



**PROSPECT HEIGHTS DISTRICT 23
FINANCE COMMITTEE
MEMORANDUM**

Date: November 2, 2020
Title: Discussion of Special Education Staffing Update
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

Due to changes in enrollments for some of our Special Education students since the beginning of the school year, we have had to make a few adjustments to previous allocations for our Special Education aides.

- ❖ 1.0 FTE at MacArthur had been added into the FY21 budget but was never filled. That position has been re-allocated to Sullivan and filled with new staff member, Laura Smith. (New staff resulted in a budgeted to actual savings of \$5,116.70)
 - **Budgetary Impact:** Reduction of \$17,080.79 from MacArthur SpEd Aide Salary Account: 10.5.0000.1205.106.04.0000 with equal addition to Sullivan SpEd Aide Salary Account: 10.5.0000.1205.02.0000

- ❖ Two students have moved into the district and are attending Ross. Each requires a 1:1 aide for a total 2.0 FTE.
 - **Budgetary Impact:** In order to cover those expenditures, funds will be shifted from an unused .5 aide allocation at Eisenhower (due to student departure).
 - The remaining 1.5 FTE can be covered from the \$58,000 allocation from the potential first grade teacher position.
Contingency Account: 10.5.0000.1110.110.05.5050
 - Typical annual aide salary = \$22,500.
 - Typical teacher salary as allocated = \$58,000
 - 1.5 FTE for aides = \$33,750