

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 6:00 PM

June 24, 2024

New DO Board Room, and Virtual

504 N. Third Ave.

Rockaway Beach, OR 97136

Present

PRESENT

Board Members

Sandy Tyrer, Chairman

Michele Aeder, Vice Chair (virtually)

Zone 3 – vacant

Renaë Scalabrin

Mike Wantland

Marisa Bayouth Real (virtually)

Joe Carr

District Office Staff

Dr. Tyler Reed, Superintendent

Mark Sybouts, Business Manager

Kathie Sellars, Administrative Assistant

CALL TO ORDER

Call to Order

Ms. Tyrer called the Budget Adoption meeting of the Neah-Kah-Nie School District Board of Directors to order at 6:00 p.m. Ms. Tyrer welcome staff and patrons of the district. All present stood for the flag salute.

APPROVE AGENDA

Approve Agenda

M-Scalabrin/Carr to approve the agenda as presented. Motion carried unanimously.

Motion to Approve

Consent Agenda

CONSENT AGENDA

Approve the Minutes from the April 1, 2024 Budget Committee Meeting

Approve the Revised 2024-25 Annual District Calendar – Dr. Reed explained the reason for the change to the calendar.

Draft 2024-2025 Board Meeting Calendar

24-25 Draft High School Parent/Student Handbook

The high school needs to change date on the bell schedule

PERSONNEL

Personnel

Hiring – Confidential

Kari Fleisher as Business Manager/Deputy Clerk

Hiring – Licensed

Laurie Mann as Neah-Kah-Nie High School Sp. Ed Teacher

Cynthia Greleck as District Technology Coach (TOSA)

Hiring - Summer Enrichment Teachers

- Angie Douma
- Kelly Wiley
- Joe Reed
- Ashley Atwood
- Katie Green
- Emily Sargent
- Salena Clifton

Summer School Teacher Resignation

Jenna Betts as Neah-Kah-Nie High School Summer School Teacher (Nature Writing)

Tutors

Mary Miller as Garibaldi Grade School Math Camp /Tutor Teacher

Katie Griffin as Garibaldi Grade School Math Camp Tutor IA

Hiring – Coach

Jeff Sargent as Neah-Kah-Nie High School Assistant Football Coach

Barrett Wilson as Neah-Kah-Nie Middle School Head Football Coach

Coach – Resignations

Jeff Sargent as Neah-Kah-Nie Middle School Head Football Coach

Megan Adamcin as Neah-Kah-Nie High School Assistant Softball Coach

NON LICENSED PERSONNEL INFORMATION - Informational Only

Hiring

Sandy DeLoe as Garibaldi Grade School Kindercamp IA

Alisa Folen as District Extended School Year Instructor

Zane Krumenaker as Neah-Kah-Nie School District Student Summer Custodial Intern

M-Scalabrin/Wantland to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve the
Consent Agenda

Annual Agenda

ANNUAL AGENDA

1. Chief Administrative Officer, Tyler Reed
2. Business Manager/Deputy Clerk, Mark Sybouts
3. Custodian of Funds, Mark Sybouts
4. Budget Officer, Tyler Reed
5. Authority to Sign Checks, Tyler Reed, Mark Sybouts, Board Chair and Board Vice Chair
6. Authority to Sign Student Body Checks, Principal, Head Secretary, Business Manager
7. Official Auditor, Accuity, LLC
8. Depository of Funds, U.S. Bank and LGIP
9. Newspaper of Record, The Headlight Herald
10. School Attorney, Hungerford Law Firm
11. Authority to Apply for Federal Funds, Tyler Reed
12. Agent of Record, Hudson Insurance
13. Regular Monthly Meeting
 - a) Day: Second Monday of the Month, Unless Otherwise Noted on the Annual Board Calendar
 - b) Time: 6:30 p.m. Unless Otherwise Noted on the Annual Board Calendar
 - c) Location: District Office Board Room

M-Aeder/Scalabrin to Approve the Annual Agenda as Presented. Motion carried unanimously.

Motion to Approve

NOMINATIONS FOR BOARD CHAIR

Nomination for Board
Chair

Ms. Scalabrin nominated Ms. Tyrer, as board chair. Mr. Wantland provided the second. The nomination carried unanimously.

NOMINATION FOR BOARD VICE CHAIR

Nomination for Board
Vice Chair

Ms. Aeder nominated Ms. Scalabrin as board vice chair. Mr. Wantland provided the second. Motion carried unanimously.

