



# River Trails

## SCHOOL DISTRICT 26

To: Board of Education  
From: Ryan Berry, Asst. Superintendent for Business Services  
Date: April 8, 2025  
Subject: FY26 Staffing Plan

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### **Introduction**

The attached FY26 Staffing Plan is an updated draft look at staffing needs for FY26 based on enrollment. The administration will continue to review the plan in detail over the next couple of months.

### **Recommendation**

The administration has reviewed the current staffing levels and is recommending two additional full-time teaching assistants; One at Euclid for their self-contained program, and one at the middle school for multilingual (ML) programming. In terms of certified staffing, we are not recommending any additions today, but will continue to monitor several sections as outlined below.

### **Background- Certified Staff**

The administration is better positioned to determine the needs for the following year later in the spring, as we are able to gather and review more information as the current school year progresses. Information received from spring registration, residency, preliminary ACCESS test data and ACE placements help determine tentative class sizes for the fall. Based on enrollment and these factors, we are continuing to examine the need of two licensed staff members.

One area we are monitoring is at the middle school. One of our current ML teachers is split between general education and multilingual education. Shifting this staff member to full-time ML would result in the elimination of crucial general education sections. With the increase in current district ML numbers, additional staffing may be needed.

The second area we are monitoring is at Euclid Elementary School. The 3rd grade class added a fourth teacher last July after an influx of students moved into the district during the summer. After examining the placements of the current students, we are waiting to determine if the additional section will be needed again in 4th grade.

The final area to monitor is our Kindergarten enrollment. As you know, this is more unpredictable since students are not simply advancing one grade level. Currently, the numbers are in a good position, but an additional ten students could impact that.

### **Background - Classified Staff**

When Prairie Trails School first opened, the administration developed a teaching assistant allocation plan to determine the necessary support staff, aiming to keep staffing levels as neutral as possible. Since then, self-contained special education programs have expanded into the intermediate grades at Euclid and into the middle school as well as growth in our newcomer population. Mrs. Seifert and Dr. Cohen have updated the attached RTSD26 TA Allocation Plan to reflect the current needs of each school, incorporating new guidelines that account for changes in the district over the past several years. They have also compared this plan to those of other districts and our current staffing

levels, confirming that we are already in line with industry standards. The updated plan is designed to streamline the classified support staffing process for our schools moving forward.

### **Timeline and Next Steps**

At the May Board of Education meeting, a final recommendation for both licensed positions will be made.

### **Attachments**

[25-26 Enrollment by Section](#)

[RTSD26 TA Allocation Plan](#)