

CVSEC Draft Employee Handbook, 24-25 Revisions

- p. 20 Sandals are included as prohibited and excluded as allowed in the employee dress code.
Reason: Health and Safety

- p. 21 Access to Employee Forms updated to reflect "HUB" language.
Reason: The previous language referenced a website that is no longer the practice of the Cooperative.

- p. 24 Language regarding STEP employees using Cooperative cell phones removed.
Reason: The previous language referenced a practice that is no longer used in STEP Cooperative-owned cell phones and is no longer used by STEP staff at job sites.

- p. 34 ESST (Earned Sick and Safe Time) language added as a separate category.
Reason: To clarify that ESST time includes all leave categories in labor agreements.