

**EDEN PRAIRIE SCHOOL BOARD**

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**2021-2022 ANNUAL WORK PLAN**

<b>Board Meetings</b>							
<b>Board Workshops</b>							
<b>Other Meetings</b>							

**April 26, 2021**

Board Meeting or Board Workshop Type, Date and Time	Board Work				Supt Consent Agenda Items (Human Resources & Business Services Reports)	Board Education & Required Reporting	Workshop Topic(s)
	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>*****2021*****</b>  Board Meeting Mon, Jul 26, 2021 7:30 AM		<ul style="list-style-type: none"> <li>•August Meeting Discussion</li> </ul>			<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•Student Handbooks:                             <ul style="list-style-type: none"> <li>- High School</li> <li>- Middle School</li> <li>- Elementary Schools (Summary Detail Included)</li> </ul> </li> </ul>		
Board Meeting Mon, Aug 23, 2021 6:00 PM	<ul style="list-style-type: none"> <li>•EL 2.1 Emergency Supt. Succession</li> <li>•EL 2.2 Treatment of Students</li> <li>•EL 2.7 Asset Protection</li> </ul>		<ul style="list-style-type: none"> <li>•EP Online</li> <li>•Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>•2021-22 School Site Visits</li> </ul>	<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>		
Post Meeting Board Workshop Mon, Aug 23, 2021							<ul style="list-style-type: none"> <li>•School Board Mtg. Self-Assessment</li> </ul>
Board Workshop Mon, Sep 13, 2021 6:00 PM							<ul style="list-style-type: none"> <li>•ADMIN Proposals for FY 2021-22 Workshops</li> <li>•2020-21 Financial Update</li> <li>•NEW Policy Development Discussion (Ends &amp; EL Policies)</li> <li>•School Board Listening Session Discussion</li> <li>•Policy Monitoring: All BMD Policies – BMD 3.0 – 3.3</li> </ul>

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							<ul style="list-style-type: none"> <li>•Policy Monitoring: GP's: 4.4, 4.5, 4.6, 4.7, 4.8, &amp; 4.10</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<p><b>Board Meeting</b> <b>Mon, Sep 27, 2021</b> <b>6:00 PM</b></p>	<ul style="list-style-type: none"> <li>•EL 2.3 Treatment of Parents</li> <li>•EL 2.6 Financial Management &amp; Operations</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•All BMD Policies</li> <li>•BMD 3.0 Single Point of Connection</li> <li>•BMD 3.1 Unity of Control</li> <li>•BMD 3.2 Delegation to the Superintendent</li> <li>•BMD 3.3 Superintendent Accountability &amp; Performance</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•GP 4.4 Officer Roles</li> <li>•GP 4.5 School Board Members Code of Conduct</li> <li>•GP 4.6 Process for Addressing School Board Member Violations</li> <li>•GP 4.7 School Board Committee Principles</li> <li>•GP 4.8 School Board Committee Structure</li> </ul>	<ul style="list-style-type: none"> <li>•School Site Visits</li> <li>•New Policy Introduction for GP 4.5 – School Board Electronic Devices (1<sup>st</sup> Reading)</li> </ul>	<ul style="list-style-type: none"> <li>•Approval of Preliminary FY 2022-23 Levy</li> <li>-Tax Levy Comparison</li> <li>- Tax Levy Presentation Pay 22</li> <li>•Reassessment Update – Safe Schools Plan</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> </ul>	<p><u>Superintendent Incidentals:</u></p> <ul style="list-style-type: none"> <li>• FY 2020-2021 Year-end Preliminary Financial Report</li> <li>•FY 2021-2022 Preliminary Enrollment Report</li> </ul>	

