

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DRAFT - MEETING MINUTES

Thursday, December 8, 2022 - 10:00 a.m.

Howard Male Conference Room

The Alpena County Local Emergency Planning Committee (LEPC) met on Thursday December 8, 2022, at 10:00 a.m. in the Howard Male Conference Room.

MEMBERS PRESENT: CHAIR – Alpena County Board of Commissioners Bob Adrian
Director of Emergency Management and E911 Services Kim Elkie
Assistant Director of Emergency Management and E911 Services Al Rapson
NE Mich Medical Control Representative Nick Harrison
Alpena City Fire Department Rob Edmonds
Alpena County Sheriff Erik Smith
Alpena County 911 Training Officer Rory Sherwood
Public Health Representative, District 4 Nic Modrzynski
Alpena Public Schools Lee Fitzpatrick
MSP Alpena Post John Grimshaw
Director, Alpena County Road Commission Ryan Brege

MEMBERS ABSENT: MidMichigan Medical Center Representative Paige Armstrong
Coordinator EMHSD, MSP District 7 Lt. Michael deCastro
City of Alpena Elected Official Representative Mike Nowak
Alpena County Fire Representative Hanna Trelfa
Chief, Alpena City Police Joel Jett

OTHERS PRESENT: Kim MacArthur, Board Assistant
Tim Rombach, DPI
Andy Marceau, Alpena City Fire Department

Commissioner Chairman Adrian called the meeting to order at 10:02 a.m.

Motion to approve the minutes from November 1, 2022 meeting was made by Nick Harrison with support by Rory Sherwood. Motion carried.

Motion to approve the agenda was made by John Grimshaw and supported by Ryan Brege. Motion carried.

INFORMATION ITEM: Director Elkie and Assistant Director Raspon have been continuing to work on DPI's Off-Site Response Plan. DPI has been very helpful with the process and provided an updated MSD Sheet to Director Elkie this morning. All MSD Sheets have been collected, but ERG numbers are missing for Liquid Fertilizer and FiberTite, neither of which are the substances that required the plan. Director Elkie asked for input from the Committee as how to handle retrieving these numbers. Interim Fire Chief Rob Edmonds reported the manufacturers should be able to provide this information and will assist her with contact information. The substances that did require the initial plan (sulfuric acid along with other components) at the Bio Refinery have since been removed from the site. Tim Romach from DPI stated they will follow up with the manufacturer on the liquid fertilizer to get the information needed and also update the online record of the Sulfuric Acid as being removed. Decision was made to table approval of the response plan and bring back to Committee once complete.

Director Elkie reported the Committee has reached their benchmark of 4 meetings for the year.

OLD BUSINESS/UPDATES: Bio-Refinery has inactivated their site on the online reporting. Rombach reported the building is getting dismantled and all tanks have been cleaned and emptied.

NEW BUSINESS: Discussion was made on meeting dates for 2023. Director Elkie will schedule quarterly meetings for 2023 and try to schedule meetings in accordance with other Committee related meeting dates.

Committee thanked Chairman Bob Adrian for the work that he has done for the County and wished him well.

Motion to adjourn by Rob Edmonds with support by Rory Sherwood. Motion carried.

The meeting adjourned at 10:17 a.m.

Bob Adrian, Chairman

Kim Elkie, Director of Emergency
Management and E911 Services

kvm