



[https://www.tasb.org/training/cec/announcing\\_credit/index.aspx](https://www.tasb.org/training/cec/announcing_credit/index.aspx)

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## Training

### *Continuing Education Credit*

#### **Announcing Board Continuing Education Credit**

Annually, at the meeting at which the call for election of board members [[https://www.tasb.org/training/cec/announcing\\_credit/faq\\_announcing\\_credit.aspx](https://www.tasb.org/training/cec/announcing_credit/faq_announcing_credit.aspx)] is scheduled, the board president is required to announce the board members' compliance with the training requirements [<http://www.tea.state.tx.us/rules/tac/chapter061/ch61a.html>]. The board president is required to announce the name of each board member who has completed the required continuing education, who has exceeded the required hours of continuing education, and who is deficient in the required continuing education. For boards that conduct their elections in May, this generally occurs at the regular meeting in February. For boards that conduct their elections in November, this generally occurs in August or September. Refer to the Downloads or More Options box on this page for resources that may be useful in fulfilling this requirement.

#### **Reporting progress at the last meeting of the calendar year**

In 2007, the legislature added an additional requirement to the Education Code that says, "The minutes of the last regular meeting of the board of trustees held during a calendar year must reflect whether each trustee has met or is delinquent in meeting the training required to be completed as of the date of the meeting." Most of the training that is required is not tied to completion by a particular date, so the report at the December meeting would primarily serve as a progress report on training the board members have received since the last announcement of training compliance (made when the previous election was called.) Exceptions might be that a new board member who took office more than 60 days from the date of the meeting would have to have completed the local district orientation as required in TAC §61.1. (b)(1)(a) [<http://www.tea.state.tx.us/rules/tac/chapter061/ch61a.html>], or a board member who was appointed in December of the previous year would have to have completed all of the training required to be completed in the first year of service.

For details about these reporting requirements and suggestions on how to implement them, see our frequently asked questions [[https://www.tasb.org/training/cec/announcing\\_credit/faq\\_announcing\\_credit.aspx](https://www.tasb.org/training/cec/announcing_credit/faq_announcing_credit.aspx)] about announcing board continuing education credit.

If you have questions about this requirement that are not answered here, contact [lts@tasb.org](mailto:lts@tasb.org).

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