



**PUBLIC CONTRACTS – BOARD AUTHORIZATION OF  
SUPERINTENDENT TO OBLIGATE THE DISTRICT**

**POLICY ISSUE/SITUATION**

School Board action is required to authorize the Superintendent or a designee to obligate the District for the attached public contract item.

**BACKGROUND INFORMATION**

On June 1, 2009, the Board adopted current policy language regarding Authority to Obligate the District (Board Policy DJ), which updates the School District's Public Contracting Rules in accordance with State Recommended Model Rules. Appropriate bidding procedures and Public Contracting Rules have been complied with before recommending the attached contract for Board approval. The following authorization of contract, subject to available budget appropriations, is a routine Board action that appears under the consent grouping of the Board agenda.

**RECOMMENDATION**

**(16-679)** BE IT RESOLVED that the School Board authorize the Superintendent or a designee to obligate the District for the public contract item listed in Attachment A.

**District Goal:** WE Empower all students to achieve post-high school success.

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PUBLIC CONTRACTS  
BOARD AUTHORIZATION OF SUPERINTENDENT TO  
OBLIGATE THE DISTRICT  
SUBMITTED FOR SCHOOL BOARD APPROVAL

Contract Name	Recommended By	Contract Selection Process	Contractor Vendor	Contract Amount	Contract Timeline		Recommendation
					Start	End	
New Playground Equipment at New Middle School	Sheri Stanley	Cooperative Contract via TCPN #R5202	Landscape Structures	\$231,223.00	6/2016	8/2016	Authorization of award of contract
AHS Title IX Design Services	Sheri Stanley	Request for Proposal RFP#16-0017	BBL Architects	\$199,843.00	5/2016	12/2016	Authorization of award of contract
New Playground Equipment at Rock Creek	Sheri Stanley	Cooperative Contract via TCPN #R5202	Landscape Structures	\$199,375.00	5/2016	9/2016	Authorization of award of contract
Apple Teacher Laptop Lease	Steve Langford	Sole Source	Apple	\$873,365.94	7/1/16	6/30/17	Authorization of award of contract
Microsoft Campus Agreement	Steve Langford	Cooperative Contract via OETC-Microsoft-2011	OETC	\$ 187,515.95	7/1/16	6/30/17	Authorization of award of contract
Student Information System	Jordan Beveridge	Cooperative Contract via OSIS	Edupoint	\$185,411.97	8/1/16	7/31/17	Authorization of award of contract
USDA Foods Processing – PB&J Sandwiches	Susan Arakelian	Request for Proposal RFP #16-0004	Smucker Foodservice	\$200,000.00	7/1/16	6/30/17	Authorization of award of contract
USDA Foods Processing – Processed Chicken	Susan Arakelian	Request for Proposal RFP #16-0004	Tyson Prepared Foods	\$330,000.00	7/1/16	6/30/17	Authorization of award of contract

Contract Name	Recommended By	Contract Selection Process	Contractor Vendor	Contract Amount	Contract Timeline		Recommendation
					Start	End	
USDA Foods Processing - Pizza	Susan Arakelian	Request for Proposal RFP #16-0012	Roadrunner Home Bake	\$320,000.00	7/1/16	6/30/17	Authorization of award of contract
Milk & Dairy Products	Susan Arakelian	Request for Proposal RFP #14-0026	Alpenrose Dairy	\$1,200,000.00	7/1/16	6/30/17	Authorization of award of contract
Produce	Susan Arakelian	Request for Proposal RFP #14-0025	Gatto & Sons	\$660,000.00	7/1/16	6/30/17	Authorization of award of contract
Bread Products	Susan Arakelian	Request for Proposal RFP #15-0008	Franz Family Bakeries	\$190,000.00	7/1/16	6/30/17	Authorization of award of contract
Water Quality Testing	Nathan Potter	Direct Award under Emergency Declaration	PBS Engineering and Environmental Services, Inc.	190,800.00	6/2016	8/2016	Authorization of award of contract

**PROJECT NAME:** New Middle School on Timberland Site

**PROJECT TIMELINE:** 3/2015 - 7/2016

**PROJECT BUDGET:** \$ 60.7M

**PROJECT SCOPE:** Construction of New Middle School

**CONTRACT NAME:** New Playground Equipment at New Middle School

**SOLICITATION METHOD:** Co-Operative Purchase via TCPN contract # R5202

**CONTRACT TIMELINE:** 6/2016 – 8/2016

**CONTRACT SCOPE:** Purchase and install new playground equipment and install engineered wood fiber.

**CONTRACT AMOUNT:** \$ 231,223.00

**RECOMMENDATION:** Authorization of award of contract to Landscape Structures

**FUNDING SOURCE:** 2014 Bond; New Capacity, New Middle School on Timberland Site

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**PROJECT NAME:** AHS Title IX

**PROJECT TIMELINE:** 6/2016 – 9/2017

**PROJECT BUDGET:** \$ 2.4M

**PROJECT SCOPE:** Modifying existing team/equipment rooms, trainer rooms, and locker areas to achieve equality between genders for sports programs.

