

# **Livonia Public Schools**

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## ***Business Services Office***

Date: February 27, 2013

To: Randy Liepa, PhD., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Stevenson High School Phase II

The bids for Stevenson High School Classroom and HVAC Upgrades will be opened on Friday, March 1, 2013. We would like to review the bid responses with the Board of Education at the Building and Site committee meeting on Monday, March 4, 2013.

At the March 4 meeting, our construction manager, Auch will have written documents with the bid tabulations and the estimated budgets for the project. As you may recall, once the bids are open, it is the construction manager's responsibility to review the bids to make sure the vendors meet all of our requirements. This process will take approximately one week. While we do not expect any significant adjustments, there may be some small changes when we recommend the final vendors. We will have this information to the Board of Education in the packet the week before the regular (voting) meeting on March 18, 2013. We will have our construction manager and architect available on Monday to go through the bid responses and to answer any questions the Board of Education may have at that time.

We have two additional SHS Phase II projects that we still need to bid this spring; asbestos abatement and technology installation. We will bid the asbestos abatement separately as this is a project that LPS staff will manage directly. You may recall that in Phase I we utilized the LPS technology department staff to install the cables and the overhead projectors in the renovated classrooms. Unfortunately, due to other pressures on the department, the staff was unable to complete the project during the summer and the equipment was not available when school started. If the costs are reasonable, we will ask the Board of Education to include the installation of the cable and overhead projector as part of the Phase II project. We will keep you updated on this project.

Please let me know if you have any questions at this time.

LA/kp