



School District of the City of Pontiac

Kelley Williams, Superintendent

PONTIAC BOARD OF EDUCATION Agenda Item Request Form

Purpose:	<input type="checkbox"/>	Discussion
	<input checked="" type="checkbox"/>	Action
	<input type="checkbox"/>	Report
Contract: ___ N/A	<input type="checkbox"/>	New
	<input checked="" type="checkbox"/>	Renewal
	<input type="checkbox"/>	Extension/ Modification

Presenter(s): Mrs. Kelley Williams, Superintendent
Ms. Cyndi Willoughby, Director of Business Services

Attachment(s): SET-SEG Property & General Liability Insurance Renewal

Board Meeting Date: 19 June 2017

Agenda Item: SET-SEG Property & General Liability Insurance Renewal

Background/Rationale: Renewal of Property Casualty Insurance for 2017/18:

- SET-SEG - \$574,658 (includes Enhanced Loss Control Plan / Property & Contents Appraisal)

Deductibles: SET-SEG \$100K/Property, \$0 General Liability, \$50K Educator Liability

This is a premium of reduction of \$32,151 from FY 2016/17.

SET-SEG is a "pool" and specializes in school insurance. The District will be eligible to have net assets returned; beginning the 5th year of pool participation. An example of a comparable district received \$149K in 2015/16.

Insurance includes:

- Commercial Property
- Terrorism
- Equipment Breakdown
- Crime
- Liability Coverage (General/Employee Benefits; Educators Legal, Employment Practices, Law Enforcement and Excess)
- Auto

Funding Source/Account Number/s: 810-097-1261-3910-0000-0000



School District of the City of Pontiac

Kelley Williams, Superintendent

Recommendation: It is the recommendation of Administration that the Board of Education approve the FY 2017/18 SET-SEG Insurance Renewal.

Approvals Required:

<i>Kelley Williams</i> Superintendent	<i>6/15/17</i> Date	<i>Cannon White</i> Human Resources	<i>6-15-17</i> Date
<i>[Signature]</i> Business and Finance	<i>15 June 2017</i> Date	<i>Dr. Hewitt</i> Curriculum & Instruction	<i>6-15-17</i> Date
<i>Darryl Segars</i> Legal Counsel	<i>6/15/17</i> Date		

Moved By: _____

Supported By: _____

Board Vote:

Ayes:

Nays:

Request Approved: Yes No

Date Approved: _____



School Insurance Specialists

**MASB-SEG
Property/Casualty Pool
Board Of Directors**

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Superintendent
Roseville Community
Schools

Vice President
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Superintendent
Genesee ISD

Secretary-Treasurer
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St. Johns Public Schools

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School District

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Eastern Upper Peninsula ISD

Don Wotruba
Executive Director
MASB

Timothy J. Averill
Executive Director
SET SEG

**SEG SELF-INSURER
WORKERS' COMPENSATION
FUND BOARD OF TRUSTEES**

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Executive Director
SET SEG

415 W. Kalamazoo St.
Lansing, MI 48933-2079
Lansing 517-482-0871
Toll-Free 800-292-5421
Fax 517-482-0800

June 1, 2017

Ms. Cyndi Toupin
Pontiac School District
47200 Woodward Ave
Pontiac, MI 48342-5008

Dear Ms. Toupin,

Thank you for renewing your coverage with the SEG Self-Insurer Workers' Compensation Fund and the MASB-SEG Property/Casualty Pool. Your renewal information and materials for the 2017-2018 coverage year, renewing July 1, 2017, are enclosed in this packet. Included you will find:

Property/Casualty renewal items

- Your Renewal Invoice. Please remit the amount shown on the Payment Coupon. As noted on the invoice, if a member is eligible, a net asset check will be mailed approximately 30 days after payment is received.
- Your 2017-2018 Certificate of No-Fault Insurance. Please place a copy of this document in all of your vehicles.

Please note, updated coverage forms will be available after July 1 for Commercial General Liability (CG-101-0717), Cyber Suite (CP-301-0717), and Equipment Breakdown (CP-401-0717).