COMMUNICATIONS

Communications

Public Input

None at this time.

REPORTS

Reports

Summer Projects, Luke Nugent

Mr. Nugent presented the summer projects that are over \$10,000. He presented pictures of the necessary projects which are as follows:

| | |
|--|--------------|
| Middle School Roof | \$365,000.00 |
| High School Siding | \$200,000.00 |
| Locker Room Boiler Replacement | \$93,000.00 |
| GGs Chair Lift Replacement | \$65,044.00 |
| AC Installation Health Center/Foods Room | \$29,000.00 |
| NES Prek/Room 7 New Flooring | \$12,500.00 |
| Booster Water Heater Replacement | \$10,000.00 |

All the projects are scheduled to be completed before the start of the school year.

FISCAL

Resolution 24-3 - Budget Appropriation Transfer for 2023-2024

Fiscal
Resolution 24-3

Mr. Sybouts stated that this resolution is to report debt service for the lease of postage machines. \$2,631 will be transferred from contingency to debt service appropriation.

M-Scalabrin/2nd Tyrer to Approve Resolution 24-3 – Budget Appropriations Transfer for 2023-2024. Motion carried unanimously.

Motion to Approve

Resolution 24-4 - Resolution Amending Approved 2024-2025 Budget

Resolution 24-4

Dr. Reed addressed the changes, such as state timber coming in lower than we were hoping, Special Ed IAs have been reallocated. Federal projects - finalizing our ESSER funds and that they are being used in accordance with the law. We are also going to add another 2nd cook at the middle/high school due to the number of students eating in the cafeteria.

M-Tyrer/2nd Aeder to Approve Resolution 24-4 Amending the Approved 2024-2025 Budget. Motion carried unanimously.

Motion to Approve

Resolution 24-5 - Adopting the Budget, Making Appropriations, Imposing the Tax and Categorizing the Tax

Resolution 24-5

M-Tyrer/2nd Scalabrin to Approve Resolution 24-5 Adopting the Budget, Making Appropriation, Imposing the Tax and Categorizing the Tax. Motion carried unanimously.

Motion to Approve

SUGGESTIONS AND COMMENTS

Suggestions &
Comments
Superintendent

Superintendent

Dr. Reed thanked Mark, the Budget committee and the Board for the work on the budget. He congratulated Kari Fleisher who was hired as the business manager to succeed Mr. Sybouts. He has been really impressed with DLR, the facility assessment group. They have walked all of our buildings to determine deficiencies that we did not know were there. He has been reflecting on the year, we have a great team in this office. He wished them all a great summer and a happy July.

Board Secretary, Kathie Sellars

Board Secretary

Ms. Sellars informed the Board that we have four applications for the Zone 3 position. We will need to allow some time before the August board meeting to interview, deliberate and appoint a new board member. Dr. Reed stated that we will suggest some dates for the interviews. Ms. Aeder asked if we receive another 3-4 applications will we interview all the candidates or will we narrow down the number of candidates.

Board

Board

Ms. Bayouth-Real, wished everyone a happy summer. Her son is attending a soccer camp, and is really excited about the possibility of having soccer at Neah-Kah-Nie.

Ms. Aeder stated that we have met on many different topics. She is so impressed with Dr. Reed who has

seemingly flowed through his first year. She is honored to be on a board that works so well together and respects the opinions of their fellow members.

Ms. Scalabrin wished everyone a happy summer. She is looking forward to having some time to be with her kids. It will be a busy summer. She congratulated Kari who will be the new business manager, glad that she will have transition time with Mr. Sybouts.

Mr. Wantland shared that when we were talking earlier in the year about setting goals for Dr. Reed, he thanked him for his leadership. The trust in the school district is coming back to where it should be. This board is an incredible group to work with. He thanked everyone for letting him be a part of the board and the district.

Mr. Carr wished everyone a happy summer. It has been a great year; Dr. Reed did a great job. He has been impressed overall with how our district functions. If people have ideas he wants to hear them. It has been a good year and a quick year.

Ms. Tyrer stated that Dr. Reed hit the ground running and never looked back, she is proud of us as a board. She feels that if we have 4-5 candidates we should interview all the candidates, we need to take the time. She congratulated Kari, but we will be sad to see Mr. Sybouts go. She is looking forward to summer.

ADJOURN

Hearing nothing more to come before the board the meeting adjourned at 6:44 p.m.

Adjourn

NEXT MEETING

August 12, 2024

Nest Meeting