

**UNADOPTED MINUTES
OF THE NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT**

Mission: "To provide a learning environment that inspires and challenges students and employees to excel."
Vision: "To graduate all students with the knowledge, skills, and attitudes necessary for a successful future."

President Margaret Hansen called the Special Meeting of the Northwest Arctic Borough School District Board of Education to order at 8:40 a.m. on Monday, January 22, 2024.

Board Members present were:

Margaret Hansen
Tillie Ticket
Carol Schaeffer
Marie Greene
Alice Adams
Shannon Melton
Lawrence Jones Sr.
Joanne Harris
Alice Melton-Barr

Board Members absent and excused were:

Millie Hawley

A quorum was present.

Observed.

Staff/guests present: Terri Walker-Superintendent, Perrian Windhausen, Director of Student Services, Tracey Bell-Director of Curriculum and Instruction, Joy Cogburn-Smith-Director of State/Federal Programs, Amy Eakin-Director of Technology, Jeff Alexander – Human Resources Director, Brandon Blackham-Property Services, Shayne Schaeffer-Executive Assistant, Dave Herbert, Consultant with AASB.

Carol Schaeffer moved that the Board go into an executive session to discuss matters, which by law, municipal charter, or ordinance are required to be confidential, seconded by Tillie Ticket.

The motion passed unanimously by voice vote. The Board went into executive session at 8:42 a.m.

Executive Session ended, and the meeting reconvened in open session at 3:40 p.m.

Board member approval of Superintendent Evaluation summary is required. Board Policy 2123 Evaluation of the Superintendent states that the Board believes that an annual evaluation of the Superintendent's performance strengthens working relationships between the Superintendent and the Board. The evaluation process should clarify the Superintendent's role and give the Board and Superintendent an opportunity to jointly identify immediate priorities among the Superintendent's many responsibilities. Evaluations also should help the Board to monitor progress toward established goals and to set reasonable criteria for salary increases and/or contract extension. The Board shall meet with the Superintendent to discuss the evaluation, including commendations in areas of strength and recommendations for improving effectiveness. The Superintendent and Board members shall agree upon and sign an evaluation summary. Additional evaluations may be arranged at any time during the school year at the request of either the Board or the Superintendent.

CALL TO ORDER

ROLL CALL

MOMENT OF SILENCE

INTRODUCTION OF
STAFF/GUESTS

EXECUTIVE SESSION

APPROVAL OF
SUPERINTENDENT
EVALUATION

Margaret Hansen, item for discussion is memorandum 24-065. What are the wishes of the board? Carol Schaeffer, I motion to approve the annual superintendent evaluation summary as presented in the executive session. Marie Greene seconded the motion. The motion was passed with nine out of ten votes.

ACTION

The board shall employ or contract for a Superintendent. Board member approval of revisions to the Superintendent contract is required. The Superintendent is requesting a revision of the contract between NWABSD and Superintendent Terri Walker from July 01, 2024, to June 30, 2025. Approve the revisions to the Superintendent's contract as presented.

APPROVAL OF
SUPERINTENDENT
CONTRACT ADDENDUM

Margaret Hansen, item for discussion is memorandum 24-066. What are the wishes of the board? Marie Greene, I move to approve memorandum 24-066, the amended superintendent's contract career pathways pay scale for our superintendent's contract from July 1, 2024, to June 30, 2025. Joanne Harris seconded the motion. The motion was passed.

ACTION

Tillie Ticket moved to adjourn the meeting, seconded by Joanne Harris.

ADJOURNMENT

Motion passed with unanimous consent.

The meeting adjourned at 3:47 pm.

Tillie Ticket, Secretary

Shayne Schaeffer, Recording Secretary