



INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, MN 55025

July 14, 2016

Agenda Item #3.3

**TO:** School Board

**FROM:** Donna M. Friedmann, Director  
Administration & Human Resources

**SUBJ:** LICENSED PERSONNEL

I recommend approval of the following licensed personnel:

**A. UNPAID LEAVE(S) OF ABSENCE (LOA):**

1. Koch, Daniel: 415 LOA for 16-17
2. Mercer, Pamela: 415 LOA for approx dates: 1/3/17-6/9/17
3. Palmquist, Shalee: Unpaid LOA for approx dates: 8/29/16-10/14/16

**B. NON-CURRICULAR ASSIGNMENT(S):**

1. Caruso, Matthew: .33 Asst Boys' Lacrosse (SR)
2. Chelberg, Wendy: .5 Asst Synchronized Swim (SR)
3. Kowarsch, Jennifer: SADD (SW)

**C. EMPLOYMENT:**

1. Arvidson, Rick: 1.0 FTE effective 16-17
2. Ford, Zachary: 1.0 FTE effective 16-17
3. George, Anne: 1.0 FTE effective 16-17
4. Haight Hernandez, Kristin: 1.0 FTE effective 16-17
5. Mancini, Dominick: 1.0 FTE effective 16-17

**D. RETIREMENT(S)/RESIGNATION(S):**

1. Sietsema, Joy: retire effective end of 15-16 school year
2. Walls, Jennifer: resign effective end of 15-16 school year
3. Andersen, Kathryn: resign effective 7/11/16

**E. TRANSFER:**

Lang, Hayley: from Sr. High Dean to Southwest  
Asst Principal, effective 7/1/16