

No formal action was taken.

ADJOURNMENT OF WORK SESSION

Chairman Collins adjourned the August 27, 2019, work session of the Board of Trustees of Collin County Community College District at 7:20 p.m.

RECONVENE, 7:24 p.m., Board Room 139

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.

2. Trustee Menon led the Pledge of Allegiance to the United States flag, and Trustee Moses led the Texas Pledge.

3. On motion of Trustee Menon, and second of Trustee Donald, the Board of Trustees unanimously approved the minutes for the August 15, 2019 Special Called Meeting.

4. On motion of Trustee Orr, and second of Trustee Menon, the Board of Trustees unanimously approved the minutes for the August 20, 2019 Special Called Meeting.

PUBLIC COMMENT

Public comments were submitted by 11 individuals and were heard by the Board of Trustees in the following order:

Kristi Lara advocated for the need of community awareness and education on issues in Collin County and the State of Texas. There are three issues that the Board has addressed or will be addressing that Ms. Lara feels needs to be reassessed. First, the Marshall Program should be reconsidered, and funds should be used to educate students and not arm people on campus. Second, the fight for \$15. Ms. Lara advocated for Collin employees to make a living wage, and \$15 a hour would be a good start, but it still does not meet the cost of living in Collin County. Lastly, it is Ms. Lara's understanding that the board voted to remove a LGBTQ protection clause from the Collin College mission statement, and she would like the board revisit the motion that removed the protection clause. She also encouraged the board to consider not allowing guns in dorms.

Juan Sanchez, Vice President of the Student Government Association (SGA), informed the Board that the SGA has had several meetings this summer to lay effective groundwork for a powerful year for the students, faculty, and staff. The SGA has elected to hold a Collin College Student Safety forum. The SGA is aware that there has been a growing concern of safety and hopes that the forum will help educate the community.

Chris Vasquez spoke against the Marshall Program citing that there is no evidence that this program would actually be successful. He also discussed three initiatives that he would like the Board to consider which are; removal of the Marshall Program, revisiting the LGBTQ protection clause, and a \$15 living wage adjustment for staff and students workers.

John Stafford stated that once the Collin County census is complete, he would like the board to consider restructuring to single-member districts so that trustees can campaign in only one area and be more responsive to the voters in their own hometowns. It would also help to have representation in all the new areas in which Collin College will have campuses such as Celina and Farmersville. Mr. Stafford also discussed redrawing lines to expand our service area so that cities, which are in different counties, become a part of our taxing district. He hopes these two issues can be addressed and completed by 2021.

Betsy Feiauf endorsed all previous speaker comments and spoke to the need for a more inclusive, non-discrimination policy, as the current policy does not include gender, sexual orientation, or gender identity. She hopes that the Board will seriously consider expanding that policy.

Ginni Scott spoke against concealed carry in student housing. Ms. Scott went over the three options the college could take regarding guns in student housing. 1. Not to have any restrictions. 2. Create a 21 and older dorm. 3. Make guns not allowed on campus. She endorses option 3.

Gail Stevens spoke against guns on campus and dorms.

Zachary Kolody spoke about raising the Collin College minimum wage to \$15 an hour because it will help not only the staff and students with basic living needs but the economy as well.

Mauri Long spoke against guns in dorms and the Marshall Program.

Amellia Andrews spoke on gun control and asked the Board to reconsider the Marshall Program and expand gun control education. Ms. Andrews also urged the Board to consider more rights for the LBGTO community.

Sarah Mitchell echoes many of the sentiments that have been made already at the meeting. Ms. Mitchell has concerns about guns on campus and wanted to know if students in dorms have to disclose that they have a gun, prove that they are licensed permit holders, and she wants to know if anyone ever checks on anything of this information. She also informed the Board that even Oklahoma, which has a no license permit law, has a “no guns on campus” law as well. Overall, Ms. Mitchell is against guns in the dorms and the Marshall Program.

PRESENTATIONS

1. Recognition of Retirees on the Occasion of Their Retirement -
The service of four retirees, Jonene Kemp, Mary Anne Andrade, Linda Thompson, and Vicki York was announced by District President Neil Matkin and recognized by the Board of Trustees.

2. Measuring the Affinity of Collin College Alumni-
Lisa Vasquez, Vice President of Advancement, gave a presentation regarding Collin College Alumni and measuring their affinity. She also introduced Madeline Sertner, who will be Collin College’s first Alumni Relations Coordinator (once approved by the Board of Trustees at tonight’s meeting). Ms. Vasquez took questions from the Trustees in regards to her presentation.

2019-8-4-1 Personnel Report for August 2019

The Personnel Report for August 27, 2019 included three administrative appointments, three faculty appointments, thirteen staff appointments, three promotion/lateral changes and eleven resignations/terminations.

On motion of Trustee Moses and second of Trustee Gomel, the Board of Trustees of Collin County Community College District approved the personnel report items 1a through 1e for August 2019 as presented with one recusal of Trustee Orr.

2019-8-4-1a Approval of Administrative Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following administrative appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Matthew Mayfield	Police Lieutenant	09/03/19	Police	New position	\$83,504
Gregory Newman	Associate Dean, Academic Affairs/Workforce	08/28/19	Academic Affairs/Workforce	Replacement Mike Coffman	\$93,184
Jason Parry	N: Executive Director, Facilities and Construction O: Interim Executive Director, Facilities and Construction	09/01/19	Facilities Administration	Replacement Bill King	N: \$134,455 O: \$134,455

2019-8-4-1b Approval of Faculty Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following faculty appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Andrea Fields	Professor, Health Professions/Certified Nursing Assistant (CNA)	08/13/19	Health Sciences	New position	\$52,275
Charlene Houston	Professor, ESL (Temporary)	08/26/19	Academic Affairs	Replacement Mark Fischer	\$50,787
Amy Perdreauxville	Professor, Geospatial	08/13/19	Workforce	Replacement George Jackson	\$52,403

2019-8-4-1c Approval of Staff Appointments

By action stated above, the Board of Trustees of Collin County Community College District approved the following staff appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Deandre Branch	Manager, Campus Career Center	08/12/19	Career Services	Replacement Ronald Moran	\$49,139
Sylvia Brooks	Testing Center Assistant	08/08/19	Testing and Assessment	Replacement James Hamilton	\$27,916
Charles Counter	Grounds Keeper	08/26/19	Grounds Maintenance	Replacement Christopher Rubio	\$29,526
Jillian Cyr	Lab Instructor	08/26/19	Academic Affairs	New position	\$49,139
Floyd Hall	Manager, Facility Operations Assistant, Student Housing	08/19/19	Student Housing Operations	New position	\$60,090
Patrick Kennedy	Supervisor, Box Office/ Marketing	08/05/19	Workforce, Fine Arts	Replacement Dustin Miles	\$37,142
Rosalind Lewis	Human Resources Generalist	08/15/19	Human Resources	New position	\$60,090
Joseph Mogga	Maintenance Technician	09/02/19	Student Housing Operations	New position	\$40,886
Alfred Ramirez	Student Housing Assistant	08/19/19	Student Housing Operations	New position	\$32,910
Madeline Sertner	Coordinator, Alumni Relations	08/19/19	Development Office	New position	\$45,489
Mark Summers	Coordinator, Residential Life	08/28/19	Student Housing Operations	New position	\$38,990
Claire Troy	Academic Advisor (Temporary)	08/12/19	Admissions and Advising	Replacement Aleka Jones	\$45,365
Colby Walker	Manager, Student Housing Operations	08/19/19	Student Housing Operations	New position	\$52,225

