

APPLEGATE SCHOOL THREE RIVERS SCHOOL

Darrell Erb Jr, Principal
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Melisa Smock, Office Manager
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Site Council Minutes 1/26/2017

Members:

Darrell Erb Jr. - Principal
Melisa Smock-Classified (absent)
Jean Hall- Grandparent
Michelle Stone, Faculty/Parent

Site Council reviewed minutes from last meeting and unanimously approved them.

Michelle Stone, teacher, reported that she had, as agreed upon in a prior meeting, talked with staff during a staff meeting about improving practices in supporting parents in the education of their children.

Focus of this meeting was for Site Council members to choose the specific aspects of the program that would be presented to staff for discussion and implementation of School Improvement Plan Success Indicator DSC1.3: The school's leadership plans for and implements professional development preparing teachers to support parents in the education of their children by providing in-classroom opportunities and at-home opportunities for parents.

Site council worked through a decision-making framework, first by selecting their 3-4 top choices to be included in the implementation.

Choices included:

Family Literacy Night Academic Support Corner
Side-tent Teacher activities in classroom
Back Pack messaging

Notes home listing:

- Activities
- Family connection Journeys
- Weekly general academic support homework

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- Math support for Envision
- General guidelines: How to Benefit the Most from Our School
 Web-based materials for parents (all that is printed in also available via the
 www)
 In-class parent/teacher conference materials disseminate to parents
 fall/spring
 Invite parents for special projects
 Field trip invitations
 Beef up teacher webpages with links
 Email out to parents
 Parent roadmap from Council of Great City Schools
 Thank you letters for Jogathon
 Parent discussion group

Selected by the Site Council for presentation to staff were:

1. Notes home listing:
 - Activities
 - Family connection Journeys
 - Weekly general academic support homework
 - Math support for Envision
2. Beef up teacher webpages with links
3. PTSG website presence
4. In-class parent/teacher conference materials disseminate to parents
 fall/spring

The site council asked Mr. Erb to take these suggestions and to begin to work with staff to improve the school's efforts under this Success Indicator.

Other business: The site council agreed to begin earnestly revising the student handbook next meeting. Mr. Erb will provide an elementary handbook, as well as a middle school handbook, for examples. This work is pursuant to the Site Council's selection of a second Success Indicator from the School Improvement Plan: FC3.3 The school's key document (minimally, the school's improvement plan, parent involvement plan, compact, and student/parent handbook) are annually reviewed for revision and disseminated to all families in the school and translated as needed.