We strongly encourage you to review this updated information, as well as your PC coverage, limits and deductibles listed on your Declaration pages. We recommend that you print these documents and place them in your red coverage binder. To access these documents, visit <https://my.setseg.org> and log in using your member credentials.

Should you have any questions about your coverage or member contribution, please contact Karen Carr at 800-292-5421, Ext. 620.

Sincerely,

Amy Guilford, Chief Administrator
MASB-SEG Property Casualty Pool
SEG Self-Insurer Workers' Compensation Fund

Enclosure(s)



School Insurance Specialists

Member's Name: Pontiac School District
Member's Address: 47200 Woodward Avenue | Pontiac, MI 48342
Coverage Reference #: PC 0003474 01 as of 7/1/2017
Coverage Period: 12:01 am on the dates of 7/1/2017 - 7/1/2018

CERTIFICATE OF NO-FAULT INSURANCE

This certificate evidences that a coverage document has been issued providing automobile coverage for all vehicles owned or leased to the member/insured party named above. The company providing the coverage is MASB-SEG Property/Casualty Pool, Inc. The MASB-SEG Property/Casualty Pool, Inc. is an authorized Michigan self-insured pool located at 415 West Kalamazoo Street, Lansing, Michigan 48933.

The coverage complies with the requirements of Public Act 294 of 1972 as amended.

A handwritten signature in black ink that reads "Timothy J. Averill".

Timothy J. Averill
EXECUTIVE DIRECTOR



School Insurance Specialists

INVOICE

Policy Number: PC 0003474 01 **Invoice Date:** 5/30/2017
Policy Edition: 7/1/2017 **Effective:** 7/1/2017 - 7/1/2018
Name and Address of Member: Pontiac School District
 47200 Woodward Avenue
 Pontiac, MI 48342

COVERAGE	GROSS CONTRIBUTION BEFORE DISCOUNT	POOL MEMBERSHIP DISCOUNT (5.00%)	AMOUNT
Property	\$373,740.00	\$18,687.00	\$355,053.00
Equipment Breakdown (Boiler & Machinery)	\$13,246.32	\$662.32	\$12,584.00
Auto Physical Damage - Fleet Basis	\$2,115.79	\$105.79	\$2,010.00
Automobile Liability - Fleet Basis	\$6,627.37	\$331.37	\$6,296.00
Excess Liability	\$44,164.21	\$2,208.21	\$41,956.00
Educators Legal Liability	\$50,410.53	\$2,520.53	\$47,890.00
Commercial General Liability	\$114,598.95	\$5,729.95	\$108,869.00
Total	\$604,903.17	\$30,245.17	\$574,658.00

Please pay this amount by 07/01/2017 **\$574,658.00**

Please return the payment coupon with remittance. Thank You.

Projected Net Membership Costs for 2017 - 2018 Year

Contribution:	\$574,658.00
Projected Member Net Asset return:	\$0.00
<small>(Members in good standing will receive a check for the actual amount 30 days after the invoice is paid)</small>	
Projected Net Cost:	\$574,658.00

QUESTIONS?

Regarding the billing process, contact:

Emily Glowacki, Bookkeeper
1-800-292-5421 ext 655

Regarding calculating member contributions, contact

Karen Carr, Property/Casualty Underwriter
1-800-292-5421 ext 620



School Insurance Specialists

INVOICE

Policy Number: PC 0003474 01 **Invoice Date:** 5/30/2017
Name and Address of Member: Pontiac School District **Customer Number:** 0000063030
 47200 Woodward Avenue
 Pontiac, MI 48342

Payee: MASB-SEG Property/Casualty Pool, Inc.
 415 W. Kalamazoo St.
 Lansing, MI 48933-2079

COVERAGE	AMOUNT DUE	AMOUNT PAID
Property	\$355,053.00	
Equipment Breakdown (Boiler & Machinery)	\$12,584.00	
Auto Physical Damage - Fleet Basis	\$2,010.00	
Automobile Liability - Fleet Basis	\$6,296.00	
Excess Liability - Fleet Basis	\$41,956.00	
Educators Legal Liability	\$47,890.00	
Commercial General Liability	\$108,869.00	
Total	\$574,658.00	

PAYMENT COUPON