2019-8-4-1d Approval of Promotions and Changes

By action stated above, the Board of Trustees of Collin County Community College District approved the following promotion/changes:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>SALARY</u>
Jennifer McDermott	N: Assistant Director Campus Technology Services O: Manager Technology Solutions	09/01/19	N: Technology Services O: Dean of Strategic Initiatives	Reorganization	N: \$73,129 O: \$54,314
Brandy Reeve	N: Campus Technology Manager O: Technology Specialist	08/01/19	Campus Technology Support	New position	N: \$60,126 O: \$56,712
La Tanya Thomas	N: Program Director, Healthcare Professional Development O: Associate Dean	08/14/19	N: Nursing O: Academic Affairs	New position	N: \$85,033 O: \$99,848

2019-8-4-1e Approval of Resignations/Terminations

By action stated above, the Board of Trustees of Collin County Community College District approved the following resignations/terminations:

<u>EMPLOYEE</u>	<u>LAST DAY</u>	<u>SERVICE</u>	<u>TITLE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Mary Anne Andrade	05/31/19	31	Professor, English	Academic Affairs	Retirement
Robert Bernard, Jr	08/15/19	2	Collin Police Sergeant	Police Department	Separation
Susan Cannon	08/09/19	5	Project Manager, Grants	Grants Management	Resignation
Lindsay Deen	08/14/19	8	Teacher, Child Development	Child Development Center	Resignation
Christina Haslage	08/23/19	2	Supervisor, American Sign Language Lab	Academic Affairs	Resignation
Judy James	08/30/19	7	Coordinator, Academic Compliance	Academic Services	Retirement
Jonene Kemp	08/30/19	12	Human Resources Specialist	Human Resources	Retirement
Patrick Kennedy	08/19/19	<1	Supervisor, Box Office/Marketing	Workforce, Fine Arts	Separation
Maria Rodriguez	08/09/19	5	Academic Advisor	Student and Enrollment Services	Resignation
Ashley Stevens	08/01/19	1	College and Career Counselor (Temporary)	Education	Resignation
Linda Thompson	05/17/19	31	Professor, Office Systems Technology	Academic Affairs/ Workforce	Retirement

2019-8-4-1f Consideration of Approval for FY2019-2020 Salary Increases

Discussion: Dr. Makin, Collin College District President, discussed that the Board Policy DEA(Local) establishing the following objectives for the college's compensation plan.

INTERNAL EQUITY: Establish pay relationships between jobs that are fair and equitable when compared to other jobs in the College;

EXTERNAL COMPETITIVENESS: Provide salary levels that are competitive and/or comparable with peer colleges and organizations in order to attract and retain well-qualified employees;

CONTINUITY AND FLEXIBILITY: Accommodate new jobs and changes in existing jobs, as well as adjust to changes in economic conditions and the job market; and

EFFECTIVE ADMINISTRATION: Establish clearly defined policies, procedures, and guidelines for salary budgeting and administration and ensure a clear understanding among all employees of the College about how the compensation program works.

ADMINISTRATION: The District President or designee shall administer and maintain compensation in accordance with this policy and the related procedures and guidelines for the College's compensation plan.

Based on these objectives, the Human Resources Department has considered the local Consumer Price Index (CPI) for the last year as well as other market factors that can influence the college's ability to recruit and retain an excellent faculty and staff, including review of peer and local market data, with a focus on staff compensation this year. As a result of this review, the following increases for 2019-2020 are recommended:

- Increase base salary by 3.5% through a General Pay Increase (GPI) for all full-time faculty and staff; process an adjustment of 3.5% that does not add to base salary for employees at the maximum of the salary range; and make a combination of GPI and non-base salary adjustments of 3.5% for employees near the maximum of the salary range.
- Increase part-time staff and associate faculty pay rates by 3.5%.
- Staff salary ranges have been updated to be competitive with the current market. To maintain salary equity within the new salary ranges, non-exempt employees will receive a 4.0% market adjustment and exempt employees will receive a 3.0% market adjustment.
- The student assistant and work study student pay rate is currently above the regional average. Staff is conducting a survey of peer community college student pay rates and may recommend future adjustments, if warranted.

Dr. Matkin recommends the approval of these salary increases.

The floor was open for discussion and questions from the Trustees in Dr. Matkin and other senior leadership addressed.

On motion of Trustee Moses and second of Trustee Menon, the Board of Trustees of Collin County Community College District approved the personnel report item 2019-8-4-1f as presented with one recusal of Trustee Orr.

2019-8-4-2 Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

Discussion: Dr. Matkin discussed that as a part of the college's comprehensive review of all policies and with input from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for Board approval:

- BBG (Local) Board Members – Compensation and Expenses - Proposes revisions to the Trustee travel documentation for college-related travel.
- CAK (Local) Appropriations and Revenue Sources – Investments – Recommended revisions are to provide for optimal safety of investments. Patterson & Associates is recommending we strengthen the college's definition of acceptable collateral for time and demand deposits, and repurchase agreements to only include securities as described.
- CIB (Local) Equipment and Supplies Management – Disposal of Property - Recommended revisions to this policy are to clarify the methods by which the college district may dispose of unnecessary college district property that has value.

Trustee Orr, Chair of the Organization, Education and Policy Committee, brought forth, in the form of a motion and second, the Committee's recommendation to approve Local Board Policies as presented.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-8-4-3 Report Out of the Organization, Education, and Policy Committee and Consideration of Approval of a Contract for Consulting and Professional Services with LeaderSelect, LLC

On motion of Trustee Orr, Chair of the Organization, Education and Policy Committee, and second of Trustee Hardin, the Board of Trustees of Collin County Community College District unanimously approved the action to postpone agenda item 2019-8-4-3.

2019-8-4-4 Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Setting the 2019 Tax Rate

Discussion: At its meeting on August 6, 2019, the Board of Trustees of Collin County Community College District voted on a proposed tax rate for 2019. Public hearings on the proposed tax rate were held on August 15 and August 20, 2019.

Mr. Bassett, Chief Financial Officer added that this tax rate will raise more taxes for Maintenance & Operations than last year's tax rate. This will be offset by the decrease in the debt service rate. The total overall tax rate remains the same at \$0.081222. The M&O tax rate will increase by 1.16% and will increase taxes on a home with a taxable value of \$100,000 by approximately \$0.91.

Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval of the resolution stating that property taxes be increased by the adoption of a tax rate of \$0.081222 which includes a Maintenance & Operation rate of \$0.07910 and a Debt Service rate of \$0.002122, which is effectively a 3.34 percent increase of the proposed rate over the effective tax rate.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-8-4-5 Report Out of the Finance and Audit Committee and Consideration of Approval of the 2019-2020 Budget

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, reported that on July 30 and August 20 the proposed budget for the 2019-2020 fiscal year was presented to the Finance and Audit Committee. The proposed budget was also presented to the Board of Trustees and the public on August 15, 2019, in conjunction with the second public hearing on the proposed tax rate.

The proposed revenue budget for 2019-2020 is presented as follows:

Unrestricted	\$212,542,357
Restricted	252,652,482
Interfund Transfers	163,635,914
 Total	 \$628,830,753

The proposed expenditure budget for 2019-2020 is presented as follows:

Unrestricted	\$314,250,844
Restricted	187,022,139
Interfund Transfers	163,635,914
Depreciation	12,354,681
Bond Principal	(10,520,000)
Capital Purchases	(217,474,633)
 Total	 \$449,268,945

Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee’s recommendation for approval of the 2019-2020 budget.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-8-4-6 Consideration of Approval of Course and Exam Fees, Effective Spring 2020

Discussion: Toni Jenkins, Senior Vice President of Campus Operations stated that the State Fire Inspector Certification now requires completion of two separate state examinations – Fire Inspector II and Plans Examiner I. Previous exam fees covered only Plans Examiner I. New courses are offered at the Public Safety Training Center. The Fire Science Department is responsible for scheduling State Certification Exams for students successfully completing courses leading to state certifications by the Texas Commission on Fire Protection. State Certification Exam fees are collected at registration. The fees are:

Course	Title	Fee	Effective Term
<u>Exam Fee:</u>			
FIRT 1040	Fire Inspector II State Certification Exam	\$55	Spring 2020
FIRT 1091	Diver/Operator – Aerial Apparatus Certification Exam	\$55	Spring 2020
FIRT 2012	Hazardous Materials Incident Commander Certification Exam	\$55	Spring 2020
FIRT 2050	Hazardous Materials Technician Certification Exam	\$55	Spring 2020

On motion of Trustee Menon and second of Trustee Arias, the Board of Trustees of Collin County Community College District approved the course and exam fees, effective spring 2020 as presented.

2019-8-4-7 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval to Authorize the District President to Negotiate and Execute the TRANE PACT Agreement

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, reported that at the meeting on August 6, 2019 that Trane, with the consent of the College, performed a detailed study to determine potential energy conservation measures and identified energy savings and the concurrent replacement of end-of-life utility systems and fixtures.

The College is expected to realize operations, maintenance, and capital replacement savings of \$738,846 yearly over the life of the project in addition to the “Guaranteed” Energy Savings. Trane’s fee for performance and furnishing of the Service is \$3,204,717.58.

This purchasing request is for a not-to-exceed spend authorization of \$21,837,571, which is subject to Board approval. Trane has been awarded a contract through US Communities Cooperative Purchasing Program, Contract No. 1153, which is available for use by the District and is compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee’s recommendation for approval of the District President to negotiate and execute the TRANE PACT Agreement.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-8-4-8 Report out of the Campus Facilities and Construction Committee’s Consideration of Approval to Proceed with Master Plan Phases 3 and 4

Discussion: Trustee Hardin reported that on June 28, 2016, the Board of Trustees approved the Collin College Master Plan that included four phases for constructing new campuses and completing renovations across the college’s service area. Phases 1 and 2 of the master plan are currently underway, and we are now seeking approval to move forward with Phases 3 and 4, including several refinements.

The Phase 3 and 4 proposed projects were presented to the Campus Facilities and Construction Committee on July 30, 2019, and subsequently presented to the Board of Trustees at the August 9, 2019 retreat. After contingencies, the remaining available bond budget for Phases 3 and 4 totals \$93,316,242. The proposed budget for the refined list of projects totals \$97,492,495, as reflected in the attached table. This does not include AECOM services estimated at up to \$2,000,000 for specific elements of Phases 3 & 4.

The original scope of items in Phases 3 and 4 total \$54,639,022. Three key supplemental projects allowable within the master plan include construction of a 162,000-square-foot-flat-surface parking garage at the Frisco Campus at a cost of \$15,241,775, as recommended in the Kimley-Horn parking study; Trane energy upgrades districtwide at a cost of \$21,838,000; and accreditation-driven expansion and remodeling of the dental hygiene area at a projected cost of

\$5,773,698. The Trane project, at an additional up front cost of \$21.8 million over two years, is expected to repay the college in energy savings and cost avoidance for equipment failures and replacement in less than nine years utilizing current costs for electricity, water, and natural gas. The Trane proposal is covered in more depth in a separate item and has substantial benefits resulting from standardization across all campuses.

Phase 3 and 4 projects include:

- **Frisco Campus:** Alumni Hall additions and renovations; Lawler Hall and Founders Hall renovations; Heritage Hall upgrades; New fire lane (required by the City of Frisco); and campus wayfinding. A new addition is the 162,000-square-foot-flat-floor parking garage, as recommended by the Kimley-Horn parking study.
- **McKinney Campus:** New entry drive and revised parking as recommended by the Kimley-Horn parking study; new welcome center addition; classroom building and dining area renovations; pistol range demolition; field training building remodel; records and maintenance building recladding and extension; and campus wayfinding improvements. An additional proposed project is the renovation and expansion of the dental hygiene space to meet program accreditation requirements.
- **Plano Campus:** Campus wayfinding enhancements
- **Overall Projects:** Trane energy upgrades at all campuses Phases 3 and 4 add much-needed infrastructure elements as well as a parking structure.

Dr. Matkin also added that the safety plan called for extra offices for police officers, and they are not yet incorporated and were not part of the original bond program. This will be an add on.

Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's recommendation for approval to proceed with Master Plan Phases 3 and 4.

The motion was approved by the Board of Trustees of Collin County Community College District as presented.

2019-8-4-9 Consideration of Approval for the District President to Exercise a Contract Option with AECOM Technical Services, Inc. to Provide Program Management Support for Key Projects in Phases 3 and 4 of the 2017 Bond Program, Including the Welcome Center at the McKinney Campus and the Parking Garage at the Frisco Campus

Discussion: Dr. Matkin reported that on April 25, 2017, the Board of Trustees authorized him to negotiate a contract with AECOM Technical Services, Inc. to be considered for approval by the Board of Trustees if the May 6, 2017 bond election was approved by the voters, which it was with a 56.43% **YES** vote.

The contract segmented program management services was to be performed by AECOM in 4 phases. Phases 1 and 2 are currently underway, and phases 3 and 4 are available to the College by exercising written extension notifications. The proposal is to move forward with the extension of the contract with AECOM for program management services for portions of Phases 3 and 4,

to include the Welcome Center at the McKinney Campus and the 162,000 square foot parking garage at the Frisco Campus. The contract request for these services is not to exceed \$2,000,000.

Trustees Menon and Orr commended the work AECOM has done thus far.

