



## Youth Health Literacy Collaborative Letter of Participation

We recognize the need to improve the health literacy of children and adolescents in Ector County. Therefore, we agree to participate in this Collaborative to provide teachers with online health education resources aligned to national and state health education standards, with the goal of improving the health literacy of students in kindergarten through 12<sup>th</sup> grade.

This Letter of Participation outlines the responsibilities of Medical Center Health System, HealthTeacher and Ector County ISD.

The primary responsibilities of Medical Center Health System are:

- a. Contract with HealthTeacher through the end of the 2016 school year to provide the School District with access to HealthTeacher’s educational resources, teacher training, technical support and usage reporting

The primary responsibilities of the Ector County Independent School District are:

- a. Promote availability of the HealthTeacher resource to all Teachers, Principals and other education administrators
- b. Schedule teacher training event(s), and coordinate annually as needed
- c. Provide opportunity, encouragement, and recognition for ongoing teacher utilization of HealthTeacher
- d. Review usage reports with the goal of identifying opportunities to grow participation and usage
- e. Authorize (“white list”) emails from the HealthTeacher.com domain
- f. Maintain a link to HealthTeacher.com on the School District’s website
- g. Encourage schools and teachers to distribute HealthTeacher’s Parent & Family health newsletter
- h. Encourage schools and teachers to participate in the Pre and Post-Testing Process
- i. Arrange for recognition of the HealthTeacher program at appropriate school board functions
- j. Designate a point person who will serve as the Primary Representative for the School District:

School District: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_


The primary responsibilities of HealthTeacher are:

- a. Provide School District faculty and staff access to HealthTeacher’s online health education resources
- b. Provide teacher training, and coordinate annually as requested
- c. Maintain online training modules for HealthTeacher users
- d. Maintain current alignment to national and state health education standards
- e. Provide technical support for HealthTeacher users
- f. Regularly publish and distribute Teacher newsletters
- g. Regularly publish and distribute Parent & Family health newsletters
- h. Provide the School District with usage reports

Collectively, the responsibilities of all include:

- a. Participate in Collaborative update meetings to review progress towards the goal of improving health literacy.
- b. Use best efforts to enhance the Collaborative, including, but not limited to, promoting the availability of resources, evaluating program effectiveness, assessing student knowledge gains, establishing incentive programs, and integrating appropriate health education resources into other subjects/disciplines.

Accepted by:

HOSPITAL	SCHOOL DISTRICT	HEALTHTEACHER
<hr/> <i>Signature</i>	<hr/> <i>Signature</i>	 <hr/> <i>Signature</i>
<hr/> <i>Name</i>	<hr/> <i>Name</i>	<hr/> Scott McQuigg <i>Name</i>
<hr/> <i>Title</i>	<hr/> <i>Title</i>	<hr/> CEO <i>Title</i>
<hr/> <i>Date</i>	<hr/> <i>Date</i>	<hr/> 6-11-2013 <i>Date</i>
<hr/> <i>Email</i>	<hr/> <i>Email</i>	<hr/> Scott.McQuigg@healthteacher.com <i>Email</i>

**Please return this Letter of Participation and Contact Information to HealthTeacher, via fax at (615) 724-0688 or by mail to HealthTeacher, 209 10<sup>th</sup> Ave. S., Suite 350, Nashville, TN 37203**