



RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

WHEREAS Minnesota Statutes, section 205A.06 establishes the processes regarding affidavits of candidacy for election to a school board, including the requirement for publishing notice of the first and last dates on which affidavits of candidacy may be filed.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 857, (Lewiston – Altura Public Schools) State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 857 shall begin on July 14, 2026 and shall close on July 28, 2026. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 857
Lewiston- Altura
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 857 shall begin on July 14, 2026 9:00am – 1:00pm, and shall close at 5:00 o'clock p.m. on July 28, 2026.

The general election shall be held on Tuesday, November 3, 2026. At that

election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk at the **Early Childhood Conference Room, 115 Fremont Street, Lewiston, MN**. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more or will be upon assuming office, will have maintained residence in the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election, except as authorized by Minnesota Statutes, section 204B.06, subdivision 9.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00** o'clock p.m. on July 28, 2026.

The motion for adoption of the Resolution was made by Member [REDACTED], duly seconded by Member [REDACTED],

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted by Independent School District No. 857,

Lewiston – Altura, State of Minnesota, this 8th day of June , 2026.

By: _____

By: _____

School Board Chair

School Board Clerk

Dated: June 8, 2026

BY ORDER OF THE SCHOOL BOARD

/s/ Dave Pringle

School Board Clerk

NOTES

1. Relevant Minnesota Election Laws
[Minnesota Statutes, section 204B.06](#) (Filing for Primary; Affidavit of Candidacy)
[Minnesota Statutes, section 205A.06](#) (Candidates, Filing)
2. Adoption of this resolution is discretionary; publication of the notice is mandatory.
3. Minnesota Statutes, section 205A.06, subdivision 2 states, "At least two weeks before the first day to file affidavits of candidacy, the school district clerk shall publish a notice in the official newspaper stating the first and last dates on which affidavits of candidacy may be filed in the clerk's office and the closing time for filing on the last day for filing. The clerk shall post a similar notice in the administrative offices of the school district at least ten days before the first day to file affidavits of candidacy."
4. The 2025 Minnesota legislature amended Minnesota Statutes, section 205A.16 by adding the following: "The school district clerk shall notify the official responsible for preparing the ballot of the names of the candidates placed on the ballot, any changes to candidates, and other information necessary to prepare the ballot. The notification must be made within one business day of receiving the filing or change or immediately following the close of the filing period, whichever is sooner, unless the clerk and official agree to an alternative notification timeline."
5. **The Minnesota Secretary of State's office takes the position that the office of the school district office must be open until 5:00 p.m. to receive filings on the last day for filing.
6. **In school districts that have adopted a resolution to choose nominees for school board by a primary election**, affidavits of candidacy must be filed with the school district clerk no earlier than the 84th day and no later than the 70th day before the second Tuesday in August in the year when the school district general election is held.
7. **Through December 31, 2025 in all other school districts**, affidavits of candidacy must be filed no earlier than the 98th day and no later than the 84th day before the school district general election.
8. **Beginning on January 1, 2026 in all other school districts**, affidavits of candidacy must be filed no earlier than the 112th day and no later than the 98th day before the school district general election.



Office of the Minnesota Secretary of State
AFFIDAVIT OF CANDIDACY

| |
|--------------------|
| Filing # _____ |
| Cash/Check # _____ |
| Amount \$ _____ |

Instructions

All information on this form is available to the public. Information provided may be published on the [Secretary of State's website](#). If filing for partisan office and not a major party candidate, you must file both an affidavit of candidacy and a nominating petition. (Minn. Stat. 204B.03)

Candidate Information

Name, Office, and Party

Candidate Name (as it will appear on the ballot)

Office Sought

District #

Political Party or Principle (State or Federal offices only)

Name of Incumbent (Judicial seats only)

REQUIRED Contact Information

(Federal, judicial, county attorney, and county sheriff candidates are exempt)

Check box if you do not have an email address

Phone number

Email (non-government issued)

REQUIRED Residence Address Information

(Federal, judicial, county attorney, and county sheriff candidates are exempt; candidates checking the box below are also exempt)

My residence address is to be classified as private data.

I certify a police report has been submitted, an order for protection has been issued, or I have a reasonable fear for my or my family's safety; or my address is otherwise private by Minnesota law. I have attached a separate form listing my residence address.

Residence Address

City

State

Zip Code

Campaign Contact Information (Address required if box above is checked; otherwise campaign contact information is optional)

Campaign Address

City

State

Zip Code

Campaign Website

Affirmation

For all offices, I swear (or affirm) that this is my true name or the name by which I am generally known in the community.

