

**Collin County Community College District Board of Trustees**

2018-6-#

June 26, 2018

Resource: Ken Lynn  
Chief Financial Officer

**AGENDA ITEM:** Report Out of the Campus Facilities and Construction Committee and Selection of Architects for the Celina Campus (Bond), Farmersville Campus (Bond), IT Center of Excellence at the Frisco Campus (Bond), and Police Headquarters at the McKinney Campus (Operations)

**DISCUSSION:** Over the past several months District staff, with assistance from AECOM, (the 2017 Capital Improvement Program's Program Manager retained by the District), have engaged in an intensive process to issue and review solicitations for Architectural / Engineering services for use on the Phase 2 projects, which include the Celina Campus, Farmersville Campus, IT Center of Excellence at the Frisco Campus, and Police Headquarters at the McKinney Campus.

In order to select the most qualified and best value firms, the following process was followed for each recommendation.

- Collin College staff and AECOM established weighted criteria based on aspects of Architectural firms and Construction firms that were important to Collin College.
- A selection committee of 6 evaluators was identified with the following members;
  - 2 Collin College academic administrators
  - 2 Collin College operational administrators
  - 2 AECOM staff members
- The following RFQ's for Architectural / Engineering services were issued:
  - RFQ 4159 (Bond)
    - Package 1: Celina Campus & Farmersville Campus
    - Package 2: IT Center of Excellence at the Frisco Campus
  - RFQ 4160 (Operations)
    - Package 3: Police Headquarters at the McKinney Campus
- The selection committee reviewed the Statement of Qualifications ("SOQ") submitted using the weighted

criteria. For this step, the following was taken into consideration:

- The reputation of the vendor and of the vendor's goods or services
  - Firm's History, Capacity & Stability
  - Financial Information
- The quality of the vendor's goods or services
  - Academic & Other Project Experience
  - Higher Education Experience
  - Project Experience (Projects of a similar size and scope)
  - Project Experience (Other)
- The extent to which the goods or services meet the institution's needs
  - Organization Plan (Project Lead & Key Members)
  - Organization Plan (Sub-Consultants)
- The vendor's past relationship with the institution
  - Collin College Work History
- Scores from the selection committee were tabulated to determine a short list of firms.
- The shortlisted firms were further investigated for the following:
  - The reputation of the vendor and of the vendor's goods or services
    - References (Owner)
    - References (Construction Manager or Architect)
  - The quality of the vendor's goods or services
    - Demonstrated Ability to deliver designs on schedule
    - Demonstrated Ability to deliver projects on budget using the Construction Manager-at-Risk delivery method
  - The extent to which the goods or services meet the institution's needs
    - Additional review of Key Project Staff
    - Additional review of resumes of Organization Plan (Sub-Consultants)
- Shortlisted firms delivered an oral presentation to the 6 evaluation committee members. For this step, the following was taken into consideration:
  - The extent to which the goods or services meet the institution's needs
    - Organization Plan (Project Lead & Key Members)

- Organization Plan (Sub-Consultants)
  - Organization Plan (In-house team members / organization / collaboration)
  - Project Approach
  - Responses to prepared questions
- Scoring from all the preceding steps, done separately for Package 1 and 2 (in 1 combined process), and, Package 3 were tabulated to identify the most qualified architectural firms for Packages 1, 2, and 3.

**Recommended Firms**

- Package 1 – Celina Campus and Farmersville Campus
  - Beck Architecture, LLC
- Package 2 – IT Center of Excellence at the Frisco Campus
  - Perkins+Will, Inc.
- Package 3 – Police Headquarters at the McKinney Campus
  - PGAL, Inc.

**DISTRICT PRESIDENT’S RECOMMENDATION:**

The District President recommends approval of the the recommended Architectural firms, that being Beck Architecture, LLC. for the Celina Campus and Farmersville Campus, Perkins+Will, Inc. for the IT Center of Excellence at the Frisco Campus, and PGAL, Inc. for the Police Headquarters at the McKinney Campus.

**SUGGESTED MOTION:**

This may come out of committee as a motion and second or a suggested motion could be: “Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Architectural firms of Beck Architecture, LLC. for the Celina Campus and Farmersville Campus, Perkins+Will, Inc. for the IT Center of Excellence at the Frisco Campus, and PGAL, Inc. for the Police Headquarters at the McKinney Campus.”