

Minidoka County School District #331
School Board of Trustees
Monthly Session Meeting Minutes
May 21, 2007

Brian Duncan, Chairman of the Board, called the school board meeting to order at 5:42 p.m. The poll of the board was as follows: Duncan – Yes; Copeland – Yes; Price – Yes; Sanford – Yes; McDonald – Absent.

Revised Budget Hearing Approved

At 5:43 p.m. Michelle DeLuna presented the revised budget hearing which took place in open session in the Minico High School conference room. A motion was made by Vice Chairman Greer Copeland, seconded by Trustee Kerry Sanford, and unanimously approved to adopt the 2006-2007 General Fund Revised Budget. A copy of the revised budget document is hereby incorporated into these minutes by reference to exhibit #1.

First Executive Session

A motion was made by Trustee Kerry Sanford and seconded by Trustee Doyle Price to go into Executive Session. Executive session began at 6:18 p.m. for the purposes of consideration of school personnel Idaho Code 67-2345 (a) (b); labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Duncan- Yes; Copeland - Yes; Price-Yes; Sanford-Yes; MacDonald-Absent

Vice Chairman Greer Copeland moved to close the Executive Session and return into Open Session. Kerry Sanford, Trustee, seconded the motion which was approved unanimously. Brian Duncan, Chairman of the Board, declared the Executive Session adjourned at 7:02 p.m. with a five minute recess before the open session would commence.

Return into Open Session

At 7:09 p.m., Chairman Duncan called to order the Regular Board Meeting which was which was held at the Minico High School Library, 292 West 100 South, Rupert, Idaho.

Board Members Present

The following trustees were present: Brian Duncan, Chairman; Greer Copeland, Vice Chairman; Doyle Price, Trustee; and Kerry Sanford, Trustee. The Clerk of the Board reported a quorum was present.

Others Present

The following were also present:

Dr. Scott Rogers, Superintendent; John Fennell, Assistant Superintendent; Jason Walker and Michael Tribe, School Counsel; and Betty Miller, Board Clerk. Others attending were: MCEA representatives, Helen Wyant and Teresa Lowder; Building Principals: Colleen Johnson, Suzette Miller, and Athletic Director, Tim Perrigot. Also in attendance were: Theo

Schut, Maintenance Supervisor and Marlane Garner, Special Services Director. Sven Berg was present from South Idaho Press.

Pledge of Allegiance and Welcome to Meeting

The Pledge of Allegiance was led by Chairman Brian Duncan. Following the pledge, Chairman Duncan welcomed staff and patrons and the district's newly elected board member, Tammy Stevenson, who will be sworn in as trustee at the July board meeting.

Agenda Approved

Vice Chairman Copeland moved to approve the agenda as presented. The motion was seconded by Trustee Sanford and unanimously approved.

Chairman Duncan presented a plaque and pen & pencil set to Jason Walker for his many years of outstanding service and commitment to the Minidoka County School District as legal counsel.

Good News Report

Mr. John Fennell, Assistant Superintendent, reported on the Early Reading First Discretionary Grant. Minidoka County is the first school district in Idaho to be considered for the grant. Plans are being made to have things in place and ready to proceed in January when the recipients of the grant will be notified. The document entitled "List of Applicants Invited to Submit a Full Application for the FY 2007 Early Reading First Discretionary Grant Competition" is hereby incorporated into these minutes by reference to exhibit #2.

The ISU Foreign Language report was held.

Student Representative Report

Student Representative, Anthony Garcia, introduced new Student Council members for the 2007-2008 school year. Chairman Duncan issued a challenge to the new council to meet with the Student Council from Burley High School and develop more positive activities such as the "Souper Bowl" that could help temper the taunting and bitterness of the rivalry as it is currently. Dr. Scott Rogers also encouraged council members to have a more positive rivalry with other schools. Dr. Rogers explained that it is good to be competitive but to do it with dignity and respect for each other and treat other teams as welcomed guests. He challenged student council members to set an example and be known as Minico's "Classiest" class.

Anthony also reported that the baseball team took second place at state; classes were dismissed at 1:00 for yearbook signing, and graduation ceremony is tomorrow evening.

Patron Comments

There were no patron comments.

Consent Agenda

The board moved to adopt the Consent Agenda with a unanimous consent.

Minutes of Previous Board Minutes Approved

Minutes of previous board minutes were unanimously approved for:

April 16, 2007, Regular Board Meeting

April 30, 2007, Special Board Meeting

May 14, 2007, Special Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills and payroll for payment:

Accounts Payable: \$567,914.44

Payroll: \$

The monthly reports and bills are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs."

Correspondence and Information

John Fennell reported that the Sun Valley Conference provided very worthwhile and insightful information regarding drug problems in our schools. Attendees were instructed on how to become more aware of drug issues that schools face and how to attack the problem. Dr. Rogers reported that the keynote speaker from the conference will be speaking at the district's "Back to School" meeting next fall.