On motion of Trustee Orr and second of Trustee Menon, the Board of Trustees of Collin County Community College District approved the District President to exercise a contract option with AECOM Technical Services, Inc. to provide program management support for key projects in Phases 3 and 4 of the 2017 Bond Program, including the Welcome Center at the McKinney Campus and the Parking Garage at the Frisco Campus.

2019-8-4-10 Consideration of Approval of the New Associate of Applied Science Degree Programs and Certificates

Discussion: Dr. Sherry Schumann, Executive Vice President, reported that the Collin College Master Plan and Vision 2020 Strategic Plan identifies a priority to add workforce and academic programs to align with projected Collin County labor market needs. Labor market analysis has indicated an increasing demand for employees in Construction Technology and Physical Therapy. Each of the new degree and certificate programs has been researched and developed in accordance with the fifteen criteria required by the Texas Higher Education Coordinating Board to include job market analysis, employment projections, enrollment projections, integration of career and technical skills, and curriculum developed in consultation with an advisory committee comprised of industry representatives.

Each AAS degree includes a 15-semester credit hour general education core and workforce education courses specific to the knowledge and skills required for employment in the industry. Level I and Level II Certificates are developed as stackable credentials within the AAS degree.

Collin College's Curriculum Advisory Board and Academic Leadership also reviewed the programs and recommend approval.

Associate of Applied Science Degree – Construction Technology - Carpentry (60 semester credit hours)

- Level I Certificate – Construction Technology – Carpentry
(24 semester credit hours)
- Level I Certificate – Construction Technology – Carpentry Management
(24 semester credit hours)
- Level II Certificate – Construction Technology – Carpentry and Management
(45 semester credit hours)

Associate of Applied Science Degree – Construction Technology - Electrical (60 semester credit hours)

- Level I Certificate – Construction Technology – Electrical (24 semester credit hours)
- Level I Certificate – Construction Technology – Electrical Management (24 semester credit hours)
- Level II Certificate – Construction Technology – Electrical and Management (45 semester credit hours)

**Associate of Applied Science Degree – Construction Technology – Facilities Management
(60 semester credit hours)**

- Level I Certificate – Construction Technology – Facilities Management
(24 semester credit hours)
- Level II Certificate – Construction Technology – Facilities Management
(45 semester credit hours)

Associate of Applied Science Degree – Construction Technology - Plumbing (60 semester credit hours)

- Level I Certificate – Construction Technology – Plumbing
(24 semester credit hours)
- Level I Certificate – Construction Technology – Plumbing Management
(24 semester credit hours)
- Level II Certificate – Construction Technology – Plumbing and Management
(45 semester credit hours)

**Associate of Applied Science Degree – Construction Technology - Safety
(60 semester credit hours)**

- Level I Certificate – Construction Technology – Safety
(24 semester credit hours)
- Level I Certificate – Construction Technology – Safety Management
(24 semester credit hours)
- Level II Certificate – Construction Technology – Safety and Management
(45 semester credit hours)

**Associate of Applied Science Degree – Physical Therapy Assistant
(64 semester credit hours)**

Dr. Schumann addressed questions and comments from the Trustees regarding the new Associate of Applied Science Degree Programs and Certificates.

On motion of Trustee Moses and second of Trustee Gomel, the Board of Trustees of Collin County Community College District approved the new Associate of Applied Science Degree Programs and Certificates.

2019-8-4-11 Information Regarding the Availability of Trainings, Seminars, Presentations, and Resources for Faculty, Staff, and Students

Discussion: Dr. Sherry Schumann reported that Collin College is committed to its Core Values and ensuring an environment that is conducive to positive engagement and learning, as well as fostering a culture based on courtesy and civility. To that end, Counseling Services, the Access Office, the Strategies of Behavioral Intervention (SOBI) Committee, and the Dean of Students Office annually offer multiple trainings and provide opportunities for open discussion and counseling on each of Collin's campuses.

In addition, the Collin College Police Department collaborates with Student and Enrollment Services to offer training and workshops focused on the safety and security of our faculty, staff, and students.

Training, Seminars, Presentations, and Events to be offered Fall 2019 (August through December) are:

Event	Faculty and Staff	Students
Access/Counseling/Dean of Students Office/SOBI: Department and Division Update Training	9 training sessions	
Access/Counseling/Dean of Students Office/SOBI: New Faculty Training; New Academic Associate Dean and Directors Training	2 training sessions	
Student Accommodations and Disability Awareness	Faculty Conference Presentation: Dr. Paul Grossman	
Access/Counseling/Dean of Students Office/SOBI Update: Faculty Resource Tables and Meeting	3 events	
SOBI Training: <i>Everything You Wanted to Know About SOBI (But Are Afraid to Ask)</i>	5 training sessions	5 training sessions
Civilian Response to Active Shooter Events (CRASE) Training	5 training sessions	5 training sessions
SOBI Training: <i>Recognizing Red Flags</i>	5 training sessions	5 training sessions
SOBI Training: <i>Behavioral Intervention in Turbulent Times</i>	5 training sessions	5 training sessions
17 th Annual North Texas Facing Family Violence Conference	1 event	1 event
White Ribbon Campaign Information Tables	3 events	3 events
Interdisciplinary Committee on Poverty, Race, and Crime (Faculty Facilitated) Presentation: White Extremism	1 presentation	1 presentation
Interdisciplinary Committee on Poverty, Race, and Crime (Faculty Facilitated) Presentation: Documenting Hate	1 presentation	1 presentation
Access/Counseling/Dean of Students Office/SOBI Update: Information/Resource Tables		Manned by counseling staff members on all three campuses the first two weeks of the fall semester
Access/Counseling/Dean of Students Office/SOBI Update: Athlete Orientation		1 session
Dean of Students: I Got Your Back-Bystander Intervention Training		4 training sessions
Counseling Services Emotional Wellness Seminars		21 workshops/seminars (topics vary)

Dr. Schumann addressed questions and comments from the Trustees regarding the presentation. No action was taken. This was for informational purposes only.

2019-8-4-12 Consideration of Approval for an Interlocal Cooperation Agreement for the use of the Public Safety Training Center facilities between Collin County Community College District and Dallas County Community College District

Discussion: Steve Bassett, Chief Financial Officer, reported that Dallas County Community College District has a need to train its law enforcement officials as required by the Texas Commission on Law Enforcement (TCOLE) and has requested access to the Public Safety Training Center facilities in order to provide the required training.

This Interlocal agreement allows Dallas County Community College District to utilize the Public Safety Training Center facilities at the fees established by the Collin County Community College District Board of Trustees.

On motion of Trustee Moses and second of Trustee Menon, the Board of Trustees of Collin County Community College District approved the interlocal cooperation agreement for the use of the Public Safety Training Center facilities between Collin County Community College District and Dallas County Community College District as presented.

2019-8-4-13 Consideration of Approval of the Private Offer to Purchase Struck Off Property

Discussion: Steve Bassett reported that a private offer has been made on the following struck off property in Collin County: Rockwall Street, Lot 14C & 15D & Lot 14A&15B, Blk 6, McKinney, TX for \$20,000. Taxes due to Collin College = \$266.37. The proceeds from the sale = \$275.95.