**CONTRACT NAME:** AHS Title IX Design Services

**SOLICITATION METHOD:** RFP #16-0017

**CONTRACT TIMELINE:** 6/2016 – 9/2017

**CONTRACT SCOPE:** Design and engineering services for upgrading the male and female locker rooms, athletic storage areas, and team rooms to achieve equality between genders for sports programs.

**CONTRACT AMOUNT:** \$ 199,843.00

**RECOMMENDATION:** Authorization of award of contract to BBL Architects

**FUNDING SOURCE:** 2014 Bond, High School Title IX Compliance; AHS

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**PROJECT NAME:** Elementary School Playground Replacements

**PROJECT TIMELINE:** 6/2016 - 9/2016

**PROJECT BUDGET:** \$ 716,510.00

**PROJECT SCOPE:** Improve playground drainage, replace engineered wood fiber, and replace aging playground equipment.

**CONTRACT NAME:** New Playground Equipment at Rock Creek

**SOLICITATION METHOD:** Co-Operative Purchase via TCPN contract # R5202

**CONTRACT TIMELINE:** 6/2016 – 9/2016

**CONTRACT SCOPE:** Furnish and install new playground equipment at Rock Creek.

**CONTRACT AMOUNT:** \$199,375.00

**RECOMMENDATION:** Authorization of award of contract to Landscape Structures

**FUNDING SOURCE:** 2014 Bond; Modernization, Renovation Projects; Physical Facility Improvements; Elementary School Playground Replacements

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**PROJECT NAME:** Apple Teacher Laptop Lease

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2020

**PROJECT BUDGET:** \$3.447M

**PROJECT SCOPE:** Provide a laptop computer for all certified staff members. This project is a four year lease agreement.

**CONTRACT NAME:** Apple Teacher Laptop Lease

**SOLICITATION METHOD:** Sole Source

**CONTRACT TIMELINE:** July 1, 2016 – June 30, 2017

**CONTRACT SCOPE:** Year one of a four year lease for certified staff laptops.

**CONTRACT AMOUNT:** \$873,365.94

**RECOMMENDATION:** Authorization of issuance of a Purchase Order

**FUNDING SOURCE:** General Fund

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**PROJECT NAME:** Microsoft Campus Agreement

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2017

**PROJECT BUDGET:** \$ 187,515.95

**PROJECT SCOPE:** Provide Microsoft applications and services for students and staff.

**CONTRACT NAME:** Microsoft Campus Agreement

**SOLICITATION METHOD:** Cooperative Contract via OETC-Microsoft-2011

**CONTRACT TIMELINE:** July 1, 2016 – June 30, 2017

**CONTRACT SCOPE:** OETC to provide Microsoft applications and services for students and staff. Examples include office applications, operating Systems, active directory services and security programs.

**CONTRACT AMOUNT:** \$ 187,515.95

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** General Fund

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**PROJECT NAME:** Student Information System

**PROJECT TIMELINE:** August 1, 2016 – July 31, 2017

**PROJECT BUDGET:** \$185,411.97

**PROJECT SCOPE:** Provide Synergy- Student Information System

**CONTRACT NAME:** Student Information System

**SOLICITATION METHOD:** Cooperative Contract via OSIS

**CONTRACT TIMELINE:** August 1, 2016 – July 31, 2017

**CONTRACT SCOPE:** Edupoint provides the Synergy Student Information System Software. Included in this is annual support and maintenance for Synergy SIS, Gradebook, Master Schedule Builder, ParentVUE/Student VUE Web Portals and the Online Registration module

**CONTRACT AMOUNT:** \$185,411.97

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** General Fund

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**PROJECT NAME:** USDA Foods Processing

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2017

**PROJECT BUDGET:** \$200,000.00

**PROJECT SCOPE:** Provide processed USDA food products

**CONTRACT NAME:** USDA Foods Processing – PB&J Sandwiches

**SOLICITATION METHOD:** Request for Proposal #16-0004

**CONTRACT TIMELINE:** July 1, 2016 – June 1, 2017

**CONTRACT SCOPE:** Smucker Foodservice will provide processed USDA food products, peanut butter and jelly sandwiches, as requested by District Nutrition Services.

**CONTRACT AMOUNT:** \$200,000.00

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** Nutrition Services Fund

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**PROJECT NAME:** USDA Foods Processing

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2017

**PROJECT BUDGET:** \$330,000.00

**PROJECT SCOPE:** Provide processed USDA food products

**CONTRACT NAME:** USDA Foods Processing – Processed Chicken

**SOLICITATION METHOD:** Request for Proposal #16-0004

**CONTRACT TIMELINE:** July 1, 2016 – June 1, 2017

**CONTRACT SCOPE:** Tyson Prepared Foods will provide processed USDA food products, processed chicken products, as requested by District Nutrition Services.

