

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Melanie Manning  
**ADDRESS:** Frisco, TX  
**POSITION:** Payroll Coordinator  
**DEPARTMENT:** Finance & Budgeting, CHEC

***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Crossmark	07/16 – 10/18	Payroll Specialist II
Orgill Inc.	10/12 – 05/16	Payroll Specialist
NewWave Link	10/10 – 09/12	Payroll Specialist/Human Resources Support

***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
Central Methodist University	1994	B.S., Business Administration