If filing for a state or local office, I also swear (or affirm) that:

- I am eligible to vote in Minnesota;
- I have not filed for the same or any other office at the upcoming primary or general election except as authorized by Minn. Stat. 204B.06, subd. 9;
- I am, or will be on assuming office, 21 years of age or more;
- I will have maintained residence in this district for at least 30 days before the general election;
- If a major political party candidate, I either participated in the party's most recent precinct caucuses or intend to vote for a majority of that party's candidates at the next general election; and
- I have provided valid identification or documentation of proof of residence authorized in Minn. Stat. 204B.06, subd. 1b that matches the residence address information provided on this affidavit or on a separate form, if address is classified as private data. *Filing officer initial once verified*

If filing for one of the following offices, I also swear (or affirm) that I meet the requirements listed below:

- **United States Senator** – I will be an inhabitant of this state when elected and I will be at least 30 years old and a citizen of the United States for not less than nine years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **United States Representative** – I will be an inhabitant of this state when elected and I will be at least 25 years old and a citizen of the United States for not less than seven years on the next January 3rd, or if filled at special election, within 21 days after the election.
- **Governor or Lieutenant Governor** – I will be at least 25 years old on the first Monday of the next January and a resident of Minnesota for not less than one year on election day. I am filing jointly with _____
- **Supreme Court Justice, Court of Appeals Judge, District Court Judge, or County Attorney** – I am learned in the law and licensed to practice law in Minnesota. My Minnesota attorney license number is _____ and a copy of my license is attached.
- **Supreme Court Justice, Court of Appeals Judge, or District Court Judge** – I will not turn 70 years of age before the first Monday of next January.
- **State Senator or State Representative** – I will have maintained residence in Minnesota not less than one year and in this district for six months on the day of the general or special election.
- **County Sheriff** – I am a licensed peace officer in Minnesota. My Board of Peace Officer Standards and Training license number is _____ and a copy of my license is attached.
- **School Board Member** – I have not been convicted of an offense for which registration is required under Minn. Stat. 243.166.
- **County, Municipal, School District, or Special District Office** – I meet any other qualifications for that office prescribed by law.

Candidate Signature _____ Date _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

(Notary stamp)

Notary public or other officer empowered to take and certify acknowledgement

Minnesota Secretary of State Affidavit of Candidacy Form and Reminders

All information on the affidavit of candidacy is considered public data.

Candidate Name

- Clearly write name in mixed upper- and lower-case letters, including punctuation and accents.
- It must be the name as commonly known in the community and cannot include titles.

Party

- Partisan offices are US President, US Senator, US Representative, Governor, Lt. Governor, State Auditor, Attorney General, Secretary of State, MN Senator, and MN Representative.
- Candidates for partisan office that are not affiliated with a major political party must file a valid petition along with their affidavit of candidacy. See mnvotes.gov for list of current major parties and petition requirements.

Contact and Residence Information

- Phone, email, and all address information is optional for federal, judicial, county attorney, and county sheriff candidates.
- All other candidates must include phone number.
- All other candidates must include non-government issued email address unless they do not have one.
- If candidates check the "My residence address is to be classified as private data" box, they must also submit the Address of Residence form and enter a Campaign Address on this affidavit.
- Residence address must be where candidate lives. The residence address cannot be a PO Box.
- Candidates may contact their filing officer later to update the campaign information.
- When filing, candidates must provide ID or other documentation authorized in *Minn. Stat.* 204B.06, subd. 1b that matches the residence address.

Timeframe for Filing & Fees

- Affidavits must be submitted during the designated filing period, with the noted exception below.
- Regular filing periods are listed at mnvotes.gov. Contact the filing officer for special election filing periods.
- Affidavits may be mailed in or dropped off by others, but must 1) be notarized, 2) include a copy of identification or other documentation authorized in *Minn Stat.* 204B.06 subd. 1 that matches the residence address on the affidavit, 3) have all other required information completed, and 4) have payment for filing fee included. Completed affidavits and filing fees must be received by the filing officer within the filing period.

Exception: candidates for federal, state, or county offices (*Minn. Stat.* 204B.09 subd. 1a) or candidates for municipal office (*Minn. Stat.* 205.13 subd. 1b) who will be absent from the state during the filing period may submit the affidavit early.

- Statutory filing fees are listed at mnvotes.gov. Charter cities may have other fees, contact the city clerk for details.

Where to File

- Federal candidates must file with the Office of the Secretary of State (OSS).
- Candidates for state and judicial offices may file with OSS or auditor of county of residence.
- County offices (including soil & water district) file with county auditor.
- City, town, school candidates file with their city, town, or school clerk.
- Hospital district candidates file with city or town of residence, or with county auditor if in unorganized territory.