

## CLASSIFIED STAFF SALARY SCHEDULE

Descriptor	GDBA	Issued	Draft 03/08/2011
Rescinds *	GDBA-E	Issued	06/11/1996

### BOARD POLICY

The Board desires to provide competitive salaries for the support staff of the District. The Board will annually review and approve the District support staff salary schedule.

The superintendent is authorized to establish administrative procedures consistent with this policy.

### ADMINISTRATIVE PROCEDURE

#### 1. Bus drivers

1.1. Service time earned as a school bus driver in another school district may be considered in initial classification provided this experience can be verified to TPSD and that all other conditions of employment are met.

~~1.2. Adjustments may be made in extreme circumstances for drivers of special education routes if the routes involve more than four hours per day. The initial classification of a school bus driver will be determined by the experience and past work performance of the employee. The maximum rate for a new employee shall not exceed step 06-01 and must be approved by the Superintendent, or designee, if higher than step 04-01. Drivers that voluntarily terminate their work agreement during the school year, will be reinstated one step below the step held prior to the termination.~~

1.2. The starting rate of pay will be based on the TPSD Classified Hourly Pay Schedule, step 14-01.

1.3. Drivers having had an at-fault accident, a safety violation, or work agreement violation as outlined in **of any of** the TPSD Transportation Handbook **policies** shall **may** not be eligible to receive a salary increase during the following school year. **The Director of Transportation shall be responsible to report such accidents and violations on an annual basis prior to the budgeting process.**

~~The daily salary of vocational school drivers will be negotiated annually at a daily rate not to exceed \$44.00 per day.~~

~~The salary of full-time substitute drivers will begin at step 01-01 with increases being based on the same criteria as regular route drivers.—— 1..~~

~~The salary of substitute drivers will be at step 01-01. If only the morning run is driven then the driver shall receive one-half the daily rate of step RRO. If both morning and afternoon runs are driven the driver shall receive the daily rate of step 01-01.~~

1.4 **Substitute drivers will be paid on a per trip basis.**

~~1.5. Classification will be identified by the following prefixes:~~

- ~~8.1. RR Regular Route~~
- ~~8.2. S Substitute~~
- ~~8.3. ER Extended Route~~
- ~~8.4. FS Full Time Substitute~~
- ~~8.5. VT Vocational~~

## 2. Assistant Teachers and Teacher Aides

2.1. The salary schedule for assistant teachers/teacher aides shall be attached to this policy as an exhibit and updated as needed. The scale shall be based on the level of education attained.

## 3. Office Managers

3.1. The supplement for an office manager shall be attached to this policy as an exhibit and updated as needed.

## **EXHIBITS**

GDBA 1.0311 Bus Driver Salary Schedule

GDBA 2.0311 Assistant Teacher/Teacher Aide Salary Schedule

GDBA 3.0311 Office Manager Salary Schedule

GDBA 4.0311 Classified Staff Reference Salary Schedule

GDBA 5.0311 TPSD Classified Hourly Pay Schedule

## **REFERENCES**

DB Annual Budget Calendar

## **FORMS**

None

## **\*RESCINDS**

GDBA Issued 06/11/1996

GDBA-E Assistant Teachers/Teacher Aides Salary Schedule 07/03/2009

GDBA-E Bus Drivers Salary Schedule 06/11/1996

GDBA-E Office Manager 05/23/2000

GDBA-E2 Classified Staff Reference Salary Schedule 05/28/2002