On motion of Trustee Menon and second of Trustee Gomel, the Board of Trustees of Collin County Community College District approved the private offer to purchase the struck off property as presented.

2019-8-4-14 Consideration of Approval of the Bid Report for August 2019

Discussion: Mr. Bassett discussed the Bid Report for August 2019, which included two new solicitations, one contract revision, one purchasing cooperative, and one statutory exemption.

New Solicitation Purchase Request #1

Printing Services for Brochures and Booklets

This contract will be utilized for printing services for brochures and booklets for various departments for instructional information and to publicize District events and programs. This purchasing request is for spend authorization of \$300,000 for three (3) years, which is budgeted in the various departments' operating budgets and subsequent year's budgets subject to Board approval. FY 2019 annual spend amount was \$49,500.

The term of contract will be three (3) years beginning September 1, 2019 through August 31, 2022.

New Solicitation Purchase Request #2

Worker's Compensation Insurance

Through an Interlocal agreement between Collin College and Deep East Texas Workers' Compensation Insurance Fund for Workers' Compensation Insurance, the District wishes to continue utilizing the existing contract agreement for Workers' Compensation coverage. The

District has successfully utilized this contract for the previous five years.

Reference (REF) Number 3617 was issued to track the volume of spend for Workers' Compensation Insurance for the District. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

This purchasing request is for spend authorization of \$121,900 annually or \$609,500 for the 5-year term, which is budgeted in the District's FY 2020 operating budget and subsequent year's budgets subject to Board approval. FY 2019 annual spend amount was \$121,900.

This renewal will be for five (5) years beginning September 1, 2019 through August 31, 2024.

Contract Renewal Purchase Request #3

Copier/Multifunctional Device Units

This contract provides a streamlined, efficient, and economical process for the management of the District's MFD fleet leases that includes preventative maintenance, repair, parts, and toner. The Board first approved a contract with Novatech in May 2015 to consolidate the many lease options for various types and brands of printers/copiers. In preparation for opening new campuses, the District began negotiations with Novatech to renew the existing contract, which was originally set to expire on August 31, 2020.

The original contract was procured through a request for proposal, RFP Number 3792. The contract renewal will be based on the State of Texas DIR contract number DIR-TSO-3082, which is compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

This purchasing request is for spend authorization of \$1,600,000 which is budgeted in the various departments' FY 20 operating budgets and subsequent years' budgets subject to Board approval. FY 2019 annual spend amount was \$333,500.

The term of contract will be September 1, 2019 through August 31, 2023

Purchasing Cooperative Purchase Request #4

Purchasing Cooperatives

The District utilizes competitive solicitations procured through various purchasing cooperatives, group purchasing organizations, government-purchasing alliances, and interagency agreements both in and out of the State of Texas. The contracts awarded through these cooperatives are compliant with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

Statutory Exemptions Purchase Request #5

Spend Authorization for Statutory Exemptions

The District President recommends that the Board of Trustees approve spend authorization for purchases exempt by state statute. These purchase requests, which encompass contract renewals and anticipated expenditures through cooperative contracts or for library goods and services, professional services, and sole source purchases in excess of \$50,000 during the 2019-2020 fiscal year.

Cooperative purchasing is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code. Current cooperative contract numbers are referenced but may change throughout the fiscal year based on the cooperatives' solicitation schedules.

The purchase, acquisition, or license of library goods and services for a library operated as part of a junior college district are exempt from competitive bidding per Section 44.031 and 130.0101 of the Texas Education Code.

Accounting/architectural/landscape architectural/land surveying/medical/optometric/professional engineering/real estate appraising/professional nursing/legal/fiscal agent services and interior design services are classified as professional services pursuant to Section 2254 of the Texas Government Code and are exempt from competitive bidding per Section 44.031(f) of the Texas Education Code.

Sole source purchases are exempt from competitive bidding per Section 44.031(j) of the Texas Education Code.

FY 2019 expenditures are listed for each contract. Expenditure requests for FY 2020 are based on FY 2019 expenditures and increased after evaluation of the impact that will be made on the spend under these contracts for purchasing goods and services in preparation of the opening of the new campuses, student housing, the general growth of the District, and adding contingency to ensure compliance with procurement law.

Administrative Services/Auxiliary Services \$1,815,000

Amazon Business to provide office supplies, classroom, school and art supplies and materials, Higher Ed scientific equipment and lab supplies and other miscellaneous items through the US Communities Cooperative Purchasing Program, contract #R-TC-17006. The estimated annual expenditure is \$300,000. The reference number is 4088. FY 2019 annual spend amount was \$93,965.

ARTA Travel to provide student travel services for athletic tournaments and field trips procured through Plano Independent School District, contract number 2018-022. The estimated annual expenditure is \$170,000. The reference number is 3585. FY 2019 annual spend amount was \$48,702.

Motorola Solutions, Inc. to provide public safety radio communications equipment and services through the HGAC Cooperative Purchasing Program, contract number RA05-18. The estimated annual expenditure is \$120,000. The reference number is 3997. FY 2019 annual spend amount was \$90,000.

Staples Business Advantage to provide office supplies procured through the E&I Cooperative Services, contract number CNR01373. The estimated annual expenditure is \$420,000. The reference number is 3938. FY 2019 annual spend amount was \$313,039.

Starbucks Coffee Company to provide Starbucks Branded Solutions products and equipment. The estimated annual expenditure is \$60,000. The sole source number is 4060. FY 2019 annual spend amount was \$50,500.

Touchnet Information Systems, Inc. to provide equipment, software licenses and annual maintenance for the Ellucian Payment Center by Touchnet. The estimated annual expenditure is \$220,000. The sole source number is 2837. FY 2019 annual spend amount was \$170,000.

Elavon Inc. to provide merchant card services for existing and new campuses procured through the State of Texas Cooperative Purchasing Program, contract number 920-M1. The estimated annual expenditure is \$525,000. The reference number is 3702. FY 19 annual spend amount is \$470,823.

Facilities and Construction \$3,700,000

ChemCal to provide water treatment chemical supplies procured through the State of Texas Cooperative Purchasing Program, contract number 885-M1. The estimated annual expenditure is \$60,000. The reference number is 2245. FY 2019 annual spend amount was \$23,813.

Fairway Supply, Inc. and Michael's Keys to procure keys and door hardware through the BuyBoard Cooperative Purchasing Program, contract number 577-18. The estimated annual expenditure is \$110,000. The reference number is 3860. FY 2019 annual spend amount was \$108,300.

Fastenal, Grainger, The Home Depot, HD Supply Facilities Maintenance and Lowes to procure general hardware, tools, and miscellaneous supplies for new and existing campuses through multiple cooperative contracts. Fastenal and Lowe's, National IPA contract number R142101 & R142104. Grainger, E&I contract number CNR01248. The Home Depot and HD Supply Facilities Maintenance, US Communities contract number 16154. The estimated annual expenditure is \$400,000. The reference number is 3121. FY 2019 annual spend amount was \$217,000.

