



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
THURSDAY, JULY 23, 2020 AT **3:30 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Jeffrey S. Evens
Myra A. Foutris
Elaina Geraghty
Rupal Mandal

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, held in the Lincoln Hall Auditorium, 6855 North Crawford,
Lincolnwood, IL 60712, on Thursday, July 23, 2020.*

1. CALL TO ORDER/ROLL CALL

Chairman Vranas called the Facilities Committee meeting to order at 3:37 p.m.

FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas (BOE), Chairman
Elaina Geraghty (BOE)
Rupal Mandal (BOE)

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Joe Ehrenberg

OTHER BOARD MEMBERS PRESENT

Scott L. Anderson (BOE)

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent of Schools
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds
Renee Tolnai, Administrative Assistant

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

Facilities Committee Meeting Minutes - June 11, 2020

A motion was made, seconded and passed to approve the June 11, 2020 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

a. Rutledge Hall Small Group Instruction Classroom

Five bids for the project were received on June 19. Athi Toufexis, StudioGC, reviewed the bid tabulation with the Committee.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to award the contract to Orbis Construction Company, Inc. for the Rutledge Hall small group instruction classroom renovation in the amount of \$82,500.

b. StudioGC Project Updates

I. Todd Hall Flooring

The flooring is complete minus a few punch list items. The Committee gave suggestions to not install a wall base to the Psychologist's office, as well as to wrap the side of the stage stairs with rubber nosing instead of the existing wood edge.

II. Campus Field Drainage

Courtney Whited, Business Manager/CSBO, presented Holiday Sewer & Water's Proposal Request with an itemized list of proposed changes to the project base price in the amount of \$7,171 which would be covered within the \$25,000 contingency on the project.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to complete the proposed changes in the amount of \$7,171 as proposed.

III. Lincoln Hall and Todd Hall Roofing Update

The Lincoln Hall roof work has been started. Todd Hall roof work will commence after Lincoln Hall work is finalized.

IV. Kindergarten Playground Update

The Todd Hall playground equipment will be delivered on Tuesday, July 28, 2020. The pour-in-place surface will be applied after Holiday Sewer & Water prepares the foundation.

V. Todd Hall Plaza Lighting Update

StudioGC received two vendor quotes. The specifics of the work and quotes are being reworked. An update will be provided at the next Facilities Committee meeting.

VI. Grade 4 Furniture

Furniture will be delivered on Tuesday, July 28, 2020. It will take three days for the assembly and classroom set up to be complete.

5. OLD BUSINESS

a. District Facilities Update

I. Lincoln Hall HVAC Update

Acitelli completed all HVAC work obligations for the Lincoln Hall renovation project.

The staff will install locks on the water fountains per CDC guidelines. Water bottle fillers will still be available.

- II. Rutledge Hall Signage
Divine Signs will be complete wrapping the Rutledge Hall Signage in the darker charcoal gray color as previously approved.
- III. Rutledge Hall and Todd Hall Staff Lounge Countertops
Countertops have been ordered consistent with the those installed in Lincoln Hall with installation planned on arrival.
- IV. Rutledge Hall Staff Lounge Tile
Rutledge Hall floor tile replacement is complete.

b. Village of Lincolnwood - Construction Projects

- I. Lincolnwood Water Transmission Main Project (Estimated Completion Fall 2020)
The pipe is now ready to supply water from Evanston to Lincolnwood as of July 31, 2020.
- II. 2020 Roadway Resurfacing Project (Estimated Completion October 2020)
The District is monitoring this project for impact on student transportation.

6. NEW BUSINESS

None

7. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 4:15 p.m.

The next Facilities Committee meeting is scheduled for August 20, 2020 at 3:30 p.m. The public is welcome.

John P. Vranas, Chairman

Elaina Geraghty, Member