



Dallas Central Appraisal District

Date: October 28, 2021

To:

From: W. Kenneth Nolan, Executive Director/Chief Appraiser

Re: Election of Suburban School Districts' Representative to Dallas Central Appraisal District Board of Directors

In accordance with state law, the nomination process for persons to serve on the Dallas Central Appraisal District Board of Directors has been completed. By state law, your agency is required to vote by official ballot resolution, which is enclosed. **You must do so no later than December 17, 2021. If your entity chooses to abstain from voting, please notify me in writing.**

The nominees are as follows. Also included are the names of the nominating school districts.

Nominee	Entity(s) Nominating
Ms. Cassandra Phillips	Duncanville ISD

We have included the nominee bio. If you have questions concerning the candidates please contact the entities who nominated them.

Please act on this election process by official ballot resolution and return the ballot resolution to my office in the enclosed envelope by December 17, 2021. **The 1979 resolution adopted by the taxing units participating in Dallas Central Appraisal District, which governs board elections, requires that a candidate receive a majority of the votes in order to be elected to the Board of Directors. Therefore it is imperative that your taxing unit cast its vote before the December 17, 2021 deadline.**

WKN/arg

Enclosure (Nominee Bio/Official Ballot Resolution/Return Envelope)

cc:

RESOLUTION NO. _____

A RESOLUTION OF THE _____ INDEPENDENT SCHOOL DISTRICT CASTING ITS VOTE FOR THE FIFTH MEMBER OF THE BOARD OF DIRECTORS OF THE DALLAS CENTRAL APPRAISAL DISTRICT.

WHEREAS, Dallas County eligible taxing entities have expressed and approved an option which allows for representation to the Appraisal District Board of Directors (in accordance with Section 6.03 of the Texas Property Tax Code) as follows:

1. The City of Dallas shall appoint one (1) member to the Board.
2. The Dallas Independent School District shall appoint one (1) member to the Board.
3. The Dallas County Commissioners Court shall appoint one (1) member to the Board. The member appointed by the Dallas County Commissioners Court shall not be a resident of either the City of Dallas or the Dallas Independent School District.
4. Each of the incorporated cities and towns, except for the City of Dallas, shall have the right to nominate by an official resolution one (1) candidate as the fourth member of the Board of Directors. The said cities and towns shall, from the nominations received, elect by a majority vote, with each city and town being entitled to one (1) vote, the fourth member of the Board of Directors.
5. Each of the School Districts, and the Dallas County Community College District, except the Dallas Independent School District, shall have the right to nominate by an official resolution one (1) candidate as the fifth member of the Board of Directors. The said school districts shall, from the nominations received, elect by a majority vote, with each school district and the community college district being entitled to one (1) vote, the fifth member of the Board of Directors.

The votes required for election to the Board of Directors in 4 and 5 hereof shall be by a majority of those authorized to vote in 4 and 5 respectively and not by a majority of the quorum, and

WHEREAS, the _____ Independent School District does hereby cast its vote by marking the ballot below:
(Check one only)

☐ **Cassandra Phillips**

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of the _____ Independent School District/ Community College District does hereby confirm its one (1) vote for the election of _____ as the suburban school districts' representative to the Board of Directors of the Dallas Central Appraisal District.

PASSED AND APPROVED, this the _____ day of _____, 2021.

PRESIDENT, BOARD OF TRUSTEES

ATTEST: _____
SECRETARY, BOARD OF TRUSTEES

SEAL: