

HARVEY PUBLIC SCHOOLS DISTRICT 152
Personnel Committee Meeting Minutes
Thursday, February 2, 2017
10:00 A.M.

The meeting was called to order at 10:01 a.m.

Present at the meeting were: Board Members: Betty Johnson & Janet Rogers

Administration – Dr. Sonya Whitaker

Staff: Ms. Sirlena Thomas

Appointments, Terminations, Resignations:

There were no appointments, terminations or resignations at the time of the meeting.

Leave Request(s): The administration had 3 leave requests and 1 extended leave request

Jason Hill, Valencia Moore, Lynda Reese & Valdavia West

Retirement(s): Roxie Thomas retirement extension for 2017-2018.

Discussion regarding Sympathy Acknowledgements: The Committee discussed a standard practice for the District:

- Flowers will be extended to Board hired employees of the District if an employee is in the hospital (3 days or more; only once a school year). If employee is in the hospital more than once during the school year a card will be sent.
- Flowers will be extended to Board hired employees of the District upon death.
- Retirees that pass will receive flowers and a resolution from the Board.
- Family of employees who passed (those defined as Immediate Family) will receive a resolution from the Board.

The meeting adjourned at 10:35 a.m.