

Board of Education Regular Meeting  
Tuesday, December 9, 2025 7:00 PM

Town Campus Hammonasset Room/Zoom  
10 Campus Drive  
Madison, CT 06443

## **Subject to Approval**

## **Meeting Minutes**

### I. Call to Order / Attendance

The regular meeting of the Board of Education was called to order at 7:00 p.m. by Chairman Seth Klaskin. Mr. Klaskin led the pledge of allegiance.

Present: Galen Cawley, Mary Ann Connelly, Lisa Deane, Diane Infantine-Vyce (on Zoom), Seth Klaskin, Maureen Lewis, Cathy Miller, Emily Rosenthal, Jessica Wilen

Also present: Craig A. Cooke, Ph.D., Superintendent of Schools

### II. School / Community Session

No members of the public spoke.

### III. Board of Education Student Representatives' Report

*Grace Ackerman and Katherine Rizzo*

Grace shared that students finished trimester one exams last week and trimester two has officially started, DHHS Principal Salutari is a finalist for CAS Principal of the Year, and there are a number of winter concerts and performances taking place before the break. Kate shared that winter sports have started, the football state championship game will be Dec. 13, and there are informational sessions about international trips for student coming up.

### IV. Superintendent's Report

*Craig A. Cooke, Ph.D.*

- Enrollment Projections – Dr. Cooke shared refreshed enrollment projections. The projections and presentation can be viewed in full on the District website.
- 2026-2027 Budget – Dr. Cooke shared that this will be a challenging budget year due to an increase in healthcare costs. The Board will discuss the Administration's proposed budget at the first meeting in January.

### V. Board Members' Comments

Mr. Klaskin said he attended and presented at the CABE New Board member and Leadership conference. He thanked Dr. Wilen for attending as well.

### VI. Audience Response to Information Presented (Ref. Bylaw #9540.10)

No members of the public spoke.

### VII. Consent Agenda (Ref. Bylaw #9540.2)

- Budget Expenditures as of Dec. 3, 2025
- November 2025 Personnel Report

### VIII. Action Item: Motion to approve the Consent Agenda

MOTION: by Rosenthal, seconded by Miller to approve the Consent Agenda.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

### IX. Board Committees / Liaison Updates (Ref. Bylaw #9450)

#### Curriculum and Student Development

*Members: Catherine Miller, Chair; Mary Ann Connelly, Jessica Wilen*

Mrs. Miller gave a report on the meeting that took place earlier in the evening. She said the committee received presentations on the 2026-2027 Program of Studies and a proposed trip to Costa Rica in April 2027.

#### Facilities Committee

*Members: Emily Rosenthal, Chair; Diane Infantine-Vyce, Lisa Deane*

No report.

#### Finance Committee

*Members: Galen Cawley, Chair, Emily Rosenthal, Jessica Wilen*

Mr. Cawley gave a report on the meeting that took place earlier in the evening. He said the audit is complete and the 2024-2025 fiscal year is officially closed and thanked the Finance Director for her work. The committee also discussed the 2026-2027 budget which will be presented to the Board in January.

#### Personnel Committee

*Members: Maureen Lewis, Chair; Catherine Miller, Mary Ann Connelly*

No report.

#### Policy Committee

*Members: Diane Infantine-Vyce, Chair; Maureen Lewis, Galen Cawley*

Dr. Infantine-Vyce gave a report on the policies on the agenda for a first reading or action that evening.

Policies for Review, First Reading:

- 5110.4 Student Discipline

Policies for Review, Waive Second Reading:

- 1370 Non-Discrimination
- 4116.1 Sex Discrimination and Sexual Harassment
- 4118.1 Non-Discrimination
- 5020.1 Non-Discrimination
- 5120.3.3 Administering Medications
- 5120.5 Prohibition of Sex Discrimination and Sexual Harassment

LEARN Liaison  
*Galen Cawley*

No report.

#### X. Discussion: Cell Phones

The Board discussed the District's current cell phone policy and if it would like to make changes. The Board their individual concerns regarding cell phones, what other districts have done, and what the next steps are to move the discussion forward. The Board decided the next step should be to survey the community. The discussion can be heard in full on the meeting recording posted on the District website.

