

**NOTICE & AGENDA
FOR THE
MINUTES OF THE WAWM DEEPER LEARNING VIRTUAL ACADEMY GOVERNANCE BOARD, INC.**

December 11, 2023

10:00 AM

This is an open meeting. Attend virtually with Zoom ~ [December 11, 2023](https://wawmsd-org.zoom.us/j/91558646256?pwd=UkNZejV0WnFUyVRMdXNYc3RwamdyZz09) or <https://wawmsd-org.zoom.us/j/91558646256?pwd=UkNZejV0WnFUyVRMdXNYc3RwamdyZz09>

1. Call to Order & Notice of Posting - *Call to order 10:03 a.m.*
2. Roll Call - *Amy Kuhagen, Devone Smith, and Kate Sommerville present*
 - 2.1 Ensuring Quorum
 - 2.2 Ensuring President & Secretary
3. Opportunity for Public Comment - *no public present*
4. Guest Reports from Students and/or Teachers - *no guests present*
5. Action Item(s):
 - 5.1 [Approve Minutes from Last Meeting](#) (November 2023) - *approved by board*
 - 5.2 Approve Financial Report - *financial documents approved*
 - 5.2.1 [Grant](#)
 - 5.2.2 [District Funds](#)
 - *Hoping to use budget money for the following:*
 - *Registrations for Digital Learning Conference*
 - *Decor for holiday event*
6. School Leader Reports
 - 6.1 Enrollment Pipeline - *how do we increase outreach to additional candidates?*
 - *Applications split- elem, MS, HS. Educators reach out to families to open conversation and answer questions*
 - *Protocol needs to be developed so educators understand the process and the communication that needs to be included when the conversations are had with families*
 - *It is not an acceptance call, it is just a communication to be sure DLVA is a good fit*
 - *The "lag" time inbetween causes DLVA to lose some kids- there is a need to tighten this up*
 - *If learners leave there is an exit process to determine why and device return*
 - *Acceptance letters also include tracking for devices, where they're coming from, etc.*
 - *Acceptance letters being sent in early January*
 - 6.2 Devices and Onboarding for Semester 2 - *a plan will be developed to track devices and onboard learners*
 - 6.3 Admissions Policy
 - *Email vote for admission policy done on Monday, December 4, 2023*
 - *High number of credit deficient seniors- a better plan is needed- looking for ways to help them graduate, including mental health support. DLVA is not set up as a credit recovery school- looking for ways to support learners*
 - *Enrollment limits decided on by board*
 - 6.4 Federal Charter School Grant Application - *waiting to hear back*
7. Committee Reports
8. Items up for Possible Vote
9. Adjournment - *Meeting adjourned at 11:00 a.m. - Next meeting scheduled for Jan. 22, 2024*