


memo

Harvey Public Schools District 152

To: Board of Education

From: Dr. James D. McEnroe 
Interim Assistant Superintendent for Business Operations and
Human Relations

CC: Dr. Sonya Whitaker

Date: July 6, 2017

Re: Recommendation for Security Camera System

Proposals from multiple vendors were sought for the replacement of the District's existing camera security system. Three formal proposals were received and evaluated. Assisting in the evaluation process were Mr. Ray Osmolski and Ms. Nichae Whitenhill.

Meetings with the potential vendors, along with telephone calls, were made to verify the comparability of the proposals. As a result of these reviews and discussions, it is my recommendation that the Board of Education approve a contract for the purchase of a security camera system from Access Master at an amount not to exceed \$400,000. Our investment in this technology includes a one-year service contract. This will be a capital expenditure, and it will be paid for out of the District's Capital Projects Fund. The money needed for this project will be provided by the Board of Education's approval of a loan from the Working Cash Fund to the Capital Projects Fund.

Access Master has been in business for 35 years. Their website can be found at <http://www.access-master.com>.

Selecting Access Master will allow us to efficiently utilize the highest quality equipment and software while providing us with the ability to, in the future, integrate the camera system with a full-featured access control and burglar alarm system.

As proposed, the camera system will cover Whittier Elementary School with 18 cameras providing 36 separate views. Holmes Elementary School will be covered with 19 cameras providing 36 separate views. Bryant Elementary

School will be equipped with 15 cameras providing 44 separate views. Sandburg Elementary School will receive 13 cameras providing 23 separate views. Brooks Middle School will receive the highest amount of equipment with 26 cameras providing 60 different views.

Maya Angelou School and Riley School are expected to be vacated as the District's long-range plans are pursued. To help control the amount of our investment in new cameras, I recommend that we select the best (old) equipment from the other school buildings and use it to better cover Angelou and Riley. Mr. Osmolski has continued the process of removing valuable electronic cabinets, access points, switches and servers from Whittier School. This process will continue and will be completed prior to final disposition.

Discussions with Mr. Grossi, the District's Financial Advisor, have shown that he plans to design the borrowing for our long-range plan in a way that will allow us to repay the Working Cash Fund for the full amount. To accomplish this, it will first be necessary for the Board of Education to approve a \$400,000 loan from the Working Cash Fund to the Operations and Maintenance Fund. We will then need to permanently transfer the money from the Operations and Maintenance Fund to the Capital Projects Fund. When Real Estate taxes are received, they will be used to reimburse the Working Cash Fund. As our long-range plan proceeds, we will be able to reimburse the Operations and Maintenance Fund through Bond Sales. Mr. Izzo, the Board's Attorney, is preparing the appropriate resolutions for these first two actions.

Please let me know if I can answer any questions about this purchase.