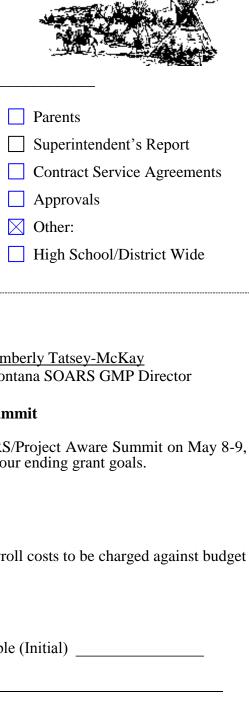
Browning Public Schools Board Agenda Request

Meeting To Be Held: 04/24/18



Recogniti	ion: Students	Staff	Parents
Informat	ion: Building Report	Old Business	☐ Superintendent's Report
Action:	Resignation	Hiring	☐ Contract Service Agreements
	Travel Out-of-State		Approvals
	Termination	Legal Matters	Other:
	This action request pertains to	Elementary (only)	High School/District Wide
Date:	04/04/19		
To:	Corrina Guardipee-Hall Superintendent	From: Title:	Kimberly Tatsey-McKay Montana SOARS GMP Director
Subject:	In State Travel- Montana S	OARS/Project Aware	Summit
Descripti 2019, in M	on: I am requesting travel to a Missoula, Montana. This activity	attend the Montana SO ty will help meet a few	ARS/Project Aware Summit on May 8-9, of our ending grant goals.
Financial	I Impact: \$504.78		
_	Source (Budget/grant, etc.): etive building/program/grant as		payroll costs to be charged against budget
Attachmo	ent(s): Sample Leave Request	, a sample agenda	
Approval	l: Superintendent's Office/Fin	ance/Personnel as appli	cable (Initial)
Commen	ts:		
Board Ac	ection: N/A (Info)	Approved Den	ied Tabled to:

Montana SOARS Summit State Management Team Wednesday, 5/8/2019-5/9/2019 Holiday Inn Missoula Downtown 10 a.m. – 3 p.m.

May 8, 2019	
Welcome: Introductions and Ice Breaker	10:00 AM – 10:45 AM
Explain Awards and voting process	10:45 AM – 11:15 AM
Break	11:15 AM – 11:30 AM
Project AWARE – MT SOARS slide show	11:30 AM – 12:00 PM
Lunch	12:00 PM – 1:00 PM
Lessons Learned and Successes by District Teams	1:00 PM – 2:30 PM
Break	2:30 PM - 2:45 PM
Lessons Learned and Successes by District Teams	2:45 PM – 4:15 PM
Lessons Learned and Successes by State Management Team	4:15 PM – 5:00 PM
Dinner and social time	5:00 PM
May 9, 2019	
Lessons Learned and Successes by District Teams	8:00 AM – 9:30 AM
Voting on Awards / Break / Check out of the Rooms	9:30 AM – 10:00 AM
Closeout Requirements	10:00 AM – 10:30 AM
Next Steps	10:30 AM – 12:00 PM
Lunch	12:00 PM – 1:00 PM
Awards Celebration	1:00 PM – 2:30 PM
Closing	2:30 PM – 3:00 PM

BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

Employee Name Kimberly Tatsey-McF	Employee #13501			
Building Good Medicine Program	S	Substitute Name NA		
LEAVE REPORT				
Date of Leave	Hours	Type of Leave		
05/07/2019	4	SR		
05/08 & /2019	<u>4</u> 16			
03/08 & /2019		<u>SR</u>		
Employee Signature	I	Date		
Approved; Condition upon the sp	ecific leave being available for the s	pecific employee	Not Approved	
Principal/Supervisor	Date			
TYDE OF LEAVE				
TYPE OF LEAVE AN Annual	PL Personal Leave	ALWO Approved	Leave W/O Pay	
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapprove		
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended	ł w/Pay	
	FN Funeral(Master Contract Relationship)	SWOP Suspended	d w/o Pay	
ATTENDED OF THE COLUMN		NATION II . O . A	3.7 / 3.	
*If taking School Related/Extra-Curricular				
TRAVEL REQUEST (If receiving p	ayment for EX/SR leave please fi	ill out entire form co	ompletely)	
Conference/Workshop Montana SO	ARS/Project Aware Summit (A	ttach Brochure/Agei	nda)	
Location Missoula, MT	•	_		
Departure Date 05/07/2019	Return Date <u>05/0</u>	9/2019		
Departure Time 1:00 pm	Return Time 8:00			
Transportation: Personal Ve		408 @ .58 / 2	=\$ 118.32	
District Vel	O	35 +15		
	al Development	33 113	_φ 05.00	
Trolessiona	·	ration PO#	=\$ 0.00	
	☐ Hogale		=\$ 301.46	
		PO#		
	Other	-	=\$ - 0.00	
			b Total \$ 203.32	
Budget Montana SOARS Grant (100 %	5) \$203.32	Check '	Total \$ 203.32	
115.90.465.1000.582.208				
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Employee Signature		Date		
Principal/Supervisor	Data	Date		
1 1 mcipal/Supervisor		Datt		
Superintendent Signature	Date			