**CONTRACT AMOUNT:** \$330,000.00

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** Nutrition Services Fund

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**PROJECT NAME:** USDA Foods Processing

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2017

**PROJECT BUDGET:** \$320,000.00

**PROJECT SCOPE:** Provide processed USDA food products

**CONTRACT NAME:** USDA Foods Processing - Pizza

**SOLICITATION METHOD:** Request for Proposal #16-0012

**CONTRACT TIMELINE:** July 1, 2016 – June 1, 2017

**CONTRACT SCOPE:** Roadrunner Home Bake will provide processed USDA food products, pizza, as requested by District Nutrition Services.

**CONTRACT AMOUNT:** \$320,000.00

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** Nutrition Services Fund

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**PROJECT NAME:** Milk and Dairy Products

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2017

**PROJECT BUDGET:** \$1.2 M

**PROJECT SCOPE:** Provide milk and dairy products

**CONTRACT NAME:** Milk and Dairy Products

**SOLICITATION METHOD:** Request for Proposal #14-0026

**CONTRACT TIMELINE:** July 1, 2016 – June 1, 2017

**CONTRACT SCOPE:** Alpenrose Dairy will provide milk and dairy products as request by District Nutrition Services.

**CONTRACT AMOUNT:** \$1,200,000.00

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** Nutrition Services Fund

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**PROJECT NAME:** Produce

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2017

**PROJECT BUDGET:** \$660,000.00

**PROJECT SCOPE:** Provide fruit and vegetable products

**CONTRACT NAME:** Produce

**SOLICITATION METHOD:** Request for Proposal #14-0025

**CONTRACT TIMELINE:** July 1, 2016 – June 1, 2017

**CONTRACT SCOPE:** Gatto and Sons will provide milk and dairy products as requested by District Nutrition Services.

**CONTRACT AMOUNT:** \$660,000.00

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** Nutrition Services Fund

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**PROJECT NAME:** Bread Products

**PROJECT TIMELINE:** July 1, 2016 – June 30, 2017

**PROJECT BUDGET:** \$190,000.00

**PROJECT SCOPE:** Provide Bread Products

**CONTRACT NAME:** Bread Products

**SOLICITATION METHOD:** Request for Proposal #15-0008

**CONTRACT TIMELINE:** July 1, 2016 – June 1, 2017

**CONTRACT SCOPE:** Franz Family Bakeries will provide bread products as requested by District Nutrition Services.

**CONTRACT AMOUNT:** \$190,000.00

**RECOMMENDATION:** Authorization of award of contract

**FUNDING SOURCE:** Nutrition Services Fund

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**PROJECT NAME:** Water Quality Testing

**PROJECT TIMELINE:** 6/2016 – 8/2016

**PROJECT BUDGET:** \$190,800.00

**PROJECT SCOPE:** Test potable water for lead levels at each drinking water location in all District schools and facilities.

**CONTRACT NAME:** Water Quality Testing

**SOLICITATION METHOD:** Direct Award under Emergency Declaration (attached)

**CONTRACTOR:** PBS Engineering and Environmental Services Inc.

**CONTRACT TIMELINE:** 6/2016 – 8/2016

**CONTRACT SCOPE:** Collect samples, perform laboratory analyses, and provide reports. Two samples are required at each location; approximately 6,000 samples.

**CONTRACT AMOUNT:** \$190,800.00

**RECOMMENDATION:** Provided for information only.

**FUNDING SOURCE:** General Fund

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June 2, 2016

MEMORANDUM

To: Paula Radich, Ed.D., Interim Superintendent  
From: Richard Steinbrugge P.E., Executive Administrator for Facilities   
Subject: EMERGENCY DECLARATION; WATER QUALITY TESTING

In accordance with the criteria and authority prescribed in District Purchasing DJ-AR, I am declaring that an emergency now exists that requires prompt execution of a contract to provide water quality testing in all District schools and support facilities. As required by DJ-AR, the following findings are submitted for the record.

General circumstances leading to this declaration:

Recent drinking water testing at one school has found an elevated level of lead exceeding the EPA action level. Further analysis of the age, condition, and materials in plumbing systems District-wide has established the need to conduct expedited water quality testing in all District buildings.

Not foreseeable:

The presence of lead in the drinking water was not anticipated.

Risks:

Consuming water with elevated levels of lead poses a health risk.

Prompt contract remedy required:

Immediate testing of drinking water is best performed by an independent environmental services firm working with a certified testing laboratory.

Copy to:

Deputy Superintendent for Operations and Support Services  
Chief Financial Officer  
Public Communications Officer  
Administrator for Governmental Affairs  
District Purchasing Manager  
Administrator for Maintenance Services  
Administrator for Risk Management

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