



PROSPECT HEIGHTS SCHOOL DISTRICT 23

MINUTES OF THE BOARD OF EDUCATION

Regular Meeting Grodsky Administration Building 7:00 p.m. November 13, 2025

<u>Members Present</u> Rebecca McClaney, President Spencer Long, Vice-President Carol Botwinski, Secretary Brian Greidanus Tracey Morrissey Brynn Nordmark Mari Lynn Peters (virtually)	<u>Members Absent</u>
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<u>CALL TO ORDER</u>	<p>Rebecca McClaney called the meeting to order at 7:02 p.m.</p> <p>This meeting was held at the Grodsky Administration Building and a link was made available for those who wanted to view virtually on our YouTube Channel.</p> <p>Link to: https://www.youtube.com/channel/UCL3A8o0joa6QutTKwq5C3pg</p>
<u>ROLL CALL</u>	<p>PRESENT: Mrs. Botwinski, Mr. Greidanus, Dr. Long, Mrs. McClaney, Mrs. Morrissey, Mr. Nordmark, and Mrs. Peters (virtual due to medical).</p> <p>Absent : No one</p> <p>Also present: Dr. Don Angelaccio, Superintendent, Mrs. Amy McPartlin, Assistant Superintendent for Finance and Operations, Dr. Craig Curtis, Assistant Superintendent for Teaching and Learning, and Dr. Chrys Sroka, Assistant Superintendent for Student Services.</p>

<u>PLEDGE OF ALLEGIANCE</u>	<p>We were led in the Pledge of Allegiance by the Sullivan Ambassadors.</p>
<u>RECOGNITION OF VISITORS AND VISITOR PARTICIPATION</u>	<p>No one addressed the Board.</p>
<u>COMMUNICATIONS</u>	<p><u>Trimester 1 Strategic Plan Summary</u> Dr. Angelaccio provided a brief update on the trimester 1 Strategic Plan and posted it to the website.</p> <p><u>District 23 Summative Designations</u> MacArthur, Betsy Ross, and Eisenhower have all been designated as Commendable by the Illinois State Board of Education. Anne Sullivan is designated as Targeted. A plan is being developed and will be posted with ISBE for corrective action.</p> <p><u>School Board Appreciation Day - November 15</u> We publicly recognized and thanked our School Board members for their dedication and service to District 23. These volunteer positions are elected to represent the community in setting policy and the vision for our District. This requires continuous training, active participation in committees and meetings, and hours of preparation. On November 15, we celebrated School Board Member Appreciation Day as designated by the Illinois Association of School Boards. We thank: Board President, Becky McClaney Vice President, Spencer Long Secretary, Carol Botwinski Members: Mari-Lynn Peters Brian Greidanus Brynn Nordmark Tracey Morrissey</p> <p><u>American Education Week</u> November 17-21 is designated as American Education Week. This year, we celebrated on Monday, November 17th with a Power Up Breakfast at each of the Schools.</p>

	<p><u>D23 Community Connections Newsletter</u></p> <p>The Fall 2025 Community Newsletter was sent out to the community.</p>
<p><u>COMMITTEE REPORTS</u></p>	<p><u>Building and Sites</u></p> <p>Mrs. Botwinski reported that there was a discussion of the Summer 2026 work at MacArthur and Eisenhower, as well as discussion on the Construction Manager Agreement with Nicholas & Associates. The need for an MOU for the SEIU Contract regarding age language was also discussed. There was some discussion of a Custodial RIF, of a part time position and to eliminate the two part-time custodial positions to create one full time position to better serve the needs of our schools. There was a review of Energy Rates and a need for an energy procurement plan and process in December. A proposal for tree trimming from Davey was received. There was discussion with Mark Roscoe, the Director of Public Works for the city of Prospect Heights regarding the sidewalk completion at Palatine and Schoenbeck Roads. IDOT landscapers are currently working on restoration at Windsor and Palatine and heading east. It is anticipated that our corner pavement will be fully restored in the next two weeks. Mr. Gonzalez, Director of Operations will be reviewing custodial products as the end of our current agreement with PathoSans ends in January.</p> <p><u>NSSEO</u></p> <p>Mrs. Botwinski reported that the Harvest Festival at Sunrise Lake was very well attended. Winter Fest will be held on January 31st. The negotiations committee had its first meeting last week, The shining stars were the governing board this month. Dr. Schnoor gave a summer on the Articles of Agreement which are included in the Board packet this evening. HR gave an update on the HumanX climate and culture survey that has been done once a year in the past. Going forward it will be done only once a year, results were good overall. Molly Dunne gave an update on the strategic plan process from the Teaching and learning point of view and how to get more staff members to get their ML endorsement. Business services gave an update on the safety in all the buildings. They used an outside company that works on emergency response strategies. They discussed reunification drills and are talking about trying one. They are bringing back the Safety Fair this spring.</p>

	<p><u>FINANCE</u></p> <p>Mr. Greidanus reported that there was discussion on the preliminary tax levy for the 2025 tax year. Mrs McPartlin provided information on the school maintenance projects grant. There was discussion on the EDP fees for the upcoming school year with the plan to remain consistent with last year's decision to annually escalate fees in alignment with the December CPI. An update was provided at the treasury level regarding the plan to mitigate the Cook County property tax delays.</p> <p><u>COMMUNITY RELATIONS</u></p> <p>Mrs. Morrissey reported that the Fall newsletter went out to the community and a concert series flier will be distributed to our community partners. The October drive-in movie was a huge success. The Eisenhower and MacArthur renderings are ready and will be sent out to the community. There was discussion on the many concerts, and holiday events in the upcoming months.</p>
<u>CONSENT AGENDA</u>	<p>The Consent Agenda included the approval of the minutes from the Regular Meeting and Executive Session on October 9, 2025, the Personnel Report and the November Tuition Reimbursement Report.</p> <p>Motion to approve the Regular Meeting minutes and the executive session minutes of October 9, 2025, the Personnel Report and the November Tuition Reimbursement Report as presented. This motion made by Spencer Long and seconded by Brynn Nordmark, passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p> <p>Yea: 7 Nay: 0 Abstain: 0</p>
<u>FINANCIAL REPORT</u>	<p>Board member Peters reviewed and approved the vouchers this month.</p> <p>Motion to approve the Financial Report as presented. This motion, made by Mari-Lynn Peters and seconded by Brian Greidanus, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p>

