

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
October 4, 2012

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, October 4, 2012 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Kathy Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Rob Rapheal, Gail Theisen, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was approved without change.

4. VISITORS:

Listening Session: Members Karen Morehead and Gail Theisen reported that the discussion at the Listening Session involved senior high CIS Political Science students who talked about all the positive things going on at the senior high and in their education.

5. STUDENT ACHIEVEMENT:

Lino Lakes Elementary – Principal Ron Burris gave the School Board an update on all the happenings at Lino Lakes Elementary as they begin their second year as a STEM school. Sixth grade teacher Brittany Jakubiec gave a presentation on last spring's solar ovens project that the students enjoyed.

Curriculum review – Science teacher Brad Ward reported on the program and curriculum of the district's Science program.

Positive Happenings: School Board Members reported on the many district events and activities they attended in the past month including the start of school and last week's Homecoming activities and football game.

6. REPORTS:

Buildings & Grounds Committee – Julie Corcoran reported that the committee discussed the Lacrosse field request, the facility use policy, gym use, the senior high indoor air quality project and a recent power outage at Scandia Elementary.

Communications Committee – Julie Corcoran reported that the committee discussed the new Facilities Task Force, media relations, and the annual report.

Finance Committee – Dan Kieger reported that the Finance committee received an audit status, budget update, heard that enrollment projections are up, and discussed proposed property taxes.

Policy Committee – Karen Morehead reported that the Policy Committee reviewed the policies on this meeting's agenda and recommended them for Board action.

Staff Welfare – Erin Turner reported that at the last meeting, the committee discussed Superintendent goals for 2012-13, and reviewed our policy on transporting out of district students. No changes were recommended to the current policy.

City of Forest Lake – Karen Morehead reported that the city is very involved in supporting area service people with a Yellow Ribbon campaign.

Superintendent's Report – Superintendent Linda Madsen announced that she has finished her last medical treatment, the first meeting of the new Facilities Task Force will be October 15 from 6-8 pm at the school district office, Homecoming week was a very positive experience, enrollment is down but not as much as expected, the new EMS and Chinese courses have started out very strong, the TEFFLA event at Waldoch farms was well attended, and meetings for the June 1-8, 2013 Lake Fest activities are underway.

7. CONSENT AGENDA ITEMS:

Member Kieger moved to approve consent agenda items 7.1-7.2 and 7-4-7.6. The motion was seconded by Member Theisen, all members voted aye and the motion carried.

7.1 Approved the September 6 and September 20, 2012 meeting minutes.

7.2 Approved the Bills as of October 4, 2012.

7.4 Approved Licensed Personnel:

A. Unpaid leave of absence: Tara Anderson – Child Care LOA on or before Jan. 16 to April 3, 2013.

B. Non-Curricular Assignment:

1. Anthony Barth - .5 Assistant Football Coach (FLHS).
2. Jancyn Bindman – Junior High Head Choir Director (CJH).
3. Ben Dinnies – 7/8 grade Assistant Football Coach (SW).
4. Ashley Erpelding – SADD co-Advisor, Student Council Head co-Advisor, and W.E.B. Advisor (SW).
5. Deb Esmay – Junior High Speech Advisor (CJH).
6. Ryan Finke – 8th grade Assistant Boys' Football Coach (CJH).
7. Lauren Hanna – 7th grade girls' Assistant Volleyball Coach (CJH).
8. Dan Jacobs – 7/8 grade Assistant Football Coach (SW).
9. Katie Jensen – Assistant Dance Coach (FLHS).
10. Maurya Laqua – Junior High Head Band Director (CJH).
11. Valdie Magstad – 7/8 grade Head Basketball Coach (SW).
12. Heather Nameny – 7th grade girls' Head Volleyball Coach (CJH).
13. Stephanie Olson – Elementary Yearbook Advisor (Lwd).
14. Dan Remus – 7/8 grade Head Basketball Coach (SW).
15. Jennifer Sieracki – 8th grade girls' Head Volleyball Coach (CJH).
16. Kyle Stark – Student Council co-Advisor, SADD co-Advisor, and W.E.B. Advisor (SW).
17. Brian Tilton – 8th grade boys' Head Football Coach (CJH).
18. Adam Wilson – 7/8 grade Head Football Coach (SW).

