

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 6, 2017



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: November 2, 2017

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Ee Kah Kii Maht After School Program Coordinator 2017-2018

Description: Tony Wagner, Director of Student Activities, would like to recommend the following individual for hire for the 2017-2018 School Year:

- Crystal St. Goddard, After School Activities Coordinator (grades K-6), Ee-Kah-Kii-Maht After School Program, (Exp: 0), \$6,000.00

Financial Impact: Extra-Curricular Salary Schedule

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



**åBrowning Public Schools
Hiring Selection Report**

Position After School Activities Coordinator (grades K-6)		Applicant Recommended Crystal St. Goddard	
Department/Location Ee-Kah-Kii-Maht After School Program		Supervisor Tony Wagner	
Type of Position Extra-Curricular	Starting Date TBD	Term 2017-2018 School Year	

Recruiting	Date Posted: 9/28/2017	Closing Date: Open Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	St. Goddard, Crystal		Yes	10/17/17
	Vaile, Raquel		Yes	No Show

Interview Committee			
Name	Title	Name	Title
Tony Wagner	Director of Student Activities		
Matthew Johnson	Director of Alternative Education		
Jason Andreas	Napi School Counselor		

Recommendation: Crystal is being recommended because of her commitment to kids. She has a desire to be part of positive activities and the drive positive attitudes in kids. Crystal also has good role modeling skills.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	10/20/2017	yes	Ok
Criminal background check	10/19/2017	No	
TB documentation	07/31/2017	yes	Ok

Salary: \$6,000.00	Placement: Exp: 0	Contract Days: TBD
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Prepared by: Sherie Blue Date 11/2/2017 Approved by: _____ Date: _____