



ak Park Elementary School District 97

970 Madison ▪ Oak Park ▪ Illinois ▪ 60302 ▪ ph: 708.524.3000 ▪ fax: 708.524.3019 ▪ www.op97.org

TO: Members, Board of Education
Dr. Carol Kelley, Superintendent of Schools
Paul Starck-King, Assistant Superintendent of Finance and Buildings and
Grounds

FROM: Ebony Lofton, Senior Director of Special Education

RE: Disposal and/or Donation of Old OT/PT Equipment

DATE: October 23, 2018

The District's Physical Therapist and Adapted P.E. teacher have identified equipment either no longer used or unusable at Brooks Middle School. The equipment will be offered for donation. Any equipment deemed unusable will be disposed of. The Special Education Department asks that the Board of Education approve this plan.

Ebony Lofton