#### XI. Action Item: Motion to approve the Daniel Hand High School 2026-2027 Program of Studies.

MOTION: by Miller, seconded by Rosenthal to approve the Daniel Hand High School 2026-2027 Program of Studies.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

#### XII. Action Item: Motion to approve an international trip to Costa Rica in April 2027.

MOTION: by Rosenthal, seconded by Miller to approve an international trip to Costa Rica in April 2027.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

#### XIII. Action Item: Motion to waive the second reading and approve the following policies: 1370 Non-Discrimination, 4116.1 Sex Discrimination and Sexual Harassment, 4118.1 Non-Discrimination, 5020.1 Non-Discrimination, 5120.3.3 Administering Medications, 5120.5 Prohibition of Sex Discrimination and Sexual Harassment

MOTION: by Connelly, seconded by Deane to waive the second reading and approve the following policies: 1370

Non-Discrimination, 4116.1 Sex Discrimination and Sexual Harassment, 4118.1 Non-Discrimination, 5020.1 Non-Discrimination, 5120.3.3 Administering Medications, 5120.5 Prohibition of Sex Discrimination and Sexual Harassment.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

XIV. Action Item: Motion to approve a donation from the Lawrence J. Gage Living Trust to Hand Music Boosters in the amount of \$12,500 to support the music programs at Hand.

MOTION: by Rosenthal, seconded by Connelly to approve a donation from the Lawrence J. Gage Living Trust to Hand Music Boosters in the amount of \$12,500 to support the music programs at Hand.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

XV. Action Item: Motion to approve a donation from the Lawrence J. Gage Living Trust to the Hand Tennis Boosters in the amount of \$12,500 to support the Hand Girls Tennis Program.

MOTION: by Lewis, seconded by Wilen to approve a donation from the Lawrence J. Gage Living Trust to the Hand Tennis Boosters in the amount of \$12,500 to support the Hand Girls Tennis Program.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

XVI. Action Item: Motion to approve a donation from the Neck River Elementary School PTO to Neck River Elementary School in the amount of \$1,650 to purchase sensory materials.

MOTION: by Rosenthal, seconded by Miller to approve a donation from the Neck River Elementary School PTO to

Neck River Elementary School in the amount of \$1,650 to purchase sensory materials.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

XVII. Action Item: Motion to approve the minutes of the November 18, 2025 Board of Education Meeting (Ref. Bylaw #9540.9)

MOTION: by Miller, seconded by Rosenthal to approve the minutes of the November 18, 2025 Board of Education Meeting.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

*I would like to make a motion to open the agenda and add the following action item: To approve the use of \$382,727 in end of year funds from fiscal year 2024-2025 from the Nonlapsing Education Reserve for transfer to the CIP in support of the Daniel Hand High School Baseball field project.*

MOTION: by Wilen, seconded by Deane to open the agenda and add the following action item: Motion to approve the use of \$382,727 in end of year funds from fiscal year 2024-2025 from the Nonlapsing Education Reserve for transfer to the CIP in support of the Daniel Hand High School Baseball field project.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

XVIII. Action Item: Motion to approve the use of \$382,727 in end of year funds from fiscal year 2024-2025 from the Nonlapsing Education Reserve for transfer to the CIP in support of the Daniel Hand High School Baseball field project.

MOTION: by Cawley, seconded by Rosenthal to approve the use of \$382,727 in end of year funds from fiscal year

2024-2025 from the Nonlapsing Education Reserve for transfer to the CIP in support of the Daniel Hand High School Baseball field project.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

XIX. Future Agenda Items

XXI. Adjournment

MOTION: by Connelly, seconded by Miller to adjourn at 9:07 p.m.

AYES: Cawley, Connelly, Deane, Infantine-Vyce, Klaskin, Lewis, Miller, Rosenthal, Wilen

NAYS:

ABSTAIN:

MOTION CARRIED: 9 – 0

The Town of Madison does not discriminate on the basis of disability, and the meeting facilities are ADA accessible. Individuals who need assistance are invited to make their needs known by contacting the Town ADA/Human Resources Director, Debra Ferrante, at 203-245-6310 or by email at [ferranted@madisonct.org](mailto:ferranted@madisonct.org) at least five (5) business days prior to the meeting.