

Sharon Patrick
1285 Liberty Street
Crete, IL 60417

July 20, 2017

Mr. Allen
Principal
Gwendolyn Brooks Middle School
14741 S. Wallace Ave.
Harvey, IL 60426

Dear Mr. Allen:

Please accept this letter as my resignation for the position of Language Arts teacher. I received an offer as MTSS Facilitator with a neighboring school district, a position that will allow me to continue my role as an instructional coach.

It has been a pleasure working with you and the District 152 family. Brooks has been my home for much of my teaching career. I was a difficult decision to leave my work home, but this opportunity will allow me to continue to impact more students than I can in as classroom teacher.

Thank you for the opportunities you have provided me and with assisting me in advancing through the district to become a Reading Coach. Please let me know if I can be of assistance in any way.

Sincerely,

Sharon Patrick

Cc: Sirlena Thomas