

I recommend approval of:

Gail Dahlgren, Art Teacher, Intermediate School, 0.5 FTE, Step 1, Lane BS, \$35,664. This position is funded with Integration Revenue pursuant to the District Comprehensive Diversity Plan.

Attachment "A"

BECKER SCHOOLS
HIRING RECOMMENDATION FORM
Policy 401 - Equal Employment Opportunity

1. **Position:** Certified / Classified / Sch."C" Art Specialist
(Circle One) Title

New / Replacement Replacing New
(Circle One)

2. **Postings:** Internal Date May 20, 2010 External Date June 15, 2010

External Locations _____ EdPost _____

3. **Closing:** June 30, 2010
Date

4. **Application**

Review: Number of Applications 25

Reviewed By Dale Christensen & E. Bid Heidorf

5. **Interview:**

Number Interviewed 8 Date of Interviews July 12, 2010

Interviewed By Sara Pumper, Dale Christensen, Joni Svaren, Tracy Hare, Kathy Brinker,
Jill Johnson, E. Bid Heidorf

6. **Recommend to Hire:**

Recommended for Employment Gail Dahlgren

Start Date August 25, 2010

Recommended By: Bid Heidorf Date July 14, 2010
Supervisor

Supported By: [Signature] Date 7-15-10
Superintendent of Schools

Assigned to: Step 1 Lane BS Salary 35,664 Per Hour _____

Attach Resume

Gail Dahlgren
315 Birch St.
Onamia, MN 56359
320-237-6566
dahlgren@my.uwstout.edu

license in process

June 23, 2010

Becker Primary School
12000 Hancock Street
Becker, MN 55308

Dear Mr. Christensen,

I am sending my application to your school, as I understand there is an opening for an elementary art position. I graduated this May from the University of Wisconsin - Stout. I have applied for a Minnesota teaching license and am waiting for it to be processed.

If you have a need for an art teacher who is creative, organized and energetic, do not hesitate to consider me. I am dedicated to teaching art and providing students with the knowledge they need to become well-rounded, successful individuals. I have been actively involved with my hometown community by volunteering at the local library and working at a community center summer program. I also participated in volleyball and theatre throughout my high school career and would also be willing to assist in either of those areas. Your school is committed to each student's individuality and life-long learning, which I would like to help nurture through art.

Please find enclosed my resume and three letters of recommendation. Thank you for your time and consideration for this job opportunity.

Sincerely,

Gail Dahlgren

Gail Dahlgren

**Independent School District No. 726
Becker Public Schools
Employment Application Form**

I. EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of Independent School District No. 726 to provide equal employment opportunity for all, without discrimination on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.

II. DATA PRIVACY NOTICE

The information requested on this application is intended to be used by the District in determining suitability for employment for the position which you are currently seeking or may seek in the future. You are not legally required to provide any of the information on this form at this time. However, failure to provide complete, accurate information may result in the District being unable or unwilling to offer employment to you. With respect to any special accommodations necessary for completing your application or the interview process, the District may be unable to provide the necessary accommodations if you do not provide the information in Section IV. The information on this application which is classified as private data under the Minnesota Government Data Practices Act will not be released outside the District without your consent except as necessary for tax purposes or as otherwise required by state or federal law.

III. POSITION DESIRED

Title of position for which you are applying: Elementary Art Teacher

Date Available to Begin Employment: Immediately

IV. PERSONAL DATA

Name: Dahlgren Gail Henstina
Last First Middle

Address: 315 Birch St. Onamia MN 56359 Home Phone: 320-237-6566
Street City State Zip Alternate Phone: 320-532-3483

Are you either a U.S. citizen or legally eligible to hold employment in the United States? Yes X No

Have you previously worked for Independent School District No. 726? Yes _____ No X

If yes, position held/building: _____

If yes, under what name may your previous employment records be found? _____

Do you have any special needs which may necessitate accommodations in the application/ interview process? Yes _____ No X

If yes, please describe the type of accommodation requested: _____

List all other names under which you have been employed or under which your employment or educational records may be found. _____

V. WORK/VOLUNTEER EXPERIENCE

List **all** work experience, whether or not relevant to this position, and all relevant volunteer experience, most recent to be listed first.

Employer Name: Reggie Litke

Employer Address: 11373 Stevens Road Onamia, MN 56359

Job Title: Short Order Cook

Job Duties: Worked cohesively with fellow employees, assisted customers and trained in new employees

Dates mm/dd/yyyy of Employment/Experience: May 2002 - Present

Reason for Leaving: _____

Employer Name: June Dahlgren

Employer Address: 315 Birch St. Onamia, MN 56359

Job Title: Personal Care Attendant

Job Duties: Assisted with individuals needs and help develop life skills

Dates mm/dd/yyyy of Employment/Experience: July 2009 - Present

Reason for Leaving: _____

Employer Name: Katherine Morrow

Employer Address: 285 2nd Ave. North Isle, MN 56342

Job Title: Local Library Volunteer

Job Duties: Introduced and taught art lessons to children that correlated with library books

Dates mm/dd/yyyy of Employment/Experience: July 2009

Reason for Leaving: _____

Employer Name: Joseph Haid

Employer Address: P.O. Box 790 Menomonie, WI 54751

Job Title: Visual Arts Competition Assistant

Job Duties: Assisted in evaluating high school students artwork to help further the students education in the arts

Dates mm/dd/yyyy of Employment/Experience: March 2009

Reason for Leaving: Competition ended

Employer Name: Cyndy Rudolph

Employer Address: 35465 125th Ave. Onamia, MN 56359

Job Title: Assistant Teacher

Job Duties: Created art lessons that link to a theme that was constant throughout the summer program

Dates mm/dd/yyyy of Employment/Experience: June/July 2007 and June/July 2008

Reason for Leaving: Summer program ended

Employer Name: _____

Employer Address: _____

Job Title: _____

Job Duties: _____

Dates mm/dd/yyyy of Employment/Experience: _____

Reason for Leaving: _____

Attach additional sheets if necessary

VI. LICENSURE

List current licenses, registrations, or certificates relevant to the position for which you are applying.

<u>License/No.</u>	<u>Issued By</u>	<u>Date</u>	<u>Expiration</u>
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All applicable licenses or certifications must be received in the Superintendent's office prior to employment commencing. If hired, you remain responsible for ensuring that all applicable licenses remain in effect.

VII. EDUCATION

Include high school and/or institution issuing GED and any additional education/courses taken. Do not list dates of attendance for high school. List most recent first.

Name of School: University of Wisconsin-Stout

Address of School: 712 South Broadway St. Menomonie, WI 54751

Degree/Diploma Received: Bachelor of Science

Major/Minor: Art Education

Dates mm/dd/yyyy of Attendance: Fall 2005 - Spring 2010

Name of School: Onamia High School

Address of School: 35465 125th Ave. Onamia, MN 56359

Degree/Diploma Received: High School Diploma

Major/Minor: _____

Dates mm/dd/yyyy of Attendance: _____

Name of School: _____

Address of School: _____

Degree/Diploma Received: _____

Major/Minor: _____

Dates mm/dd/yyyy of Attendance: _____

Name of School: _____

Address of School: _____

Degree/Diploma Received: _____

Major/Minor: _____

Dates mm/dd/yyyy of Attendance: _____