Dr. Rogers reported that all schools in the district are fully accredited. He commended the board and staff for a job well done.

Dr. Rogers asked that the proposal for changes to district facility use be brought back next month as a business item. He suggested that a study take place to look at the issues. Possibilities include: selling the district office building & moving it to the present Mt. Harrison building, along with Technology, Special Services and the School Board meeting room; move Mt. Harrison to the Heyburn building where more parking would be available for students and staff; possible sale of Heyburn South building to firefighters; and disposal of old Acequia Elementary, etc.

Business:

Classified Compensation Study & Recommendation Held

Bonnie Brazier & Andrea Fogleman presented revisions and recommendations regarding the Classified Compensation Study based on input from the Classified Voice Committee which would allow for a pay for performance structure which would be put into effect over a two

year period of time. BDPA, Inc. recommended a new classification and compensation plan for classified positions that would be both internally equitable and externally competitive. The pay schedule will eliminate lane changes. After an effective performance management system is in place, the salary schedule would be revised from a step and grade structure to a combination plan that would reflect a pay for performance philosophy. The proposed BDPA, Inc. Summary, including a Kinds and Levels Chart, Salary Structure, Combination Plan Salary Structure, and the District Classified Compensation Comparison Impact documents are hereby incorporated into these minutes by reference to exhibit #3. A decision was made to take the information under advisement, work with the district budget, and bring back next month.

Canvassing of Trustee Election Approved

Board members reviewed results as presented for the Zone 2 Trustee Election. There were a total of 79 votes. Six patrons living in the Meadowbrook Subdivision (not located in the Zone 2 boundary) voted; however, based on the results, these votes did not have an adverse effect on the results of the election. Kerry Sanford moved to approve the canvassing of the Zone 2 election results and declare Tamara Stevenson as the new trustee for said zone. Mrs. Stevenson will be officially sworn in as the new school board member in July. The motion was seconded by Vice Chairman Copeland and unanimously approved. The document entitled "Zone 2 Trustee Election Canvassing Proceedings" is hereby incorporated into these minutes by reference to exhibit #4.

Middle School Soccer Teams Approved With Contingencies

Tim Perrigot requested permission to set up a four week soccer club at East and West Minico next fall. The program will be offered to seventh and eighth graders and plans are to have both a boys and girls team at each school. Plans are to find volunteer coaches and high school students to officiate at the games. Students will be required to purchase a t-shirt. Each team will compete for a total of six league games against Burley, Jerome, East/West and will have two tournament dates. Coach Perrigot feels this is a good way to get more students involved and will benefit the high school soccer team. Liability issues for volunteers were discussed. Vice Chairman Copeland moved to adopt soccer in the middle schools for seventh and eighth graders as a club sport on a probationary period of one year contingent on review of coaches' names being approved by the board. The motion was seconded by Trustee Doyle Price and unanimously approved. A copy of the letter of request is hereby incorporated into these minutes by reference to exhibit #5.

2007-2008 Fuel Bids Approved

A motion was made by Trustee Kerry Sanford, seconded by Trustee Doyle Price and approved to award the 2007-2008 fuel bid to Bailey Oil for both at the pump and onsite fuel. There was one opposing vote from Vice Chairman Copeland. A copy of the Official Fuel Bid Form is hereby incorporated into these minutes by reference to exhibit #6.

2007-2008 Milk Bids Held

No milk bids were received.

2007-2008 Pizza Bid Approved

Trustee Doyle Price motioned to accept the apparent low bid of Little Caesars to provide pizza for the 2007-2008 school year. Trustee Sanford seconded the motion which was unanimously approved. A copy of the Official Bid Form is hereby incorporated into these minutes by reference to exhibit #7.

Ninth Grade Orientation Approved on Trial Basis

In an effort to help ninth graders overcome the freshman first day jitters, Minico requested to have a ninth grade orientation day. Ninth grade students will attend solo on August 21, 2007, with a 1:00 dismissal. Sophomores, juniors, and seniors will begin school on August 22. Concerns were expressed regarding the conflict with teachers' contracts, the reduction of built in snow or emergency closure days, ADA, responsibilities of the remaining staff, and whether this will actually benefit the students. Vice Chairman Copeland motioned to approve the ninth grade orientation on a one year trial basis. Trustee Price seconded the motion which was unanimously approved. A copy of the request and proposed orientation schedule is hereby incorporated into these minutes by reference to exhibit #8.