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	•GP 4.10 Operation of the School Board Governing Rules						
Post Meeting Board Workshop Mon, Sep 27, 2021							•School Board Mtg. Self-Assessment
Board Workshop Mon, Oct 11, 2021 6:00 PM							<ul style="list-style-type: none"> <li>•Administration: Setting Stage for FY 2022-23 Budget Guidelines</li> <li>•Policy Monitoring Discussion: GP 4.4 &amp; GP 4.4.1.4</li> <li>•Policy Monitoring: GP 4.0, 4.1, 4.2, 4.3, 4.9</li> <li>•Time Frame: Joint Workshop between School Board Members &amp; ADMIN to discuss Enrollment</li> <li>•School Times</li> <li>•Site Visit Discussion- ADMIN</li> <li>•Confirm agenda for next Board Workshop</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
<b>Board Meeting</b> <b>Mon, Oct 25, 2021</b> <b>6:00 PM</b>	<ul style="list-style-type: none"> <li>•Ends 1.1, 1.2, 1.3 Evidence (FY 2019-20)</li> <li>•EL 2.4 Treatment of Staff</li> <li>•EL 2.8 Compensation and Benefits</li> <li>•GP 4.0 Global Governance Commitment</li> <li>•GP 4.1 Governing Style</li> <li>•GP 4.2 School Board Job Products</li> <li>•GP 4.3 Annual Work Plan</li> <li>•GP 4.9 Governance Investment</li> <li>•<del>2<sup>nd</sup> Reading – New Policy for GP 4.5 (GP 4.5.6.1) School Board</del></li> <li>–Electronic Devices</li> <li>•Policy GP 4.4.1.4</li> </ul>		<ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> </ul>	<u>Superintendent Incidentals:</u> <ul style="list-style-type: none"> <li>• Enrollment Report as of Oct. 1, 2021                             <ul style="list-style-type: none"> <li>-Exec. Summary</li> <li>-Capture Rate</li> <li>-History &amp; Projection Totals</li> <li>-Official October 1 Enrollment Count</li> </ul> </li> <li>• World’s Best Workforce Report</li> <li>• FY 2020-2021 Achievement Integration Summary Report</li> </ul>	
<b>Post Meeting Board Workshop</b> <b>Mon, Oct 25, 2021</b>							<ul style="list-style-type: none"> <li>• School Board Mtg. Self-Assessment</li> </ul>
<b>Board Workshop</b> <b>Mon, Nov 8, 2021</b> <b>6:00 PM</b>							<ul style="list-style-type: none"> <li>• Policy Monitoring Discussion: BMD’s: 3.0 &amp; 3.2.3 GP’s: 4.5, 4.5.1, 4.5.3 (&amp; Child Policies), 4.5.4,</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							4.5.6, 4.5.7 & 4.6, 4.6.4.2 & 4.10 • “New Policy Introductions” • Review of Treasurer’s Annual Report • Discussion: Board Monitoring Process and Communication • Community Linkage Committee to “draft” article for the Inspiring News • Confirm agenda for next Board Workshop
<b>Board Meeting Mon, Nov 22, 2021 6:00 PM</b>	<ul style="list-style-type: none"> <li>• EL 2.9 Communication and Support to the School Board</li> <li>• <del>Vote on Policies from the Nov 9, 2021 Workshop – Discussed and Re-monitored</del></li> </ul>	<ul style="list-style-type: none"> <li>• <u>Closed Session:</u> Review of FY 2019-20 Superintendent Annual Review -Minn. Stat. 13D.05, Subd. 3</li> </ul>	<ul style="list-style-type: none"> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>• FY 2020-21 Audited Financial Presentation</li> <li>• World’s Best Workforce Report (WBWR)</li> <li>• Fiscal Year Achievement Integration Progress Report</li> </ul>	

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
Post Meeting Board Workshop Mon, Nov 22, 2021							• School Board Mtg. Self-Assessment
Board Meeting Mon, Dec 13, 2021 6:00 PM	<ul style="list-style-type: none"> <li>• EL 2.5 Financial Planning and Budgeting</li> <li>• EL 2.0 Global Executive Constraint</li> </ul>	<ul style="list-style-type: none"> <li>• Board Site Visit Debrief</li> </ul>	<ul style="list-style-type: none"> <li>• Approval of Final FY 2022-23 Levy</li> <li>• School Board Treasurer's Report</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• Board Site Visit Debrief</li> <li>• Community Linkage Senior Citizen Listening Presentation for Discussion at the January 2022 Workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Reports</li> </ul>	<ul style="list-style-type: none"> <li>• Truth in Taxation Hearing</li> <li>• Designing Pathway's Update</li> </ul>	
Post Meeting Board Workshop Mon, Dec 13, 2021							• School Board Mtg. Self-Assessment

