

WICHITA FALLS ISD BOARD OF TRUSTEES

March 22, 2016

Agenda Item:	RFP# 16-25 Furniture for New 6 th Grade Additions		
Administrator Responsible:	Jan Arrington, Chief Financial Officer		
Attachments:	Attachment I and II		
<input type="checkbox"/> Action Needed	<input type="checkbox"/> For Discussion	<input checked="" type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Information:

Please accept recommendation to award the specified furniture to Troxell Communications Inc. of Fort Worth, TX (teacher desks only, including installation) for \$ 16,460.40 and the classroom furniture plus the teacher chair to Lone Star Furniture from Carrollton, TX for \$ 346,761.20 as submitted by Jan Arrington, Chief Financial Officer and as recommended by Michael Kuhrt, Superintendent of Schools.

Explanation:

Bids pertaining to the purchase of furniture for the new 6th grade additions were emailed to thirty-seven (37) vendors and five (5) vendors responded. The bid was advertised twice in the Times & Record News, posted on Public Purchase website, as well as bid information on the WFISD website. Furniture and pricing was evaluated by Mike Kuhrt, Superintendent, Peter Griffiths, Associate Superintendent, and Purchasing. Based on criteria weighting, Lone Star was ranked the highest for the student set-ups and the teacher chair. Troxell was the low bid on the teacher desk.

Fiscal Note:

This purchase exceeds \$100,000 and requires the Board of Trustees approval per policy, CH Local. The furniture will be purchased out of funds from the bond.