



NORTH SLOPE BOROUGH SCHOOL DISTRICT

MEMORANDUM

TO: Qaiyaan Hacharek, President
Members of the School Board

THROUGH: Pauline Harvey, Superintendent

THROUGH: Fadil Limani, CFO

From: Fadil Limani, On Behalf of M&O *FL*

DATE: March 5, 2021

SUBJECT: Contract Over \$10K- Arctic Fire and Security

Memo No. SB21-143
(Action Item)

DocuSigned by:

Pauline Harvey

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2020-2025 STRATEGIC PLAN SUMMARY

4.0 FINANCIAL & OPERATIONAL STEWARDSHIP: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.1 FACILITIES: Establish safe, modern and high-performing learning facilities.

4.2 FINANCIAL STEWARSHIP/MANAGEMENT: Ensure financial management based on what is best for our students.

Issue Summary:

In accordance with applicable Board policy 3312, contracts and MOA's \$10,000 or greater require Board approval.

Background:

The North Slope Borough School District requires periodic maintenance of all heating, ventilation, air conditioning (HVAC), as well as yearly inspection and recertification of all fire detection and suppression systems.

During the August 24, 2020 Special Board Meeting, the BOE approved and authorized the School District through board memo SB20-025 to enter into a MOA with a not to exceed amount of \$101,039 with Arctic Fire and Security (AFS). The scope of services for the contract was to provide the recertification of fire alarm system, testing of kitchen hood systems, testing of sprinkler systems and fire extinguishers across all the Schools within our District.

As a result of the cold temperatures and freeze-up in Utqiagvik, Nuiqsut and Alak School, emergency repairs were immediately required which included the certification of the sprinkler lines. As this is for additional scope of services not included in the original proposal, we are retroactively seeking approval for the additional emergency scope of work in the amount of \$28,500 (\$9,500 each location).

The total not to exceed amount including the additional scope of services is \$129,539.00

Length of Contract:

The original contract commenced in August 25, 2020 and terming as of June 30, 2021. No modifications of the length of contract is required as the additional scope of services is for emergency repairs and will be completed within the initial contract parameters.

Funding Source and Purchase/Contract Amount:

The additional scope of work will be funded through the Professional & Technical Account Code under the following:

100.470.600.000.410- Wainwright \$9,500.00

100.300.600.000.410-CO2 \$9,500.00

100.300.600.000.410-CO2 \$9,500.00 Second Break

Compliance with BP 3311.

This is a sole source contract with AFS. The School District and the North Slope Borough has a long-standing relationship with AFS as they continue to provide quality work and are familiar with the School District's facilities. In addition, the new scope of work was emergency related and required immediate repair and AFS was available to perform the work. As such, the School District waives such requirements set out in BP 3311 as the underlying contract and additional scope of work is in the best interest of the School District.

Grant Funding:

N/A

Available Budget:

Account Code 100.470.600.000.410 after the BLT \$10,000.00

Account Code 100.300.600.000.410 after the BLT's \$20,500.00

Budget Line Transfer:

See attached Budget Line Transfer worksheets.

Proposed Motion:

"I move that the NSBSD Board of Education approve the additional scope of work in the amount of \$28,500 for a total not to exceed amount of \$129,539 with Arctic Fire and Security as described in this memo and related attachments."

Moved by _____ Seconded by _____

Vote _____