C. Title I Position: (paid on voucher basis)

1. Sarah Anderson - Increase Title I position to .5 FTE.
2. Leslie Bergerson - .42 FTE Title I position and approve Agreements to Extend Probationary Period and To Resume Teaching Services.
3. Constance DuRei - .42 Title I position and approve Agreements to Extend Probationary Period and To Resume Teaching Services.
4. Marilyn Kastner – approx. 420 hrs. Title I position.

D. Change in Contract Status:

1. Jonathan Cooksey – increase teaching contract to .85 eff. 9/17/12.
2. Ann Tauzell – increase teaching contract to 1.0 for 1st semester eff. 9/17/12.

E. Employment (effective 2012-13 school year):

1. Maureen Brandt – 1.0 regular teaching contract.
2. Fang Deng - .75 regular teaching contract.
3. Benjamin Dinnies – 1.0 regular teaching contract.
4. Emily Eck - 1.0 regular teaching contract eff. 9/13/12.
5. Sarah Eshelman – 1.0 regular teaching contract.
6. Candice Lauret - 1.0 regular teaching contract.
7. Rachel Phillips - 1.0 regular teaching contract.

F. Retirement:

1. Ann Astrup – Resign extended leave of absence and approve retirement effective November 10, 2012.
2. Mary Johnson – Release from contract and approve retirement end of day November 21, 2012.

G. Additional position: 1.0 Forest View Elem. Kindergarten Plus teacher.

7.5 Approved Early Childhood Programs Coordinator Employment Agreement eff. 10/8/12 through 6/30/13.

7.6 Adopted Resolution Approving Application for Grant to Minnesota High School League Foundation.

7.3 Classified Personnel: The School Board thanked Diane Borle for her 25 years of service to the school district, the Superintendent's office, and the School Boards. Member Corcoran moved, seconded by Member Kieger, to approve the following classified personnel changes. All members voted aye and the motion carried.

A. Retirement: Diane Borle – eff. 1/31/13.

B. Resignation:

1. Anna Frahm – eff. 9/4/12.
2. Kerstin Hauble – eff. 8/15/12.
3. Christopher Hoff – eff. 9/14/12.
4. Carolyn Olson – eff. 9/5/12.
5. Colleen Thomas – eff. 9/17/12.
6. Debra Thorson – eff. 9/21/12.
7. David Willard – eff. 9/24/12.

C. Termination:

1. Melissa Anderson – eff. 10/4/12.
2. Lorah Monahan – eff. 10/4/12.
3. Carol Pegelow – eff. 1/04/12.

D. Employment:

1. Carmen Ahyai – eff. 9/17/12.
2. Karen Barrott – eff. 9/4/12.
3. Julie Berens – eff. 9/14/12.
4. Jodell Berg – eff. 9/18/12.
5. Geno Campobasso – eff. 9/4/12.
6. Joy Crohn – eff. 9/10/12.
7. Amber Diemert – eff. 9/25/12.
8. James Hipp – eff. 9/20/12 (pending position approval).
9. Christopher Hoff – eff. 9/7/12.
10. Becky Jo Ingersoll – eff. 9/13/12.
11. Irene Johnson – eff. 9/4/12.
12. Julie Johnson – eff. 8/30/12.
13. Jonna Karan – eff. 9/24/12.
14. Jill Knutson – eff. 9/24/12.
15. Eric Larson – eff. 9/4/12.
16. Angela Lundblad – eff. 9/4/12.
17. Barbara Mollett – eff. 9/24/12.
18. Carolyn Olson – eff. 9/4/12.
19. Scott Pedreson – eff. 9/17/12.
20. Jessica Rieck – eff. 9/24/12.
21. Rebecca Skalsky – eff. 9/4/12.
22. Cheri Spencer – 9/18/12.
23. Kathleen Strand – eff. 9/18/12.
24. David Willard – eff. 9/18/12.