Gomez Floor Covering to provide floor covering replacement services procured through the BuyBoard Cooperative Purchasing Program, contract number 561-18. The estimated annual expenditure is \$370,000. The reference number is 3965. FY 2019 annual spend amount was \$505,300.

Smart Care Equipment Solutions and Ecolab to provide repair services for commercial food equipment procured through the TIPS Cooperative Purchasing Program, contract number 170401. The estimated annual expenditure is \$105,000. The reference number is 3840. FY 2019 annual spend amount was \$35,820.

Terrell Painting and Wallcovering, Inc. to provide painting services procured through the TIPS Cooperative Purchasing Program, contract number 170201. The estimated annual expenditure is \$235,000. The reference number is 4111. FY 2019 annual spend amount was \$26,600.

Trane Service Company to provide HVAC repair, maintenance and inspections procured through the U.S. Communities Cooperative Purchasing Program, contract number 15-JLP-023. The estimated annual expenditure is \$950,000. The reference number is 2674. FY 2019 annual spend amount was \$425,000. These services are outside of the scope of the Trane PACT Agreement.

RoofConnect to provide roofing services and preventative maintenance procured through the OMNIA Partners Cooperative Purchasing Program, contract number TX-R180902-303120. The estimated annual expenditure is \$220,000. The reference number is 4246. FY 2019 annual spend amount was \$62,000.

Berger Transfer and Storage to provide relocation and moving services procured through the E&I Cooperative Purchasing Program, contract number CNR-01259. This contract will be used for relocating items from existing campuses to the new campuses and moving furniture and equipment from the student housing for storage during renovations, as well as relocation of items between existing campuses. The estimated annual expenditure is \$75,000. The reference number is 3144. FY 2019 annual spend amount was \$26,215.

SiteOne Landscape Supply, Longhorn Inc., and Irrigator's Supply to provide grounds equipment, parts, and supplies for new and existing campuses procured through the BuyBoard Cooperative Purchasing Program, contract number 529-17. The estimated annual expenditure is \$100,000. The reference number is 3701. FY 2019 annual spend amount was \$45,400.

Sherwin Williams and Pittsburg Paint to provide paint and painting supplies procured through the E&I Partners Cooperative Purchasing Program, Sherwin Williams contract number is CNR01400 and Pittsburg Paint contract number is CNR01394 PP. The estimated annual expenditure is \$75,000. The reference number is 3665. FY 2019 annual spend amount was \$13,920.

G2 General Contractors, Core Construction, and F&P Construction for job order contracting (JOC) for minor repairs, renovations and, remodeling of District facilities. JOC provides the best value to the District for the projects that will be completed under this method and is an allowed project delivery method for construction-related goods and services under Government Code 2269. G2 holds a contract through NJPA, Contract No. TX01G-101116-GGC, Core holds a contract through NCPA, Contract No. 04-03, and F&P holds a contract through TIPS Contract No. 180205. The estimated annual expenditure is \$1,000,000. The internal reference number is 4165. FY 2019 annual spend amount was \$505,890.

General Operations \$4,161,000

CMC Government Supply and GT Distributors Inc. to provide uniforms, equipment and supplies for law enforcement academy, police department, and fire science academy procured through BuyBoard, contract number 524-17. The estimated annual expenditure is \$300,000. The reference number is 3963. FY 2019 annual spend amount was \$96,400.

America to Go to provide catering services procured through E&I Cooperative Services contract number CNR-01313. The estimated annual expenditure is \$350,000. The reference number is 4031. FY 2019 annual spend amount was \$180,000.

CAE Healthcare to provide simulation manikins and extended warranties for all patient simulators. The estimated annual expenditure is \$625,000. The sole source reference number is 4255. FY 2019 annual spend amount was \$142,333.

Carolina Biological, Flinn Scientific, Frey Scientific, and Thermo Fisher Scientific to provide lab equipment and supplies for new and existing campuses procured through multiple cooperative contracts. Carolina Biological, Flinn Scientific, and Frey Scientific, BuyBoard contract number is 487-15. Thermo Fisher Scientific, US Communities contract number C15-JL-12. The estimated annual expenditure is \$510,000. The reference number is 3033. FY 2019 annual spend amount was \$126,800.

The College Board to provide assessment testing materials for the TSI assessments as well as ESL and entrance assessments for Fire Science, EMS, and the Police Academy. The estimated annual expenditure is \$200,000. The sole source number is 3560. FY 2019 annual spend amount was \$94,500.

VWR International to provide supplies and equipment for the science labs for new and existing campuses procured through the E&I Cooperative Services contract number CNR-01163. The estimated annual expenditure is \$900,000. The reference number is 3013. FY 2019 annual spend amount was \$112,814.

Disney Institute to provide education and training services. The estimated annual expenditure is \$150,000. The sole source number is 4085. FY 2019 annual spend amount was \$50,000.

Pasco Brokerage Inc., Edward Don and Company and AceMart Restaurant Supply to provide smallwares and equipment for Culinary Arts, Food Services, and various other departments for new and existing campuses, as well as for the College's Catering Department. BuyBoard contract number is 519-16. The estimated annual expenditure is \$310,000. The reference number is 4047. FY 2019 annual spend amount was \$45,500.

Life Fitness to provide fitness equipment for new and existing campuses through the NJPA Cooperative Purchasing Program, contract number 120215. The estimated annual expenditure is \$100,000. The reference number is 3331. FY 2019 annual spend amount was \$0, but this purchase request is for buying fitness equipment for the Wylie Campus.

BSN Sports, Cardinal's Sport Center, and Tennis Outlet to provide athletic equipment, uniforms, and miscellaneous supplies procured through the BuyBoard Cooperative Purchasing Program, contract number 583-19. The estimated annual expenditure is \$100,000. The reference number is 3699. FY 2019 annual spend amount was \$48,900.

Pocket Nurse Enterprises, Inc., Medline Industries Inc., and McKesson Medical-Surgical Government Solutions, LLC to provide medical equipment and supplies for existing and new campuses procured through multiple cooperative contracts. Pocket Nurse Inc., Omnia Partners (TCPN) contract number R190201. Medline Industries, E&I Cooperative Services contract number CNR-01385. McKesson Medical-Surgical Government Solutions, Sourcewell contract number 061417-MML. The estimated annual expenditure is \$516,000. The reference number is 4256. The FY 2019 annual spend amount was \$370,783.

Castle Branch Inc. to provide healthcare student criminal background screening and medical manager services for existing and new campuses procured through Tips-USA Cooperative

Services contract number 180703. The estimated annual expenditure is \$100,000. The reference number is 3907. The FY 2019 annual spend amount was \$38,238.

Information Systems \$10,733,000

ACP Direct to provide classroom lecterns for the District's existing and new campuses procured through the BuyBoard Cooperative Purchasing Program, contract number 487-15. The estimated annual expenditure is \$350,000. The reference number is 3676. The FY 2019 annual spend amount was \$83,870.

Anixter Inc., Flair Data Systems and Graybar Electric Co. to provide power protection equipment for new buildings and replacement at existing campuses procured through multiple cooperative contracts. Anixter Inc., DIR-TSO-2651. Flair Data Systems, DIR-SDD-2669.