Preschool Expansion Approved

Marlane Garner, Special Services Director, proposed that the two existing preschool classrooms be increased to four, for a total of eight sessions. The purpose of the expansion is twofold: 1) Meet federal legal requirements to educate special education students with non-disabled peers; 2) Address the Early Reading First Grant requirement to enrich the current program rather than create new. Staffing, funding, and tuition charges were discussed. A motion to approve the preschool expansion was made by Vice Chairman Copeland, seconded by Trustee Price and unanimously approved. A copy of the 2007-2008 Proposal for Expansion is hereby incorporated into these minutes by reference to exhibit #9.

Minico Football Team Granted Permission to Use Equipment

Trustee Sanford moved to approve the request made from the Minico High School football team for use of the school's equipment during summer camp which will be held at the Montana State Bobcat Camp on June 10-13, 2007. Vice Chairman Copeland seconded the motion which was approved unanimously. The letter of request is hereby incorporated into these minutes by reference to exhibit #10.

Sale of Pivot Awarded

Vice Chairman Copeland motioned to approve the sale of the pivot on the new Acequia Elementary site to Mike Telford as the apparent high bidder. Mr. Telford will have 30 days to remove the pivot at his own expense. The motion was seconded by Trustee Sanford and unanimously approved. A copy of the pivot sale bid results is hereby incorporated into these minutes by reference to exhibit #11.

Superintendent's Vehicle Held

A motion to compensate Dr. Rogers at a \$600 flat rate, effective July 1, 2007, for the use of his own vehicle and his present vehicle to be moved to Drivers Ed was withdrawn and held until next board meeting.

Review of Final Building Plans Held

The review of the final building plans for Acequia & Heyburn Elementary Schools will be held and presented for approval in a special board meeting.

Amended/Revised/Deleted/New Policies:

Revision to Policy #408.22 "Custodial Considerations" Approved

Vice Chairman Copeland moved to approve revisions to Policy #408.22 "Custodial Considerations" with the striking of the word "the" under heading #6. The motion was seconded by Trustee Price and unanimously approved. A copy of the policy is hereby incorporated into these minutes by reference to exhibit #12.

Amendment to Policy #504.14 "Health Records" Approved

Trustee Sanford moved to adopt the amendment to Policy #504.14 "Health Records". An "Authorization to Release Medical Information" form is now attached to the policy. Vice Chairman Copeland seconded the motion which was unanimously approved. A copy of the policy is hereby incorporated into these minutes by reference to exhibit #13.

Disposition of Fixed Assets Approved

A motion to approve all Disposition of Fixed Assets as presented was made by Trustee Sanford and seconded by Trustee Price. An amendment to the motion was made by Vice Chairman Copeland and seconded by Trustee Sanford to hold the fixed assets forms from Minico as current values were not listed. The amendment was withdrawn as the items listed were surplus and not for disposal. The motion passed with a unanimous vote. Copies of the forms are hereby incorporated into these minutes by reference to exhibit #14.

Second Executive Session

At 9:30 p.m. a motion was made by Trustee Sanford, seconded by Trustee Price and unanimously approved to adjourn into a Second Executive Session for the purposes of consideration of school personnel Idaho Code 67-2345 (a) (b); labor negotiations or interest in real property (c), and legal questions (f). The poll of the trustees follows: Brian – Yes; Copeland – Yes; Price – Yes; Sanford - Yes.

Return to Open Session

At 10:37 p.m. Vice Chairman Copeland moved to return into open session. Trustee Sanford seconded the motion which was approved unanimously. Vice Chairman Copeland declared the executive session adjourned and returned into open session.

Travels Requests

Trustee Price moved to approve all travel requests as presented. The motion was seconded by Trustee Vice Chairman Copeland and unanimously approved. Copies of the travel requests are hereby incorporated into these minutes by reference to exhibit #15, #16, #17, #18 and #19.

Personnel

A motion was made by Trustee Sanford to approve all personnel including Classified Rehires and the addition of the resignation of Ralph Day as Head Softball Coach at Minico High School. Vice Chairman Greer Copeland seconded the motion. The motion was approved with one abstaining vote from Trustee Price. (Pursuant to Idaho Code §33-505 and §18-1361, Trustee Price having a pecuniary interest, abstained from any discussion or voting.) The personnel recommendations are hereby incorporated into these minutes by reference to exhibit "May 21, 2007, Personnel Recommendations /Requests for Board consideration".

Move of Self-Contained Classroom to Acequia Elementary Approved

Vice Chairman Copeland moved to approve the moving of the self-contained classroom from Rupert Elementary to Acequia Elementary, and grant early dismissal of the effected students to facilitate the move. The last day of school for those students will be May 22, 2007. The motion was seconded by Trustee Price and unanimously approved.

Meeting Adjourned

A motion to adjourn the board meeting was made by Vice Chairman Copeland, seconded by Trustee Sanford and approved unanimously. Brian Duncan, Chairman, declared the meeting adjourned at 10:46 p.m.

Brian Duncan, Chairman of School Board

Attest:
May 21, 2007, bkm

Betty Miller, Board Clerk