

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

January 14, 2013



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: January 14, 2013 Personnel Report
DATE: January 10, 2013

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
1/7/13	Matousek, Julie	FES	Grade 4	1.0

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
1/22/13 - 3/1/13	Sartell, Susan (Georgiana Koska)	WES	Grade 4	1.0

VI. Family and Medical Leave

Name	School	Subject/Grade	Approximate Dates	FTE
Fuller, Cathy	WAS	Kindergarten	2/27/13 - 4/1/13	1.0
Hack, Stephanie	WES	Certified Nurse	2/4/13 - 2/15/13	1.0
Koska, Georgiana	WES	Grade 4	1/22/13 - 3/1/13	1.0

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
12/12/12	Vazzano, Salvatore	All	On call sub - grounds	12 month
1/7/13	Gurney, Sean	GHS	Security-25 hrs a week	9 month
1/7/13	Read, Melissa	All	On call sub - custodian	12 month
1/9/13	Cooper, Ryan	All	On call sub - custodian	12 month
1/12/13	Klatter, Robert	GHS	Security-12 hrs a week	12 month

II. Resignations

None

III. Reappointments/Reclassifications

Name	School	Position	School Year
Paulette, David	GHS	From 9 month Security (27 hrs a week) to 2nd shift custodian	12 month

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Rosencrants, Karl	CO	Grounds	1/2/13 - 2/1/13	12 month
Hedrick, Mark	GHS	Special Education Assistant	1/9/13 - 1/15/13	9 month
Pankow, Tracey	HSS	Secretary	1/15/13 - 2/5/13	12 month

V. Retirement

None