

PUBLIC INPUT DIRECTIONS TO THE AUDIENCE

The Three Rivers School District School Board welcomes citizens to attend Board meetings to become acquainted with the programs and operation of the district. Members of the public are also encouraged to share their ideas and opinions with the Board during the agenda item labeled "Community Comments". Comments or questions from the audience at any other time during the meeting except for the agenda item "Community Comments" will be declared out of order.

During this agenda item "Community Comments" we ask that you abide by the following rules:

1. Please state your name and the topic you are addressing before you begin.
2. Speakers are asked to direct their questions and comments to the Chair. The Chair will refer any questions or requests for action to the proper person for a response.
3. All speakers should keep their comments to three (3) minutes or less. If a group wishes to speak, please designate one spokesperson for the group. In order to maintain the meeting schedule repetitious comments will not be permitted.
4. Speakers may offer objective criticism of district operations and programs but the Board will not hear complaints concerning individual district personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals.
5. Complaints regarding budget, programs, or other district issues should be handled by first following the steps outlined in district policy KL (*Public Complaints*) and KL-AR (*Review of Administrative Decisions*). The Chair has copies of the policies available here, and is glad to give them to anyone who requests a copy.
6. If you wish to submit a letter or any form of written comments, the Board will accept those and keep them in the district office in a Board communication file. Copies will be given to all Board members and those written letters or comments are public documents.