



# Hollis School

"Where education meets the whole student  
And challenges us all to look beyond what we can only see."

## Advisory School Council Meeting Agenda and Notes

August 22, 2022  
6:00 PM

### Southeast Island School District

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

#### **Annual District Goals**

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

### **Hollis School ASC MEMBERSHIP AND MEETING AGENDAS, NOTES, DATES & TIMES:**

Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCiff90CZ2wCtLo7y?usp=sharing>

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Meetings are virtual via Google Meets.

We will determine the 2022-23 meeting schedule on August 22, 2022.

Google Meet joining info

Video call link: <https://meet.google.com/whm-fbvs-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

***AGENDA: All referenced items for this August meeting may be found in this shared folder:***

<https://drive.google.com/drive/folders/1zfYepo2iNJUdH-vRI6o1Rq0YJiHqwFNA?usp=sharing>

A. Call To order: at 6:30 PM.

B. In attendance:

- In Person: William Tyrell, Jason England, Amanda Baker, Alex Brewer, Shaine Nixon,
- On Line: NA
- Excused: Julie Vasquez for part of the time.

C. People to be heard:

2022-2023 officers and standing members:

Superintendent: Sherry Becker

Principal Shaine Nixon

■ President: Vacant

- Vice President: Vacant
- Secretary: Vacant -
- Treasurer: Vacant
- Student Representative: Vacant
- Lead Teachers— *Julie Vasquez/Lisa Cates*

**AGENDA Items for August 22, 2022 Advisory School Council Consideration with notes under ITEMS DISCUSSED:**

**Approval of minutes from meeting: May 26, 2022**

[May 26, 2022 Minutes - Hollis ASC.docx](#)

- *May 26, 2022 minutes:* move and approve to accept the minutes as written.
  - Moved to: Jason England
  - Seconded: Amanda Baker
  - Action: Voted, unanimous, approved

**Approval of August 22, 2022 agenda**

- **May 26, 2022** move and approve to accept the agenda as written.
  - Moved to: Jason England
  - Seconded: Amanda Baker
  - Action: Voted, unanimous, approved - SEE NOTES -

NOTE - all items were deferred to the September meeting. Will roll the agenda over until September. All discussed the need for participation, fundraising ideas and spent the time sharing ideas, connecting and getting to know the new principal Shanine Nixon.

2022-23 meeting set for the last Thursday of the month at 3:00 PM. We hope this will increase attendance and involvement. Next meeting Thursday September 29, 2022 at 3:00 PM. We will hope for elections at that time.

September needs:

- officers
- prom bill
- reformat agenda to ensure in the same order at other schools

**Resources from prior training:**

**ASC and Roberts Rules of Order Training**

Here is a link to the SISD ASC Handbook: [ASC Handbook SISD Revised 9.11.20 copy.jpg](#)

Here is a copy of a Robert's Rules of Order Cheat Sheet for Nonprofits:

[Robert's Rules of Order Cheat Sheet for Nonprofits BoardEffect.pdf](#)

**Old Business:**

**\*STANDING ITEM:**

**Treasurers' reports and accounting:**

Follow Up on requested account bank change and reporting - see April 15, 2021 Minutes from [April 15, 2021 Hollis ASC.docx](#)

**DISCUSSION:**

Balance:

Online banking progress:

Account Transfer progress: Waiting on information that this has been completed

Updated district record progress:

*Expenses to consider:*

a. *Proposal to pay 2021-2022 Prom expenses. See correspondence:*

■ **DISCUSSION:**

- Moved to:
- Seconded:
- Action:

b. *Pay highschool student dual enrollment tuition until reimbursed from grant.*

■ **DISCUSSION:**

- Moved to:
- Seconded:
- Action:

c. *Reimburse staff for Open House Meal Expenses. Receipt presented.*

■ **DISCUSSION:**

- Moved to:
- Seconded:
- Action:

**STANDING ITEM:**

**Mission and Vision and Goals and Objectives:**

Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#)

Staff update on:

- “How we Do School” progress and transition plans.
- FY 2022-23 Academic focus:
  - Alaska Studies and Civics
  - 1/2 Mile Creek
  - Food sustainability Grant programs
  - Hollis & Alaska Story: School Time Capsule
  - I Am... We Are

**DISCUSSION:**

**\*\*ACTION:**

**STANDING ITEM: Projects**

- Project Updates:
  - Emergency Plan Update
  - Student Store
  - School Business
  - Camp and after school programming
  - Garden & Greenhouse
  - Bicycle Project

**DISCUSSION:** Checklist with summaries and resources almost completed.

**\*\*ACTION:**

**STANDING ITEM: Fundraising**

- Ideas:
  - Fun Run

■ Pizza Delivery

**DISCUSSION:** Checklist with summaries and resources almost completed.

**\*\*ACTION:**

**STANDING ITEM:**

**New School Update**

Resources: [Hollis School Replacement 95% CD SPECIFICATIONS Vol 2.pdf](#)

**Plans during construction:**

**\*\*DISCUSSION:**

**\*\*ACTION:**

**STANDING ITEM:**

**Communication, Events and Activity schedule for the 2022-2023 year:**

Update on processes

School Facebook Page

Annual and Weekly Calendar

Introduction of the District Communication System

**\*\*DISCUSSION:**

**\*\*ACTION:**

**STANDING ITEM:**

**Athletics: Updates Archery, Shooting, Wrestling:**

Coaches, schedules

**\*\*DISCUSSION:**

**\*\*ACTION:**

**STANDING ITEM:**

**Campus Maintenance (Water, Heat, Power, Building, Grounds, Vehicles)**

**\*\*DISCUSSION:**

**\*\*ACTION:**

**STANDING ITEM:**

**Personnel and Volunteer Programs: recruitment, hiring and retention**

**Introduction of 2022-2023 Administrators and Staff**

**Volunteer Opportunities**

**DISCUSSION:**

**\*\*ACTION:**

**New Business:**

**ITEM:**

**ASC MEMBERSHIP AND MEETING DATES & TIMES:**

**Increase Hollis ASC Participation, Elections of 2022-2023 Officers and student positions.**

ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC). Meetings had been at 4:00 PM on the last Thursday of every month. Meetings are in-person and virtual via Google Meets.

- Set 2022-2023 Meeting dates and times
- Officers - review rolls and schedule election

**DISCUSSION:**

**\*\*ACTION:**

- Moved to:
- Seconded:
- Action:

**ITEM:**

**School-wide plan and Parent Engagement plan.**

What idea, suggestions do you have?

**DISCUSSION:**

**\*\*ACTION:**

*The next meeting will be at 3:00 PM on September 29, 2022 -.*

*\*Next SISD Board of Education Work Session and Meeting September, 2022*

**BoardBook Link**

*Southeast Island School District is inviting you to a scheduled Zoom meeting.*

*Topic: Southeast Island School District Board of Education Work Session*

*Join Zoom Meeting*

*<https://us02web.zoom.us/j/86148616131?pwd=cUI2a1FSSHd1bTBwaGkwcU9Ram92UT09>*

*Meeting ID: 863 5006 6529*

*Passcode: 604722*

*Hollis School Public Calendar Link:*

*<https://calendar.google.com/calendar/u/0?cid=Y190OGNkZWQyNGM4OWtqaWY0MXAzbHVocDg5c0Bncm91cC5jYWxlbnRhci5nb29nbGUuY29t>*

*\*Information—all up-to-date information will be posted on our Facebook page and sent out on our school Facebook Messenger Group.*

**\*School contacts:**

Please share suggestions/questions/concerns by any of the following:

1. • private message both Julie and Lisa,
2. • email both Julie [jvasquez@sisd.org](mailto:jvasquez@sisd.org) and Lisa [lcates@sisd.org](mailto:lcates@sisd.org),
3. • and/or call -please leave a voicemail as you can- the school 907-530-7108 or lisa at 907-530-7007 (home) or 208-860-7752 (cell)

**Adjournment:**

- Move to adjourn:
  - Seconded:
  - Vote to Adjourn:
  - Adjourned: 7:30 PM