Graybar Electric, US Communities, EV2370. The estimated annual expenditure is \$235,000. The reference number is 3069. FY 2019 annual spend amount was \$38,371.

Apple Computer Inc. to provide for the purchase and maintenance of Apple-branded products procured through the DIR Purchasing Program, contract number DIR-SDD-3789. The estimated annual expenditure is \$425,000. The reference number is 2777. FY 2019 annual spend amount was \$293,864.

B&H Photo Video Pro Audio, Inc. to provide audio/visual equipment and supplies for new and existing campuses procured through the E&I Cooperative Services contract number CNR01341. The estimated annual expenditure is \$95,000. The reference number is 3230. FY 2019 annual spend amount was \$63,793.

CollegeSource to provide maintenance of the degree planner/audit and on-line course description software. The estimated annual expenditure is \$78,000. The sole source number is 3739. FY 2019 annual spend amount was \$51,600.

CDW-G to provide miscellaneous technology items for new and existing campuses procured through multiple DIR cooperative contracts, multiple National IPA cooperative contracts and through the E&I Cooperative Services contract number CNR01402. The estimated annual expenditure is \$200,000. The reference number is 3722. FY 2019 annual spend amount was \$104,765.

CMS Communications, Flair Data Systems and SHI to provide Cisco hardware, software, and related services procured through various purchasing cooperatives for new and existing campuses. CMS Communications, GSA number GS-35F-0295N. Flair Data Systems, DIR number DIR-TSO-4167. SHI, DIR number DIR-TSO-4167. The estimated annual expenditure is \$2,800,000. The reference number is 2691. FY 2019 annual spend amount was \$576,038.

Dell Marketing, LP to provide Dell-branded computer systems and computer accessories for new and existing campuses procured through the DIR Purchasing Program, contract number DIRTSO- 3763. The estimated annual expenditure is \$3,100,000. The reference number is 2517. FY 2019 annual spend amount was \$1,368,592.

Ellucian through Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide functional and technical consultation and Banner data implementation services. The estimated annual expenditure is \$465,000. The reference number is 2553. FY 2019 annual spend amount was \$425,000.

Texas A&M Corpus Christi Texas Connection Consortium inter-agency agreement to provide annual software licenses and maintenance for the Banner software system. The estimated annual expenditure is \$50,000. The reference number is 2553. FY 2019 annual spend amount was \$100,000.

Flair Data Systems, Journey Education Marketing, Inc., and SHI Government Solutions to provide software, such as NetOp Vision, Faronics Deep Freeze maintenance renewal, and Visible Body Human Anatomy Atlas annual license, procured through multiple cooperative contracts. Flair Data Systems, DIR-SDD-1788, Journey Education Marketing, Inc., TCPN contract number R150703. SHI Government Solutions, various contracts through the DIR, E&I and TIPS purchasing cooperatives, (DIR-TSO-3480, DIR-TSO-3984, E&I #CNR01356 and TIPS #170306). The estimated annual expenditure is \$135,000. The reference number is 2486. FY 2019 annual spend amount was \$107,672.

Grande Communications to provide telephone and internet services for the District. The estimated annual expenditure is \$140,000. The reference number is 4043. FY 2019 annual spend amount was \$88,000.

Journey Education Marketing Inc. to provide Adobe Creative Cloud products and services procured through the Texas Community College Teachers Association consortium. The estimated annual expenditure is \$135,000. The reference number is 3737. FY 2019 annual spend amount was \$105,995.

Oracle Corporation to provide Oracle software, support and maintenance. The estimated annual expenditure is \$1,600,000. The sole source number is 3523. FY 2019 annual spend amount was \$943,659.

Taurus Technologies to provide interactive presentation systems, technology solutions, products and services for new and existing campuses procured through the TIPS Cooperative Purchasing Program, contract number 161101 and TIPS number 170306. The estimated annual expenditure is \$700,000. The reference number is 4074. FY 2019 annual spend amount was \$142,402.

Turnitin LLC. to provide the annual software license for Turnitin Feedback Studio originality checking, feedback, and plagiarism prevention purchased through the NCPA Purchasing Program, contract number 01-56. The estimated annual expenditure is \$100,000. The reference number is 3191. FY 2019 annual spend amount was \$70,442.

Digital Air Control to provide surveillance, security, and monitoring equipment, and services purchased through the DIR purchasing program, contract number DIR-TSO-3647. These purchases are a part of The Campus Safety Plan that was approved by the Board in November 2017. The estimated annual expenditure is \$125,000. The reference number is 4183. FY 2019 annual spend amount was \$186,521. Next year's amount is less because the past year was the first year for Salient, and the larger cost was for all existing campuses.

Library Services \$2,838,000

Alibris, Inc. and Emery-Pratt to provide access to used and out of print books for new and existing campuses. The estimated annual expenditure is \$165,000. The reference number is 3856. FY 2019 annual spend amount was \$55,539.

ACCO Brands USA LLC, Alibris Inc., Barnes & Noble, Brodart, Complete Book and Media Supply, Demco, Emery-Pratt Co. Gale Cengage Learning, GOBI Learning Solutions, Matthews Medical Books, Midwest Tape, Overlooked Books, ProQuest Information, and Rittenhouse Book Distributors to provide books and access to educational library media for new and existing campuses. The estimated annual expenditure is \$1,448,000. The reference number is 3842. FY 2019 annual spend amount was \$55,539.

Amigos Library Services, ABC-Clio, Alexander Street Press ArtSTOR and various other vendors to provide access to electronic reference materials for new and existing campuses. The estimated annual expenditure is \$650,000. The reference number is 2613. FY 2019 annual spend amount was \$269,000.

EBSCO Information Services to provide magazine subscriptions for existing and new campuses. The estimated annual expenditure is \$325,000. The reference number is 3576. FY 2019 annual spend amount was \$133,500.

Rittenhouse Book Distributor Inc., Matthews Medical Books, ProQuest Information and Learning, Baker & Taylor Books, Gale Cengage Learning, and EBSCO Information Services to provide electronic books for existing and new campuses. The estimated expenditure is \$250,000. The reference number is 3603. The FY 2019 annual spend amount was \$27,750.

Professional Services \$5,510,000

Conley Group, Inc. to provide the roof and waterproofing consulting services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$1,232,000. The reference number is 4121. FY 2019 annual spend amount was \$927,290.

Farnsworth Group, Inc., Bath Commissioning Corp & Estes McClure & Associates, Inc. to provide commissioning, testing, and balance services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$2,355,000. The reference number is 4107. FY 2019 annual spend amount was \$1,036,403.

GME Consulting Services, Inc. to provide geotechnical consulting services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$233,000. The reference number is 4118. FY 2019 annual spend amount was \$195,103.

GME Consulting Services, Inc. & Wood Environment & Infrastructure Solutions to provide materials testing and observation services for the 2017 capital improvement program and existing campuses. The estimated annual expenditure is \$1,373,000. The reference number is 4141. FY 2019 annual spend amount was \$1,392,306.

