

Southwest Independent School District

MEMO

Date: 11/7/2025

To: Dr. Jeanette Ball

From: Jacque Rodriguez

RE: Overnight Trip



Request SWISD Board or Trustees approval for an overnight trip for:

CAST Network Student Advisory

ORGANIZATION

Josh Carpenter

SPONSOR

Mexico City Trip

EVENT

ADDITIONAL SPONSOR

ADDITIONAL SPONSOR

December 15-19, 2025

DATE(S) OF EVENT

ADDITIONAL SPONSOR

2

2

OF STUDENT: MALE FEMALE

Mexico City, Mexico

LOCATION OF EVENT

Laila Hotel-Cuauhtemoc, Ciudad de Mexico, Mexico

NAME OF HOTEL/MOTEL

7:37 PM

DEPARTURE TIME

10:11 AM

RETURN TIME

Volaris Airline

MODE OF TRANSPORTATION

\$60.00 (for insurance)

ESTIMATED COST TO DISTRICT

EXPLANATION OF ACTIVITIES:

The trip will provide the Student Advisory members with an international leadership experience that will encourage them to explore and immerse themselves in Mexican culture & history. In partnership with the U.S.-Mexico Foundation, students will learn about various issues in U.S.-Mexico policy while developing skills to benefit the individual student and the wider world.

Signature of Requestor

Date

Administrator Signature

Date