



Alpena County Treasurer's Office

Kimberly Ludlow
Treasurer

720 West Chisholm, Ste. #3
Alpena, Michigan – 49707-2456
Telephone: (989)354-9534
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Finance Memo

BS&A Conversion from Cash Basis To Accrual Accounting

Sept. 12, 2023

I am requesting the Board Chair sign the attached Proposal from BS&A Software for conversion from Cash Basis to Accrual Accounting of our BS&A Accounting Software programs. I am also requesting a budget adjustment of \$2,500.00 from 101-228-956.000 Software Purchases to 101-228-956.001 BS&A Cash to Accrual to cover the cost of the Proposal.

Sincerely,

Kimberly Ludlow
Alpena County Treasurer

Proposal to...
Alpena County MI
September 1, 2023
Project Contact: Kate Teeters
Account Executive: Keegan Nixon

Customization

Financial Management .NET and Property .NET
Conversion

\$2,500

Statement of Work:
Conversion from Cash Basis to Accrual Accounting

Signature constitutes an order for products and services as quoted.

Signature

Date

Please complete the following for our records:

Project Contact Name Kimberly Ludlow Title Alpena County Treasurer
Phone/Fax (989) 354-9534 Email ludlowk@alpenacounty.org
Mailing Address 720 W. Chisholm St., Ste. #3
City, State, Zip Alpena, MI 49707