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<p><b>*****2022*****</b></p> <p align="center"><b>Annual Organizational Meeting</b>  <b>Mon, Jan 3, 2022</b>  <b>6:00 PM</b></p>			<ul style="list-style-type: none"> <li>• 2022 Annual Organizational Mtg.                             <ul style="list-style-type: none"> <li>- Election of Officers</li> <li>- School Board Compensation</li> <li>- School Board Calendar</li> </ul> </li> <li>• Resolution for Combined Polling Places for the General Elections</li> <li>• School Board Meeting Calendar: Jan 1, 2022 through Jun 30, 2022</li> <li>• Appointment of Intermediate District 287 Representative</li> </ul>		<ul style="list-style-type: none"> <li>• 2022 Annual School District Organizational Items:                             <ul style="list-style-type: none"> <li>- School District Newspaper</li> <li>- School District Depository/Financial Institutions</li> <li>- Money Wire Transfers</li> <li>- Early Claims Payment</li> <li>- School District Legal Counsel</li> <li>- School District Responsible Authority</li> <li>- Deputy Clerk &amp; Deputy Treasurer</li> <li>- Facsimile Signature Authorization</li> <li>- Authorization to Sign Contracts</li> <li>- Local Education Agency (LEA) Representative</li> <li>- MDE Designation of Identified Official with Authority (IoWA)</li> </ul> </li> </ul>		
<p><b>Board Workshop</b>  <b>Mon, Jan 3, 2022</b>  <b>6:15 PM</b>                      Convene following the Annual Organizational Meeting</p>							<ul style="list-style-type: none"> <li>• 2022 Committees &amp; Outside Organization Discussion</li> </ul>

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	Policy Monitoring Ends, EL, BMD & GP Monitoring	Decision Preparation	Required Board Action	Board Action on Committee Reports & Minutes			
							<ul style="list-style-type: none"> <li>• CLC: Senior Center Talking Points, Agenda &amp; Attendance Discussion</li> <li>• Budget: 5-Year Financial Forecast</li> <li>• Levy's &amp; Schedule</li> <li>• School-Wide Enrichment Model (SEM) — 1</li> <li>• Engagement Strategies</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
<b>Board Meeting Mon, Jan 24, 2022 6:00 PM</b>		<ul style="list-style-type: none"> <li>• FY 2022-23 Final School Calendar (Draft)</li> <li>• FY 2023-24 Preliminary School Calendar (Draft)</li> <li>• FY 2022-23 Budget Timelines – First Reading</li> <li>• FY 2022-23 Budget Assumptions – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>• FY 2021-22 Mid-Year Budget Approval</li> <li>• Record of Board Self-Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>• 2022 School Board Committee &amp; Outside Organization Assignments</li> </ul>	<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• FY 2022-23 Bus Purchase</li> </ul>		
<b>Post Meeting Board Workshop Mon, Jan 24, 2022</b>							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>



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Board Workshop Mon, Feb 14, 2022 6:00 PM							<ul style="list-style-type: none"> <li>• Finance 101</li> <li>• School-Wide Enrichment Model (SEM) – 1</li> <li>• Walk through School Board Agenda</li> <li>• Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Feb 28, 2022 6:00 PM			<ul style="list-style-type: none"> <li>• Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>• Monthly Reports</li> <li>• Approval of FY 2022-23 School Calendar</li> <li>• Approval of Preliminary FY 2023-24 School Calendar</li> <li>• American Indian Education Resolution</li> </ul>		
Post Meeting Board Workshop Mon, Feb 28, 2022							<ul style="list-style-type: none"> <li>• School Board Meeting Self-Assessment</li> </ul>
Board Workshop Mon, Mar 14, 2022 6:00 PM							<ul style="list-style-type: none"> <li>• Communications</li> <li>• Define Policy under Policy Governance: Ends, EL's, GP's and BMD's</li> <li>• Policy Workshop: Discus Potential Policy Changes</li> </ul>