	Yea: 7 Nay: 0 Abstain: 0
<u>SUPERINTENDENT'S REPORT</u>	<p><u>Student Growth Report</u> Dr. John Bruesch from ECRA joined the meeting to share our annual student growth report. This report was then posted to the website.</p> <p><u>Programs and Services</u> Assistant Superintendents Drs. Sroka and Curtis along with Dominique Guza, Denisse Valladares and Nina Espinos, provided an overview of programs and services designed to support our students and staff.</p> <p><u>Tentative Tax Levy for the 2025 Tax Year and Scheduling of Truth in Taxation Public Hearing</u> The estimated tax levy for 2025 was reviewed. Following Board action tonight, a public hearing will be scheduled for the December 18, 2025 meeting to approve the levy.</p> <p>Motion to approve the 2025 tentative and schedule the Truth in Taxation Public Hearing for December 18, 2025. This motion, made by Brian Greidanus, seconded by Spencer Long, passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p> <p>Yea: 7 Nay: 0 Abstain: 0</p> <p><u>Construction Manager Agreement with Nicholas Associates</u> Mrs. McPartlin provided a brief update on the development and legal review of our agreement with Nicholas Associates to provide Construction Management services to the District throughout the Eisenhower Expansion Project.</p> <p>Motion to approve the preliminary Construction Management Services agreements with Nicholas Associates. This motion, made by Tracey Morrissey and seconded by Brian Greidanus, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p>

Yea: 7 Nay: 0 Abstain: 0

Custodial Reduction in Force

The Administration is recommending the elimination of two part-time custodial positions and the creation of one full-time position to better serve the needs of our schools. This process has been discussed with our SEIU representatives and the employee, as well as previewed in Buildings and Sites.

Motion to approve the resolution as presented. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.

Yea: 7 Nay: 0 Abstain: 0

Memorandum of Understanding for SEIU Contract (Age Language)

There is a need for a Memorandum of Understanding (MOU) to be issued for the current D23-SEIU agreement. The MOU document has been attached for review.

Motion to approve the MOU as presented. This motion, made by Spencer Long and seconded by Brian Greidanus, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.

Yea: 7 Nay: 0 Abstain: 0

FY26 School Maintenance Projects Grant

Administration has completed the preliminary application for the FY26 School Maintenance Projects Grant, with the \$50,000 matching funds to be allocated towards the Summer 2026 Windows, Siding, and Doors work at MacArthur. Pending approval by the Board, the application will be formally submitted to ISBE.

Motion to approve the grant application for the 2026 School Maintenance Projects Grant as presented. This

motion, made by Brian Greidanus and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.

Yea: 7 Nay: 0 Abstain: 0

IASB Resolutions

The board provided a directed vote to empower our District delegate representative, Mrs. McClaney, to vote on behalf of the Board at the IASB Delegate Assembly.

Motion to approve Mrs. McClaney be granted authority to vote at the 2025 IASB Delegate Assembly solely in accordance with the consensus of the Prospect Heights School District 23 Board of Education as presented. This motion, made by Brian Greidanus and seconded by Brynn Nordmark, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.

Yea: 7 Nay: 0 Abstain: 0

NSSEO Articles of Agreement

Drs. Sroka and Angelaccio and Board Member Botwinski have been actively engaged throughout the process to update and revise the NSSEO Articles of Agreement. Stemming from the newly developed Strategic Plan, these new Articles represent a shift in Governance Structure to better collaborate and serve the needs of member Districts and their students.

Motion to adopt the resolution ratifying the proposed amendments to the NSSEO Articles of Agreement for Legal Entity. This motion, made by Carol Botwinski and seconded by Brian Greidanus, Passed.

Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.

Yea: 7 Nay: 0 Abstain: 0

	<p><u>Calendar Committee Update</u></p> <p>The Calendar Committee met on October 23, 2025 to review the current year calendar and DRAFT the calendar for 2026-27. These calendars were presented tonight for Board Action.</p> <p>Motion to approve the DRAFT 2026-27 calendar as presented. This motion, made by Spencer Long and seconded by Brynn Nordmark, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p> <p>Yea: 7 Nay: 0 Abstain: 0</p> <p><u>Enrollment Projections</u></p> <p>Dr. Angelaccio shared the enrollment projections for the 2026-27 school year and beyond as they inform the board of the staffing plan and budgeting process.</p> <p><u>Energy Procurement Process</u></p> <p>District 23's current electricity agreement expires in December 2025. Administration has prepared a memo summarizing the need for an energy procurement plan and process for December, 2025. Formal action will be requested in December.</p>
<p><u>ADJOURN</u></p>	<p>Motion to adjourn the meeting at 9:47 p.m. This motion, made by Tracey Morrissey and seconded by Mari-Lynn Peters, Passed.</p> <p>Carol Botwinski: Yea, Brian Greidanus: Yea, Spencer Long: Yea, Becky McClaney: Yea, Tracey Morrissey: Yea, Brynn Nordmark: Yea, Mari-Lynn Peters: Yea.</p> <p>Yea: 7 Nay: 0 Abstain: 0</p>

Board President

Board Secretary