

DRAFT Independent School District #256
Red Wing, MN 55066

1. Introduction:

1.1 Call to Order:

The Red Wing School Board held a Regular Board meeting on January 2, 2024. Board members present were Bryant, Roe, Tift, Schoenfelder, Ostendorf, Buck and Bjornstad. Assistant Superintendent Allegra Smisek, and staff were in attendance. Acting Chair Bryant called the meeting to order at 6:30p.m.

1.2 Agenda

Motion made by Roe seconded by Bryant to approve the meeting agenda with 4.2 ALC removed and add 4.14 Breakfast with the Board. Motion carried 7-0.

1.3 Election of Officers

Acting Chair Bryant called for nominations for chair. Bjornstad nominated Bryant. No other nominations were made. Candidate Bryant was elected chair.

Chair Bryant called for nominations for vice chair. Buck nominated Bjornstad and Schoenfelder nominated Roe. No other nominations were made.

Votes for candidate Bjornstad was 4.

Votes for candidate Roe was 3.

By a vote of 4-3 Candidate Bjornstad was elected vice chair.

Chair Bryant called for nominations for clerk. Ostendorf nominated Tift. No other nominations were made. Candidate Tift was elected clerk.

Chair Bryant called for nominations for treasurer. Tift nominated Schoenfelder. No other nominations were made. Candidate Schoenfelder was elected treasurer.

2. Communications:

2.1 Educational Plan

A copy of the Educational Plan was provided.

2.2 Recognitions and Upcoming Events

Multiple recognitions and events were presented.

2.3 Public Comment

No Public comment was received.

2.4 Administrator Reports

Administrator reports were reviewed.

2.5 Committee Updates

The Personnel and Negotiations among other Committees provided the board with an update of current discussions.

3. Consent Agenda and Donations / Grants:

3.1 Consent Agenda

1. Board minutes for the Regular School Board Meeting & Workshop of December 18, 2023
2. Claims & Accounts December 1 – 15, 2023

Fund 01	General	\$2,091,180.92
Fund 02	Food Service	\$42,077.85
Fund 04	Community Services	\$37,010.29
Fund 06	Building Construction	\$0.00
Fund 07	Debt Service	\$0.00
Fund 08	Trust	\$38,487.38
Fund 09	Agency	\$0.00
Fund 18	Custodial	\$6,891.23
Fund 21	Student Activities	\$11,940.82
Fund 22	Clinic	\$15,910.46
Fund 23	Student Tech Repair Plan	\$0.00
Fund 45	OPEB Trust	\$0.00
Fund 47	OPEB Debt Service	\$0.00
Fund 50	Student Activities	\$2,548.08
CREDIT CARD		\$0.00
TOTAL		\$2,246,047.03
PAYROLL 12/01/2023		\$579,333.94

3. New Hires/Reassignments/Additional Assignments
Nathan Stout, Technology Assistant – Temporary Position, effective 01/02/2024
Toni Zimmerman, Temp. 2-hour Cook, effective 11/30/2023
Alexa Boek, Special Education Assistant RWHS, effective 01/02/2024
Madelin Wittenberg, Education Assistant, SES, effective 01/02/2024
Joshua Nelson, 0.5 7th Grade Basketball Coach RWHS, effective 01/02/2024
Benjamin Wahlen, 0.5 7th Grade Basketball Coach RWHS, effective 01/02/2024
Timothy Swanson, Special Education Assistant, effective 01/02/2024
4. Resignations/Retirements/Terminations
Gregory Grinager, Social Studies Teacher, effective 06/04/2024
Megan Hanten, Special Education Teacher, effective 12/15/2023

Motion made by Tift and seconded by Ostendorf to approve the Consent Agenda as presented. Motion carried 7-0.

- 3.2 Resolution Accepting Donations and Grants
Motion made by Ostendorf and seconded by Schoenfelder to approve the Resolution Accepting Donations and Grants as presented. After roll call vote, motion carried 7-0.
Aye: Ostendorf, Schoenfelder, Roe, Bjornstad, Buck, Tift and Bryant
Nay: None

4. Business Items:

- 4.1 High School Course Catalog
Motion made by Schoenfelder and seconded by Ostendorf to approve the High School Course Catalog as presented. Motion carried 7-0.
- 4.2 ALC
In the absence of Superintendent Wagner, this topic was removed from the agenda.
- 4.3 Board Meeting Handbook
When new board members are added to the board an Orientation is held to provide resources, rules, guidelines and expectations. The board reviewed those items.
- 4.4 Schedule a Retreat
The Superintendent and the school board discussed times and dates to schedule a retreat in order to review the process of updating the Red Wing School Mission Statement.
- 4.5 2024 Meeting Schedule
Motion made by Roe and seconded by Ostendorf to approve the school board meeting schedule for 2024 as amended with the Workshop time altered to 5:00pm – 5:45pm; the Regular meetings at 6:00pm on the first and third Mondays of each Month; July having only one meeting. Motion carried 7-0.
- 4.6 Depositories
Motion made by Ostendorf seconded by Tift to name the following as depositories for school district funds for transactions and investment purposes for the 2024 year:
First Farmers & Merchants (Red Wing)
Associated Bank (PMA Securities, Inc.)
Wells Fargo Bank (Minneapolis)
U.S. Bank (Minneapolis)
MN School District Liquid Asset Fund
Motion carried 7-0.
- 4.7 Legal Counsel
Motion made by Schoenfelder seconded by Roe to designate the law firm Kennedy & Graven as the primary legal advisor for the school district and additional firms based on needs at the discretion of the Superintendent or Board Chair; and to authorize the Superintendent, Director of Finance & Operations, and the Board Chair to initiate contact with legal counsel. Motion carried 7-0.

4.8 Electronic Fund Transfers

Motion made by Roe seconded by Bjornstad to authorize Lisa Rider (Director of Finance & Operations) and Martina Wagner (Superintendent) to initiate electronic fund transfers. Motion carried 7-0.

4.9 Corporate Credit Cardholders

Motion made by Ostendorf seconded by Roe to approve the list of credit cardholders as presented. Motion carried 7-0.

4.10 Financial Advisor

Motion made by Roe seconded Ostendorf to designate Baker Tilly Municipal Advisors as the primary financial advisor for the school district. Motion carried 7-0.

4.11 Official Newspaper

Motion made by Schoenfelder seconded by Bjornstad to designate the Republican Eagle as the official newspaper of the Red Wing School District. Motion carried 7-0.

4.12 First Reading of Policy 704 Revision

At the December 04, 2023 Board Workshop during the 2023 Audit Presentation it was recommended to update Policy 704 to contain a dollar amount and language regarding capital assets. This information was reviewed at the January 2, 2024 Workshop. Lisa Rider, Director of Finance & Operations presented this for a first reading.

4.13 Committee and Liaison Assignments

The school board adopts a list of committee and liaisons on a yearly basis. The board reviewed the working committee list for the 2024 year.

4.14 Breakfast with the Board

The school board discussed dates to hold the Breakfast with the Board at the schools.

5. Upcoming Meetings and Adjournment

5.1 Upcoming Meetings and Future Topics

Information was shared about upcoming meetings

5.2 Adjournment

Motion made by Roe and seconded by Schoenfelder to adjourn the meeting at 7:27pm. Motion carried 7-0.

Official Minutes approved on January 16, 2024.

Jennifer Tift
School Board Clerk