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							•Confirm agenda for next Board Workshop
Board Meeting Mon, Mar 28, 2022 6:00 PM		• FY 2022-23 Capital Budget – First Reading	•Final FY 2022-23 Budget Assumptions <hr/> •Record of Board Self-Evaluation		•Monthly Reports •Achievement & Integration Budget •Resolution to Release Probationary Teachers	•Designing Pathways Update	
Post Meeting Board Workshop Mon, Mar 28, 2022							•School Board Meeting Self-Assessment
Board Workshop Mon, Apr 11, 2022 6:00 PM							•Agenda Items: Sample Agenda & Discussion of Agenda Elements •Source of Agenda Items: Board Request for Information; Superintendent Information; Agenda Timeline •FY 2022-2023 Annual Work Plan Calendar Discussion

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							<ul style="list-style-type: none"> <li>•Discussion/Review all items in Placeholder area on "Work Plan Changes Document"</li> <li>•FY 2022-2023 School Board Meeting Calendar Discussion</li> <li>•FY 2022-2023 School Board Budget Discussion</li> <li>•Mechanics of Monitoring</li> <li>•Choice for Each: School-Wide Enrichment Model (SEM)</li> <li>•Confirm agenda for next Board Workshop</li> </ul>
Board Meeting Mon, Apr 25, 2022 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2022-23 School Board Work Plan – First Reading</li> <li>• <u>Closed Session:</u> Negotiation Strategy (MN Statute 13D.03, Subd.1)</li> <li>• FY 2022-23 School Board Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>•Approval of FY 2022-23 Capital Budget</li> <li>•Approval of FY 2022-23 School Board Meeting Calendar</li> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•ALC Fiscal Agent Agreement with District 287</li> </ul>		

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Post Meeting Board Workshop Mon, Apr 25, 2022							•School Board Meeting Self-Assessment
Board Workshop Mon, May 9, 2022 6:00 PM							•Strategic Plan  •Confirm agenda for next Board Workshop
Board Meeting Mon, May 23, 2022 6:00 PM		<ul style="list-style-type: none"> <li>• FY 2022-23 Budget – First Reading</li> </ul>	<ul style="list-style-type: none"> <li>•Approval of FY 2022-23 School Board Work Plan</li> <li>•Approval of FY 2022-23 School Board Budget</li> </ul> <hr/> <ul style="list-style-type: none"> <li>•Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>•Monthly Reports</li> <li>•MSHSL Resolution for Membership</li> <li>•Approval of FY 2022-23 School Meal Prices</li> </ul>		
Post Meeting Board Workshop Mon, May 23, 2022							•School Board Meeting Self-Assessment
Board Workshop Mon, June 13, 2022 6:00 PM							•General Fund Budget Q&A •Confirm agenda for next Board Workshop

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<b>Board Meeting Mon, June 27, 2022 6:00 PM</b>	<ul style="list-style-type: none"> <li>Ends 1.1, 1.2, 1.3 OI (FY 2022-23)</li> </ul>		<ul style="list-style-type: none"> <li>Approval of FY 2022-23 Adopted Budget</li> <li>ISD 287 10-Year Facilities Maintenance Resolution</li> <li>Record of Board Self-Evaluation</li> </ul>		<ul style="list-style-type: none"> <li>Monthly Reports</li> <li>EPS 10-Year Facilities Maintenance Plan</li> <li>Q-Comp Annual Report</li> <li>Annual Review of District Mandated Policies</li> <li>Summary Update of General District Policies</li> <li>Approval of Updated District Policies</li> </ul>		
<b>Post Meeting Board Workshop Mon, Jun 27, 2022</b>							<ul style="list-style-type: none"> <li>School Board Meeting Self-Assessment</li> </ul>

