

To: Board of Education
From: Margo Empen, Superintendent
Subject: Action Item – Approve the Bid for Ceiling Tile and Grid at Dempsey Therapeutic School – April 16, 2025

PROPOSED MOTION BY THE BOARD OF EDUCATION

That the Board approve the bid for ceiling tile and grid at Dempsey Therapeutic School, as presented.

Moved by _____; Seconded by _____

YEA	NAY	YEA	NAY
____ David Fritts	____	____ Brandon Rogers	____
____ Melissa Gates	____	____ Jon Wadsworth	____
____ Kathleen Schaefer	____	____ Linda Wegner	____
____ Linda LeBlanc-Parks	____		

Background: The following information was provided by Mr. Campbell & Mr. Schultz:

Back in June 2024, the Board was presented with three different bid summaries for approval regarding TJD and work to be completed on the gymnasium. The three bids and corresponding actions are below.

- Gym Painting 6/24 Board Approved Work is now complete
- Gym Ceiling Tiles and Grid System 6/24 Board Tabled Bid until funding was available
- Gym Floor 6/24 Board Tabled Bid until funding was available

On the agenda this evening District Administration is bringing back the bids for the ceiling tile and grid system and the gym floor. At the time the bids were completed only one contractor bid on the contracts. Also, all vendors were willing to wait until funds became available.

In accordance with Dixon Public Schools #170 Board of Education Policy 2:20 Powers and Duties of the Board of Education, the Board enters into contracts in accordance with applicable federal and State law, including using the public bidding procedure when required. In this situation, the District engaged in the public bidding process for all three areas of renovation. The official rules were followed including but not limited to public notice, walk throughs, and an official opening which occurred on 6/20/24 at 1:00pm.

The public bidding process has specific legal requirements. Once we met those requirements, the District was required to hold a public bid. Once the bid is held, the Board is then required to take-action regarding the process. The Board has three simple options; accept, reject, or table. In order to pay for the bids for the flooring and ceiling, it is necessary to access the grant funds. Grant procedures do not allow us to move forward with the work or payment until an official grant has been filed. At this time, the IDEA grant has been filed and approved to include the funding for the ceiling and floor work at TJD.

Gymnasium Flooring:

The District received one bid for flooring from Boss Carpet. The District has a strong working relationship with the contractor. The bid was for approximately \$62,000. The architect has reviewed the bid submission versus the specifications and the bid complies with the work to be completed.

- Recommendation: Approve the bid for gym floor replacement at TJD.

Gymnasium Ceiling Tile & Grid:

The District received one bid for the ceiling tiles and grid from Bertel Petersen. The District has worked with the contractor on numerous projects and has a strong relationship with them. The bid was for approximately \$72,000. The price has increased due to materials to \$74,879. The architect has reviewed the bid submission versus the specifications and the bid complies with the work to be completed.

- Recommendation: Approve the bid for Ceiling Tiles and Grid work at TJD.