BOARD OF EDUCATION, NEW FAIRFIELD, CT Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM Meeting type: Regular

Date of Meeting: 8/15/19 Place of Meeting: NF Community Room Outdoor Patio

Minutes submitted by: Kathy Baker

Members present: Kathy Baker, Stephanie Strazza Members absent: Greg Flanagan, Ed Sbordone

Other attendees: Patricia Cosentino, Rich Sanzo, Rick Regan

Meeting called to order: at 6:06 p.m. Rick Regan was elevated to voting status.

II. Approval of Minutes

A. June 20, 2019 – Regular

Motion: To approve minutes of the June 20, 2019, regular meeting as presented

Made by: Rick Regan Seconded by: Stephanie Strazza

Recording of vote: All in favor

III. Action Items - none

IV. Information Items

- A. Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2018-19 at June 30, 2019 There will be a small surplus due to surplus in payroll, and we will end the year at about 99.5% of the budget spent. Approximately \$160,000 will be returned to the Town
- B. Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2019-20 at July 30, 2019 Going forward, Dr. Sanzo will be working to ensure that each of the budgets accurately reflect the appropriate lines.
- C. Google Vault Reconciliation Every quarter, Dr. Sanzo will report on ensuring data privacy. This quarter's report indicated that all access was done appropriately.

V. Other

Motion to adjourn: Made by: Stephanie Strazza Seconded by: Rick Regan

Recording of vote: Aye – Unanimous Meeting adjourned at: 6:29 p.m.