RLK Engineering to provide civil engineering services for the 2017 capital improvement program and existing campuses. The estimated expenditure is \$257,000. The reference number is 4187. FY 2019 annual spend amount was \$91,300.

Reed Wells Benson & Company to provide professional engineering services for the 2020 capital improvement program and existing campuses. The estimated expenditure is \$60,000. The reference number is 4104. FY 2019 annual spend amount was \$44,625.

On motion of Trustee Menon and second of Trustee Gomel, the Board of Trustees of Collin County Community College District unanimously approved the bid report for August 2019 items 1-4.

On motion of Trustee Moses and second of Trustee Arias, the Board of Trustees of Collin County Community College District unanimously approved of item 5 in the August Bid Report with one recusal of Trustee Menon.

I. NEW SOLICITATIONS

Purchase Request # 1		300,000
Printing Services for Brochures and Booklets	\$	
Purchase Request # 2		609,500
Worker's Compensation Insurance		
TOTAL OF NEW SOLICITATIONS		909,500

II. CONTRACT RENEWALS

Purchase Request #3		1,600,000
Copier/Multifunctional Device Units		
TOTAL OF CONTRACT RENEWALS		1,600,000

III. PURCHASING COOPERATIVES

Purchase Request # 4		0
Purchasing Cooperatives		
TOTAL OF COOPERATIVE PURCHASES		0

IV. STATUTORY EXEMPTIONS

Purchase Request # 5		28,757,000
Spend Authorization for Statutory Exemptions		
TOTAL OF STATUTORY EXEMPTIONS		28,757,000
GRAND TOTAL	\$	31,266,500

FOLLOW UP QUESTIONS FROM BOARD MEMBERS

The following questions and requests were addressed with remarks from District President Dr. Matkin with additional information provided in the board packet:

Chairman Collins Requested an Explanation Regarding Federal Home Loan Bank used as Collateral for CDs

Trustee Donald Requested Information About the College's Recycling and Other "Green" Initiatives

Trustee Travel Expenses Summary, FY2018-2019

INFORMATION REPORTS

Statement of Net Position as of July 31, 2019

Summaries of Current Funds Revenues & Expenses as of July 31, 2019

Monthly Investment Report as of July 31, 2019

Gifts In Kind Report for July 2019

AECOM Monthly Report for July 2019

DISTRICT PRESIDENT'S ANNOUNCEMENTS:

The All College Day Silent Auction set a record of \$18,636.90 in proceeds for scholarships, which is up by more than \$6,360 over last year. Sincerest thanks to the Staff Council, Collin College Foundation, and all the employees who donated auction items, volunteered at the event, and purchased auction items. Special congratulations to auction chairs Andrea Mersiovsky and Jacqueline Grayczyk for a blockbuster auction.

As part of the All College Day festivities, attendees were asked to contribute school supplies to the Court Appointed Special Advocates for Children program, CASA of Collin County. The program works within the court system to ensure children are being cared for in cases where they have been removed from their homes or other special circumstances exist. The college's staff and faculty donated 1,238 items, including 75 backpacks on All College Day, with 35 more donations coming in later. Thank you to everyone who participated.

Brenda Carter, Academic Affairs Dean at McKinney Campus, was appointed to the steering committee for the City of McKinney – McKinney Thrives Project. This project examines how to improve key areas of the city of McKinney. Carter was also appointed to the City of McKinney Census Committee.

Garry Evans, Dean of Academic Affairs at Plano Campus, was invited to participate in Leadership Plano Class 37.

Kelley Reynolds, Professor of Respiratory Care, was elected as the North Region Director for the Texas Society for Respiratory Care beginning Jan. 1, 2020.

Collin College Fire Academy received 80 student applications for the 48 spots available in the fall. This is the largest group of applicants the college has seen in many years, attributed to the hiring demands by local fire departments and the opening of the new Public Safety Training Center.

Adjunct professor of philosophy Troy Doucet recently defended his dissertation and graduated with his doctorate from The University of Texas at Dallas.

Dr. Matkin shared an fantastic story about a Collin College student:

In early July, Collin College received a call from a Golf Pro to share an amazing story about one of our students. A Collin College nursing student, Amber James was working at a children's golf tournament. She happened to be nearby when an elderly gentleman, serving as caddy for his grandson, started to feel ill.

Amber was the first responder when this gentleman went into full cardiac arrest. Amber told those nearby that she knew what to do, and she immediately started CPR until the paramedics arrived. This gentleman arrested several times on the way to the hospital but

survived to have several stents put in place. His physician repeatedly told the family that if it were not for the Collin nursing student administering CPR he would not have survived.

Preparing students for clinical practice is what we hope to achieve, and we honor Amber for stepping up and using what she has learned at Collin College to save a life.

On August 26th, the college received word from SACSCOC (Southern Association of Colleges and Schools, Commission on Colleges) approving the following:

Wylie Campus

Technical Campus

Associate of Applied Science in Sport & Recreation Management

Associate of Applied Science in Insurance Management

Level I Certificate in Insurance Industry

Level I Certificate in Sales and Agency

Level II Certificate in Insurance Industry

Associate of Applied Science in Industrial Automation

Level I Certificate in Industrial Automation

Level II Certificate in Industrial Automation

Associate of Applied Science in Collision Repair

Level I Certificate in Collision Repair

Level II Certificate in Collision Repair

Associate in Applied Science in Biomedical Equipment Technology

Associate of Applied Science in Automotive Service and Repair

Level I Certificate in Automotive Service Technician

Level II Certificate in Automotive Service Technician

BOARD ANNOUNCEMENTS

Trustee Moses congratulated everyone on all the great work that has been done at the college.

Trustee Arias is excited for this next semester and knows there is a lot of work to be done and hopes everyone has a great and successful semester. She is also excited to see all of the student and community activism.

Trustee Saad appreciates the resident and student input from the public comments made at tonight meeting. He is glad that we are starting to track the alumni information. Lastly, he pointed out that behavioral health is an important issue, and he is glad that Collin College is taking a bigger part in that.

Trustee Hardin commended AECOM on their work at Collin College campuses.

Trustee Orr appreciated those who came to tonight's board meeting and committee meeting.

Trustee Menon appreciated the public comments and congratulated everyone on the great work that has been done and what will be done in this next semester. He also urged anyone who has attended Collin College to call and check to see if they have earned a degree that they are just leaving behind.

Trustee Donald congratulated Jennifer McDermott on her promotion, which was greatly deserved. She was glad that the Board was able to pass the tax rate at tonight's meeting and thanked all residents for their tax dollars. She also appreciated all of the public comments at tonight's meeting.

Trustee Gomel thanked everyone for attending the meeting.

Trustee Collins commented that the tax rate stayed the same as last year. On an average home, Collin College received about \$10 per home and that only contributes to about 3.5% of the total taxes a homeowner pays. He also extended his thanks to community members and students that attended tonight's meeting.

ADJOURNMENT

Chairman Collins adjourned the August 27, 2019, meeting of the Board of Trustees of Collin County Community College District at 9:50 p.m.