

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: July 27, 2022



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**Recognition:**     Students                       Staff                       Parents  
**Information:**    Building Report             Old Business             Superintendent's Report  
**Action:**         Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State             Travel In State             Approvals  
                     Termination                       Legal Matters             Other: \_\_\_\_\_  
This action request pertains to  Elementary (only)     High School/District Wide

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**Date:**        July 19, 2022

**To:**            Corrina Guardipee-Hall  
                    Superintendent

**From:**        Crystal Tailfeathers  
                    Title:    Finance Director

**Subject:**    **Service Calls**

**Description:** I am requesting any service calls not exceeding \$5,000 be allowed without board approval. For example: The maintenance building needed a garage door fixed immediately, being it is summer time the maintenance crew is busy with requests and preparing the buildings for the new school year and were unable to repair the door right away. A local contractor was requested to complete the service call.

**Financial Impact:** Each service call will differ; therefor affecting the cost of each service.

**Funding Source (Budget/grant, etc.):** N/A

**Attachment(s):** None

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_