E. Transfer: Sonja Benston – increase to 6 hr./day eff. 9/18/12 (pending position approval).

F. Leave of Absence:

1. Kevin Elfers – Sept. 17-Oct. 5 and Oct 11-25, 2012
2. Cordelia Johnson – Oct. 16-24, 2012.
3. Diane Lesnar – Sept. 6-24, 2012.
4. Jeanne Olson – Sept. 14-28, 2012.

G. Additional positions:

1. SAC Program Aide at Lino Lakes Elem. 10 hr./wk., 40 wk./yr.
2. SAC Program Aide at Lino Lakes Elem. 20 hr./wk., 40 wk./yr.
3. SAC Program Aide at Wyoming Elem. 20 hr./wk, 40 wk./yr.
4. Special Ed Paraprofessional II at Century Junior High, 20 hr./wk., 40 wk./yr.
5. Special Ed Paraprofessional II at Wyoming Elem., 6 hr./day., 37 wk./yr.
6. Special Ed Paraprofessional II at Columbus Elem., 20 hr./wk., 40 wk./yr.

H. Additional hours:

1. Veronica Haupt – increase to 8 hr./day, 52 wk./yr., eff. 10/1/12.
2. Noon Duty Supv. I at FLE increase from 1 to 1.25 hr./day, 35 wk./yr. for 2012-13.

8. Donations: Member Turner read the following donations and moved their acceptance. The motion was seconded by Member Kieger, all members voted aye and the motion carried. Donations: \$449.85 from the Columbus Elem. PTO to purchase 6th grade workbooks, \$100 from Chuck & Don's Pet Food Outlet for Columbus Elem. Media Center books; and \$713.70 from Dean Foods for Scandia Elementary student activities and programs. From Target Take Charge of Education: \$2,615.46 for Scandia Elem. student activities, \$2,649.18 for Wyoming Elem. educational uses; and \$3,092.20 for Columbus Elem. educational uses. For the Century Junior High Field Trip Fund: \$25 from Katie Vandekamp, \$20 from Hayley Thiel, \$50 from Mark & Melissa Felland, \$25 from Juliana Chapeau, \$25 from Cheryl Nagen, \$25 from Michelle Furlong, \$10 from Joel & Anne Nelson, \$25 from Tammy Tonn, \$25 from Lisa Deiman, \$30 from Janie Rassett, \$25 from Deborah Chause and \$100 from Jennifer Bierman.

9. OLD BUSINESS:

- 9.1 Member Kieger moved to approve the 2010-12 Interpreters' Employment Agreement effective 7/1/10 through 6/30/12. The motion was seconded by Member Turner, by roll call vote all members voted aye and the agreement was ratified.

10. NEW BUSINESS:

- 10.1 Curriculum Review – Director Jennifer Tolzmann presented a proposal to revise the current Curriculum Review structure and process. This item will be placed on the next agenda for further discussion and action.
- 10.2 Purchasing Policy – Member Kieger moved, seconded by Member Theisen, to adopt Purchase of Supplies, Equipment or Services Policy 303. By roll call vote all members voted aye and the policy was adopted.
- 10.3 Family Leave Policy – Member Bystrom moved, seconded by Member Kieger, to adopt Family and Medical Leave Policy 428. By roll call vote all members voted aye and the policy was adopted.
- 10.4 Vulnerable Adults Policy – Member Kieger moved, seconded by Member Bystrom, to adopt the Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. By roll call vote all members voted aye and the policy was adopted.
- 10.5 Abuse Policy – Member Kieger moved, seconded by Member Bystrom, to adopt the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. By roll call vote all members voted aye and the policy was adopted.
- 10.6 Community Use Policy – First reading of Community Use of School Facilities Policy 701. This item will be placed on the next agenda for further review and action.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 8:35 p.m. Member Kieger moved, seconded by Member Corcoran, to recess the regular meeting to go into closed session to discuss negotiations strategy with employee groups: Custodians, SAC, Bus Drivers & Aides, and Mechanics. All members voted aye and the meeting recessed. The closed meeting convened at 8:48 p.m.

At 9:20 p.m. the regular meeting was reconvened and as there was no further business, Member Bystrom moved, seconded by Member Corcoran, to adjourn. All members present voted aye and the meeting adjourned at 9:20 p.m.

Rob Rapheal

President

Karen Morehead

Clerk